

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528  
Phone #360-275-2517  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday October 22, 2019  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

***COMMISSIONERS;***

Mrs. Peggy VanBuskirk, *President*; Mr. Tommy Thombs, *Secretary*; Mrs. Patty Stone, *Financial Officer*  
Mr. Herb Gerhardt; Ms. Kaye Massie

***SUPERINTENDENT/CLERK***

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE:**

None

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Presented Agenda approved unanimously.

**APPROVAL OF MINUTES OF SEPTMEBER 24, 2019:**

Motion made and seconded to approve the meeting minutes for 9/24/2019. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

None

**2020 BUDGET HEARING AND PUBLIC COMMENTS:**

Adjourned Regular Meeting at 7:03 pm, opened Budget Hearing at 7:03pm

No members of the public attended the meeting and no questions or comments in regards to the 2020 Budget have been received by the District.

Concluded the Budget Hearing at 7:04pm, reopened Regular Meeting at 7:04pm

**CORRESPONDENCE:**

1. Letter from MC Auditor: various topics including 2020 Budget form and 2020 Accounts Payable Calendar.
2. Letter from MC Treasurer: Refund Levy information.
3. The MC Assessor anticipates mailing out 2020 budget items soon. Budget forms used in previous years are acceptable to use.

**SUPERINTENDENT REPORT:**

1. Did not hold a formal meeting with Susan Perkins since we will be holding the Quarterly Financial meeting next week.
  - a. Susan has informed me that the Primary Care ARNP has tendered her resignation and her last day is 12/13/2019. The Clinic has actively begun recruiting efforts to replace her.
2. Attended the WSHA annual meeting on 10/9/2019 & the AWPHD annual membership meeting on 10/10/2019. Great networking opportunity and informative lectures.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting is currently scheduled. One will not be scheduled until late November / early December.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

Port of Allyn (11/4), Sheriff's Breakfast (11/7), NMRFA CAC (11/11), NM Regional Fire Authority meeting at Station 21 (11/12), Belfair Water (11/12), Chamber After Hours (11/14), Moving Mason Forward Coalition (11/14), NM Regional Fire Authority meeting Station 21 (11/19), School Board Regular meeting (11/21??), EMS Council (11/21), NM Community Voice (11/25), MC Board of Health (11/26), NM Chamber Luncheon (11/27), are scheduled meetings /events where more than 2 board members may be in attendance.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

**COMMISSIONER REPORTS:**

**Tommy: EMS Council meeting**

1. In the process of restructuring the EMS Council.
2. Internal Audit has been completed.
3. They anticipate increasing the salary of their administrative assistant next year.
4. They anticipate a substantial increase in annual Dues next year.

**Peggy: MC Housing and Behavioral Health meeting**

1. Continuation of the discussion of their 5-year plan.

**Patty: ALZ Support Group**

1. Kathy G. from Mason Transit spoke to the group and Patty felt the information presented was very informative to the attendees.

**Herb & Sandy : Moving Mason Forward meeting**

1. The speakers were from South Sound Senior Services.

**COMMITTEE REPORTS:**

No currently active committees

**OLD BUSINESS:**

a. PCHS Infrastructure Expenses Support Agreement

The agreement has been signed and payment has been made. Additionally, a copy of the signed agreement has been sent to our attorney for his records.

b. Budget Discussion and possible adoption and signing of budget related paperwork.

- a. Discussed budget. Motion made and seconded to approve the presented 2020 budget. Motion carried unanimously.
- b. Resolution 2019-0004 approving the 2020 budget was presented. Motion made and seconded to approve the resolution. Motion carried unanimously and resolution was signed.
- c. Ordinance/Resolution 2019-0005 was presented. Motion was made and seconded to approve the ordinance/resolution. Motion carried unanimously and the form was signed.
- d. 2020 Levy Certification was presented. Motion made and seconded to approve the Levy Certification. Motion carried unanimously and the form was signed.
- e. MC Auditor financial service budget form was presented. Motion was made and seconded. Motion carried unanimously and the form was signed.

\*\*\*\*Resolutions and Levy Certification will be available to the public on our website.

**NEW BUSINESS:**

a. Harrison/CHI Quarterly Management Meeting

**The meeting is scheduled for Monday October 28, 2019 @ 8:30 am at the Belfair Campus.**

David Butcherite, Susan Perkins, Tommy Thombs, Herb Gerhardt and Sandra Robertson are slated to attend.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

September 1, 2019 account balance (including investment fund): \$858,745.42

September Expenses: \$10,157.09

September Revenue: \$7,218.77

September 30, 2019 account balance (including investment fund): \$855,807.10

November 2019 Vouchers 1911-0001 thru 1911-0014 in the amount of \$7,475.76 were approved unanimously and signed.

\*\*\*\*\*There was an October Auditing Agent voucher to cover quarterly tax items.

Vouchers 1910-0014 thru 1011-0016 in the amount of \$102.83

**REVIEW OF MCPHD2 LONG TERM GOALS:**

- a. Continuation of reviewing long-term goals of the District.
  - 1. No discussion

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:**

None

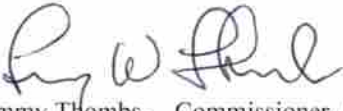
**NEXT SCHEDULED MEETING:**

November 26, 2019, 7:00 PM Harrison Belfair Clinic Conference Room

**CONCLUDE MEETING:**

Meeting concluded at 7:53 pm

Respectfully submitted by,



Tommy Thombs, Commissioner, Secretary

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday October 22, 2019  
Harrison Belfair Clinic Conference Room

**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: SEPTEMBER 24, 2019 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **2020 BUDGET HEARING AND PUBLIC COMMENTS ON PROPOSED BUDGET**
8. **CORRESPONDENCE:** (New since last meeting)
9. **SUPERINTENDENT REPORT:**
10. **JOINT HOSPITAL DISTRICT MEETING:**  
Next meeting will be in Mid--December
11. **UPCOMING COMMISSIONER MEETINGS**  
Meeting schedules for next month where more than two commissioners may be present.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings.**
12. **COMMISSIONER REPORTS on meetings attended**
13. **COMMITTEE REPORTS:** (Existing)
14. **OLD BUSINESS:**
  - a. Agreement with PCHS
  - b. Budget Discussion and possible adoption and signing of budget related paperwork.
15. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year)  
Next meeting will be on Monday October 28, 2019 @ 8:30 am in the Belfair Clinic Conference room...(Herb, Tommy & Sandy are slated to attend to the meeting)
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures
16. **REVIEW OF MCPHD2 LONG TERM GOALS:**
  - a. Continuation of the reviewing long-term goals of the District.
    - 1.
17. **EXECUTIVE SESSION:**  
None scheduled
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
19. **CONCLUDE MEETING:**

**NEXT REGULAR MEETING:** November 26, 2019 7:00 PM Harrison Belfair Clinic Conference Room