

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday JUNE 26, 2018
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

COMMISSIONERS;

Mr. Herb Gerhardt, *President*; Mrs. Patty Stone, *Secretary*; Ms. Kaye Massie, *Financial Officer*

Mr. Tommy Thombs; Mrs. Peggy VanBuskirk

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE:

Debra Jamerson

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Presented Agenda approved unanimously.

APPROVAL OF MINUTES OF MAY 22, 2018:

Motion made and seconded to approve the meeting minutes of 5/22/2018. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

Debra has an idea on a venture to help reduce hospital readmissions. The commissioners gave her several suggestions on people to talk with to discuss her idea. They included the Hospital Administrators of both Harrison and Mason General, Washington State Health Care Improvement Program, CHOICE Regional Health Network and Dr. Diana Yu of Mason County Board of Health.

GUEST SPEAKERS:

Debra Jamerson; Facilitator of Support Group for caregivers of people with Dementia/Alzheimers

Debra gave an update on how the support group was going. It is held on the 3rd Tues of each month at 1 pm at the HUB Senior Center. The people in attendance varies from month to month but the ones in attendance are grateful for the group. In addition to the support group the Alz Association has a 24/7 manned helpline 1-800-272-3900. Debra is committed to continuing as the facilitator of the group.

*****Motion made and seconded to continue funding for the room rental fee for the groups space at the HUB Senior Center for an additional year. Motion carried unanimously

CORRESPONDENCE:

1. Received items will be discussed later in the meeting

SUPERINTENDENT REPORT:

1. Met with Susan Perkins on June 25.

- a. reviewed financial reports for April and May
- b. Diabetes Educator and Behavior Health program are on track
- c. Susan is ok with my pursuing trying to get our own internet.

2. Met with David Schultz on June 13.

- a. Made 1st biannual payment to Harrison
- b. Discussed the 2018 contract amendment.

3. Met with Julie and Brittney from the Mason County Treasurer's office regarding investing funds.

4. Commissioner stipend rate increase will go into effect on July 1, 2018. The rate goes from \$114.00 to \$128.00 per stipend and up to a maximum of \$12,288.00 per year.

5. New reporting Requirement: Public record request Data to reported to Joint Legislative Audit and Review committee on an annual basis and is due by July 1 of each year.
MCPHD2's required report has been submitted.

6. Old Staples credit card had been cancelled do to inactivity. A new one was applied for and approved.

7. Records request was received from Lewis Kamb of the Seattle Times. The request went out to almost every Public Hospital district and multiple private hospitals in WA State. The request was answered.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled. Kaye, Peggy and Sandy are slated to attend when one is scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Port of Allyn (7/2), Tahuya Day (7/7), NMRFA CAC (7/9), NM Regional Fire Authority meeting at Station 21 (7/10), Belfair Water (7/10), Opioid Stakeholders meeting (7/11), Chamber After Hours (7/12), Regional Fire Authority meeting Station 21 (7/17), Moving Mason Forward Coalition meeting (7/19), NM School Board Regular meeting (7/19), EMS Council meeting (7/19), NM Community Voice (7/23), MC Board of Health (7/24), NM Chamber Luncheon (7/25), MC Commissioners meeting(7/31) and Allyn Days (7/20 thru 7/22) are scheduled meetings / events where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Tommy: EMS Council Meeting (6/21)

1. 80% of Traumatic injury in Mason County are from falls.

Herb and Sandy: Moving Mason Forward Coalition Meeting (6/14)

Speaker was: Community Foundation of South Puget Sound, 2018 Community Grants Cycle
Mindie Reule

Herb: DNR meeting on proposed new natural resource conservation area.

