

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday June 25, 2019
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

COMMISSIONERS;

Mrs. Peggy VanBuskirk, *President*; Mr. Tommy Thombs, *Secretary*; Mrs. Patty Stone, *Financial Officer*

Mr. Herb Gerhardt; Ms. Kaye Massie

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE:

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Presented Agenda approved unanimously.

APPROVAL OF MINUTES OF MAY 28, 2019:

Motion made and seconded to approve the meeting minutes for 5/28/2019. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. Public records request was received and responded to on June 14, 2019. Copy of request and response were given to commissioners.
2. D & O insurance renewal form was received. To be discussed later in this meeting.
3. Received information on reporting and payment requirements for the "Paid Family & Medical Leave".

SUPERINTENDENT REPORT:

1. Payments to CHI/Harrison & PCHS were made in person on May 30, 2019.
2. Met with David Schultz on May 30, 2019
 - a. Talked about the recent merger between CHI & Dignity Health..New combined name is "Common Spirit Health".
3. PCHS has 2 new mobile vans.
 - a. Mobile Behavioral Health Clinic
 - b. Mobile Medical Clinic
4. Met with Susan Perkins on June 24, 2019
 - a. 3 new Providers have been hired for Urgent Care..1 is slated to start in Sept and the other 2 in December.
5. A sympathy card was sent to AWPMD on the passing of their Executive Director, Ben Lindekugel.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Port of Allyn (7/1), Sheriff's Breakfast (7/4), Tahuya Day & Parade (7/6), Christmas in July (7/7), NMRFA CAC (7/8), NM Regional Fire Authority meeting at Station 21 (7/9), Belfair Water (7/9), Opioid Stakeholder (7/10), Public Safety Tax Meeting (7/10), NM Regional Fire Authority meeting Station 21 (7/16), NM School Board Regular meeting (7/18), Moving Mason Forward Coalition (7/18), EMS Council (7/18), Allyn Days (7/19—7/21), NM Community Voice (7/22), MC Board of Health (7/23), NM Chamber Luncheon (7/24), MC Commissioners meeting (7/30) are scheduled meetings /events where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Tommy: EMS Council meeting

- 1. Council President resigned.
Carl Ehresman is the new Council President.
- 2. NW Region EMS is #1 in stroke time to TPA time --- 29 min..

Sandy / Herb : Moving Mason Forward Coalition Meeting

- 1. Nate Wilson from "Fostering Together and Sylvia Davenport from "South Sound Parent to Parent" were the speakers.

Peggy: MC Health Coalition

- 1. They have received a grant. They are planning on sending out a letter to Mason County Stakeholders to look for ideas at a stakeholder meeting. Peggy has been asked to be a co-signer on that letter and wanted MCPHD2 to be aware of it. General consensus was agreement with the letter and Peggy signing it.

COMMITTEE REPORTS:

No currently active committees

OLD BUSINESS:

- a. NMRFA—MCPHD2 Inter-local for the Car Seat Program---update
No additional update at this time

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
Next meeting is scheduled for Monday July 22, 2019 @ 8:30 am at the Belfair Campus.
Tommy, Herb and Sandy are currently slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
May 1, 2019 account balance (including investment fund): \$986,042.51
May voucher Expenses: \$6,207.61
May Revenue: \$67,299.80
May 31, 2019 account balance (including investment fund): \$1,047,134.70
July 2019 Vouchers 1907-0001 thru 1907-0013 in the amount of \$6,086.59 were approved unanimously and signed.
- c. Review of Insurance renewal form
The commissioners reviewed the completed form prior to its submittal. They are not requesting any changes. The completed form will be submitted.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 - 1. No discussion

EXECUTIVE SESSION:

- Continuation of Annual Superintendent performance review from the May meeting: 10 minutes
- Regular meeting adjourned : 7:33 pm
- Executive session convened : 7:33 pm
- Executive session concluded : 7:43 pm
- Regular meeting reconvened : 7:43 pm

*****No final action was taken during the ES

SUPERINTENDENT ANNUAL REVIEW:

The results of Sandra Robertson's review were announced. She was given a Good review and a copy of the review was signed by the commissioners and Sandra. Motion made and seconded to give a 2% raise to Sandra Robertson to be effective July 1, 2019. Motion carried unanimously. A resolution stating the pay increase will be prepared and presented to the Board at the July meeting.

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

1. Sandy had a great vacation...
2. Tommy recommended a show " Stare into the Lights, My Pretties".. it is regarding screen time and youth in America.

NEXT SCHEDULED MEETING:

July 23, 2019 7:00 PM Harrison Belfair Clinic Conference Room

CONCLUDE MEETING:

Meeting concluded at 7:50 pm

Respectfully submitted by,

~~Tommy Thombs, Commissioner, Secretary~~ Attended 7-23-19 meeting via phone

Peggy E Van Buskirk

Peggy Van Buskirk
Board President

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528 (360-275-2517)

E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday June 25, 2019

Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MAY 28, 2019 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
None scheduled
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
None
13. **OLD BUSINESS:**
 - a. NMRFA- MCPHD2 inter-local agreement update
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
Next meeting will be on Monday , July 22, 2019 @ 8:30am in the Belfair Clinic Conference room...(Herb, Tommy & Sandy are slated to attend to the meeting)
 - b. **Financial Report/Current Voucher Discussion/Approval/Signatures**
 - c. **Review of Insurance renewal form**
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
16. **EXECUTIVE SESSION:**
 - a. ES scheduled : continuation from last month's ES;
Review Superintendent performance : anticipated time 10 min.
17. **SUPERINTENDENT ANNUAL REVIEW:**
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
19. **CONCLUDE MEETING:**

NEXT REGULAR MEETING: Tuesday...July 23, 2019 7:00 PM Harrison Belfair Clinic Conference Room