

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528  
Phone #360-275-2517  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday February 25, 2020  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

***COMMISSIONERS.***

Mr. Tommy Thombs, *President*; Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*;  
Mr. Herb Gerhardt; Ms. Kaye Massie

***SUPERINTENDENT/CLERK***

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE:**

None

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Presented Agenda approved unanimously.

**APPROVAL OF MINUTES OF JANUARY 28, 2020:**

Motion made and seconded to approve the meeting minutes for 1/28/2020. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

None

**CORRESPONDENCE:**

1. Letter from MC Auditor—Explaining Nov 2019 Election costs

**SUPERINTENDENT REPORT:**

1. Susan Perkins is leaving the Belfair Clinic Manager position. Her last day at the clinic will be March 2, 2020. Kelly Riley- Debuysere (current Manger for Port Orchard Clinic) will be the manager for both Port Orchard and Belfair.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting is currently scheduled

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

Port of Allyn (3/2), Sheriff's Breakfast (3/5), NMRFA CAC (3/9), NM Regional Fire Authority meeting at Station 21 (3/10), Belfair Water (3/10), Opioid Stakeholder meeting (3/11), NM Chamber After Hours (3/12), NM Regional Fire Authority meeting Station 21 (3/17), NM School Board Regular meeting (3/19), EMS Council (3/19), NM Community Voice (3/23), MC BOH (3/24), NM Chamber Luncheon (3/25), Moving Mason Forward Coalition meeting (3/26), NM Commissioners meeting (3/31) are scheduled meetings /events where more than 2 board members may be in attendance.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

**COMMISSIONER REPORTS:**

**Tommy: EMS Council meeting**

1. Third party Audit came back clear.
2. Looking at forming a 501(3)c non-profit, since there is currently a question if they can be a County Advisory group and collect dues.
3. Discussed Coronavirus and N95 masks.

**Herb, Peggy, Patty, Sandy: Mason Health Clinic Open House**

1. Very well attended and very well organized.

**Herb, Sandy: Moving Mason Forward meeting**

**COMMITTEE REPORTS:**

No currently active committees (other than Long Term Goals committee)

**OLD BUSINESS:**

a. Drug Take-back program

No additional information currently.

**NEW BUSINESS:**

a. Harrison/CHI Quarterly Management Meeting

**The meeting was held on Monday February 10, 2020 @ 8:30 am at the Belfair Clinic.**

Susan Perkins, Kelly Riley-Debuysere, David Butcherite, Courtney Peterson, Herb Gerhardt, Tommy Thombs and Sandra Robertson attend.

1. Reviewed financials.
2. Reviewed Clinic operations.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

January 1, 2020 account balance (including investment fund): \$803,799.15

January Expenses: \$7,229.48

January voided warrant: \$118.20

January Revenue: \$2,917.06

January 31, 2020 account balance (including investment fund): \$799,604.93

\*\*\*\*March 2020 Vouchers 2003-0001 thru 2003-0009 in the amount of \$5,720.20 were approved unanimously and signed.

c. Review of Annual Report for State Auditor

Superintendent presented the draft Annual Report, for the State Auditor, to the commissioners for their review. A typographical error was noted and will be corrected prior to submitting the report. The Board authorized the submitting of the Annual Report.

**REVIEW OF MCPHD2 LONG TERM GOALS:**

a. Continuation of reviewing long-term goals of the District.

1. Annual Newsletter discussion
  - a. Committee has not met.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:**

A local Dentist, in the 21 Romance building, has sold his business and the new dentist is seeing patients.

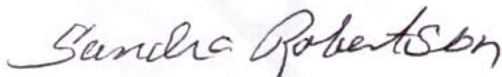
**NEXT SCHEDULED MEETING:**

March 24, 2020 7:00 PM Harrison Belfair Clinic Conference Room

**CONCLUDE MEETING:**

Meeting concluded at 7:55 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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7 pm Tuesday February 25, 2020  
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**AGENDA**

- 1. CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: JANUARY 28, 2020 MEETING:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
- 6. GUEST SPEAKERS:**
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
- 9. JOINT HOSPITAL DISTRICT MEETING:**  
No meeting is currently scheduled.
- 10. UPCOMING COMMISSIONER MEETINGS**  
Meeting schedules for next month where more than two commissioners may be present.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings.**
- 11. COMMISSIONER REPORTS on meetings attended**
- 12. COMMITTEE REPORTS:** (Existing)
- 13. OLD BUSINESS:**
  - a. Drug Take-back program
  - b.
- 14. NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year)  
Meeting was held on **Monday , February 10, 2020 @ 8:30am** in the Belfair Clinic Conference room
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures
  - c. Review of Annual Report for State Auditor
- 15. REVIEW OF MCPHD2 LONG TERM GOALS:**
  - a. Continuation of the reviewing long-term goals of the District.
    1. Annual Newsletter discussion
- 16. EXECUTIVE SESSION:**  
None scheduled
- 17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
- 18. CONCLUDE / ADJOURN MEETING:**

**NEXT REGULAR MEETING:**

**Tuesday...March 24, 2020 7:00 PM** Harrison Belfair Clinic Conference Room