COMMITTEE REPORTS:

No active committees at this time

OLD BUSINESS:

- a. During the May meeting, the commissioners expressed an interest in the IDEA Project that was presented to them during the meeting. The information was forwarded to the State Auditor and our attorney for their review to see if the program fit into the scope of Public Hospital Districts. Both expressed reservations on funding the program. The commissioners discussed both responses. Due to lack of motion to fund the program, no additional consideration will be made on the program at this time

NEW BUSINESS:

a. Harrison/CHI Quarterly Management Meeting

Next meeting will be held on Monday July 23, 2018 @ 8am at the Belfair Campus.

Herb Gerhardt, Tommy Thombs and Sandra Robertson are slated to attend.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

May 1, 2018 account balance: \$925,995.89

May Expenses: \$5,258.09

May Revenue: \$91,501.01

May 31, 2018 account balance: \$1,012,238.81

July 2018 Vouchers 1807-0001 thru 1807-0014 in the amount of \$6,534.94 were approved unanimously and signed.

c. Investing Funds Discussion

The Superintendent met with the office of Mason County Treasure to discuss pros and cons to the investing of MCPHD2 funds. There are no real cons to investing. Most government entities in Mason County are currently investing funds. The County Treasurer requires a resolution from each entity authorizing investment of funds.

Motion made and seconded to have MCPHD2 invest funds. Motion approved unanimously. Sandy will have a resolution authorizing investing funds ready for the July meeting. General consensus is to keep around \$25,000.00 in the general account.

REVIEW OF HARRISON CONTRACT:

a. Continuation of reviewing long-term goals of the District.

1. Further discussion of proposed contact amendment.

During the meeting with David Schultz on June 13 section 2.2 of the 2018 amendment was discussed. Harrison is requesting a change back to similar wording as in a 2010 amendment, prior to signing the amendment. The commissioners discussed the requested change and the majority agree with the change but with an additional clarification. Sandy will rewrite the section and present it to the commissioners at the July meeting for approval before sending it to Harrison for their approval.

EXECUTIVE SESSION:

Continuation of Annual Superintendent performance review from the May meeting: 10 minutes

Regular meeting adjourned : 8:50 pm

Executive session convened : 8:50 pm

Executive session concluded : 9:01 pm

Regular meeting reconvened : 9:02 pm

*****No final action was taken during the ES

SUPERINTENDENT ANNUAL REVIEW:

The results of the Sandra Robertson's review were announced. She was given a Good review and a copy of the review was signed by the commissioners and Sandra. Motion made and seconded to give a 4% raise to Sandra Robertson to be effective July 1, 2018. Motion carried unanimously. A resolution stating the pay increase will be prepared and presented to the Board at the July meeting.

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

Sandra will be on vacation the first half of August. As previously, she will be available via cell phone and email.

NEXT SCHEDULED MEETING:

July 24, 2018 7:00 PM Harrison Belfair Clinic Conference Room

CONCLUDE MEETING:

Meeting concluded at 9:09 pm

Respectfully submitted by,



Patty Stone, Commissioner, Secretary

APPROVED MINUTES

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MAY 22, 2018 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:** Debra Jamerson: Update on ALZ/ Dementia Support Group
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled. Kaye, Peggy and Sandy are slated to attend when one is scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. IDEA project proposed to Board during May 22, 2018 meeting discussion.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
July meeting will be on July 23, 2018 @ 8 am (Herb, Tommy & Sandy are slated to attend to the meeting)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Investing District funds discussion (Sandy)
15. **REVIEW OF HARRISON CONTRACT:**
 - a. Continuation of the reviewing long-term goals of the District.
 1. Continued discussion of a proposed change to 2018 amendment that was previously approved by MCPHD2 but not yet signed by both parties.
16. **EXECUTIVE SESSION:**
 - a. ES scheduled : continuation from last month's ES;
Review Superintendent performance : anticipated time 10 min.
17. **SUPERINTENDENT ANNUAL REVIEW:**
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
19. **CONCLUDE MEETING:**

NEXT REGULAR MEETING: July 24, 2017 7:00 PM Harrison Belfair Clinic Conference Room