

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2  
POB 1626, Belfair, WA 98528  
Phone #360-275-2517  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday August 27, 2019  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

**COMMISSIONERS;**

Mrs. Peggy VanBuskirk, *President*; Mr. Tommy Thombs, *Secretary*; Mrs. Patty Stone, *Financial Officer*

Mr. Herb Gerhardt; Ms. Kaye Massie

**SUPERINTENDENT/CLERK**

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE:**

None

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Presented Agenda approved unanimously.

**APPROVAL OF MINUTES OF JULY 23, 2019:**

Motion made and seconded to approve the meeting minutes for 7/23/2019. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

None

**CORRESPONDENCE:**

1. From State Auditor---increase in hourly billing rate.
2. A response from the survey handed out during the April, 2019 NM Chamber Luncheon. (copy given to each commissioner.)
3. Email correspondence with NMRFA Chief Bakken regarding the Car Seat program. (copy given to each commissioner.)
4. A flyer from the ALZ Association for a 4 session seminar to be held in Silverdale, WA.

**SUPERINTENDENT REPORT:**

1. Met with Susan Perkins on August 15.
  - a. Still on track for 3 new urgent care providers to be on-board by Jan 2020.
  - b. New badge scanner / key pad has been installed at the back entrance.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting is currently scheduled. One will not be scheduled until late October / early November.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

Port of Allyn (9/3), Sheriff's Breakfast (9/6), NMRFA CAC (9/9), NM Regional Fire Authority meeting at Station 21 (9/10), Belfair Water (9/10), Opioid Stakeholder meeting (9/11), Chamber After Hours (9/12), NM School Board Study session (9/12), NM Regional Fire Authority meeting Station 21 (9/17), School Board Regular meeting (9/19), EMS Council (9/19), NM Community Voice (9/23), MC BOH (9/24), NM Chamber Luncheon (9/25), Moving Mason Forward Coalition (9/26), are scheduled meetings /events where more than 2 board members may be in attendance.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

**COMMISSIONER REPORTS:**

**Herb: NMRFA meeting**

1. He had not attended one for awhile and found it interesting.

**Patty: ALZ Support Group**

1. She noted that the group is very caring and supportive.

**Peggy: MC Housing and Behavioral Health meeting**

1. Reviewed housing RFP's.
2. Funding has been awarded to The Quixote Community (veterans' tiny homes)

**Herb & Sandy: Moving Mason Forward meeting**

1. Neither of the scheduled speakers made the meeting.
2. Had a great Round Table discussion.

**COMMITTEE REPORTS:**

No currently active committees

**OLD BUSINESS:**

a. PCHS--update

Information has been forwarded to our attorney in regards to the funding request. He does not see a problem with it. He is working on an agreement for us.

b. ALZ Support group ---update

1. Met with Debra Jamerson. Reviewed how the support group meetings have been going. Reviewed items, that were discussed during the July MCPHD2 meeting, on some possible ways to increase exposure of the group.
2. On a different note...Debra is waiting on permits for a 30 Memory Care Facility.

**NEW BUSINESS:**

a. Harrison/CHI Quarterly Management Meeting

**The meeting is scheduled for Monday October 28, 2019 @ 8:30 am at the Belfair Campus.**

David Butcherite, Susan Perkins, Tommy Thombs, Herb Gerhardt and Sandra Robertson are slated to attend.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

July 1, 2019 account balance (including investment fund): \$857,941.97

July Expenses: \$6,156.21

July Revenue: \$5,412.76

July 31, 2019 account balance (including investment fund): \$857,198.52

September 2019 Vouchers 1909-0001 thru 1909-0011 in the amount of \$7,497.09 were approved unanimously and signed.

\*\*\*\*\*Additionally, we have not yet received an invoice for our D & O Insurance. Superintendent is asking for authorization to pay it (once it is received) with an Auditing Agent voucher.

c. Chamber Luncheon Sponsorship

Suggestion was made to sponsor the NM Chamber of Commerce April Luncheon on a yearly basis.

\*\*\*\*\*Motion made and seconded to sponsor the April NM Chamber Luncheon yearly. Motion carried unanimously.

**REVIEW OF MCPHD2 LONG TERM GOALS:**

- a. Continuation of reviewing long-term goals of the District.
  1. No discussion

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:**

1. Glad to have you back Tommy.
2. Peggy had a good vacation.

**NEXT SCHEDULED MEETING:**

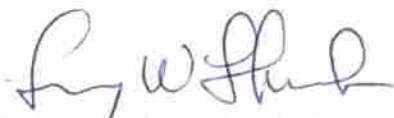
September 24, 2019, 7:00 PM

Harrison Belfair Clinic Conference Room

**CONCLUDE MEETING:**

Meeting concluded at 8:05 pm

Respectfully submitted by,



Tommy Thombs, Commissioner, Secretary

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7 pm Tuesday August 27, 2019  
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**AGENDA**

- 1. CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: JULY 23, 2019 MEETING:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
- 6. GUEST SPEAKERS:**  
None scheduled
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
- 9. JOINT HOSPITAL DISTRICT MEETING:**  
No meeting is currently scheduled.
- 10. UPCOMING COMMISSIONER MEETINGS**  
Meeting schedules for next month where more than two commissioners may be present.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings.**
- 11. COMMISSIONER REPORTS on meetings attended**
- 12. COMMITTEE REPORTS:** (Existing)  
None
- 13. OLD BUSINESS:**
  - a. PCHS update.
  - b. ALZ Support group update.
- 14. NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year)  
Current meeting is scheduled on Monday October 28, 2019 @ 8:30am in the Belfair Clinic Conference room...(Herb, Tommy & Sandy are slated to attend to the meeting)
  - b. **Financial Report/Current Voucher Discussion/Approval/Signatures**
  - c. **Chamber Luncheon Sponsorship** **Herb**
- 15. REVIEW OF MCPHD2 LONG TERM GOALS:**
  - a. Continuation of the reviewing long-term goals of the District.
    - 1.
- 16. EXECUTIVE SESSION:**
  - a. None scheduled
- 17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
- 18. CONCLUDE MEETING:**

**NEXT REGULAR MEETING:** Tuesday...September 24, 2019 7:00 PM Harrison Belfair Clinic Conference Room