

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday March 24, 2020
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA TELEPHONE:

COMMISSIONERS.

Mr. Tommy Thombs, *President*; Mrs. Patty Stone, *Secretary*;

Mr. Herb Gerhardt; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Peggy VanBuskirk, *Financial Officer*;

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE:

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Presented Agenda approved unanimously.

APPROVAL OF MINUTES OF FEBRUARY 25, 2020:

Motion made and seconded to approve the meeting minutes for 2/25/2020. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. Email from MC Financial Services re: Temporary change in voucher submission protocol.

SUPERINTENDENT REPORT:

1. March 16th attended online webinar presented by MRSC on "Managing the impact of Covid-19".
2. Have had several meetings with both Kelly Riley-Dubuyser and Mike Karlson. Due to the unprecedented nature of this coronavirus and the subsequent "stay at home orders", clinic protocols and procedures are changing frequently.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Due to COVID-19 and Governor Inslee's "Stay Home Stay Safe" order, most of the regularly attended meetings and events have been canceled or postponed. If any meetings are attended, they will be reported during the April meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Herb, Sandy: Moving Mason Forward meeting (2/26/2020)

1. Attended via Zoom Teleconference

COMMITTEE REPORTS:

No currently active committees (other than Long Term Goals committee)

OLD BUSINESS:

a. Drug Take-back program

No additional information currently. This item will be removed from the agenda.

b. Annual Report

The annual report to the WA State Auditor was submitted and accepted on Feb 27, 2020

NEW BUSINESS:

a. Harrison/CHI Quarterly Management Meeting

(face to face meetings will be held in Jan, April, July and October of each year)

Next meeting is scheduled for April 27, 2020 @ 8:30am in the Belfair Clinic

Conference room This meeting is subject to change do to Covid-19.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

February 1, 2020 account balance (including investment fund): \$799,604.93

February Expenses: \$5,976.64 (warrants), \$6,957.40 (11/2019 election costs)

February Revenue: \$6,156.97

February 29, 2020 account balance (including investment fund): \$792,827.86

April 2020 AA Vouchers 2004-0001 thru 2004-0011 in the amount of \$6,357.69 were approved unanimously and signed by Peggy VanBuskirk and Sandra Robertson

Elected to delay payment to EMS Council at this time.

****Due to the "Stay at Home" order and not being able to have a quorum of commissioners physically together to sign a regular voucher, the Commissioners unanimously approved the "regular" April voucher as an Auditing Agent voucher instead. An Auditing Agent voucher requires the signature on one Commissioner and the Superintendent

REVIEW OF MCPHD2 LONG TERM GOALS:

a. Continuation of reviewing long-term goals of the District.

1. Annual Newsletter discussion

a. Committee has not met.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

With all the unforeseen challenges from this Coronavirus Pandemic, we will be looking at updating by-laws / protocols once we can all meeting in person again.

NEXT SCHEDULED MEETING:

April 28, 2020 7:00 PM Harrison Belfair Clinic Conference Room is the normal meeting location, but meeting may need to be held via teleconference, dependent on any Stay At Home order in effect at that time.

CONCLUDE MEETING:

Meeting concluded at 7:19 pm

Respectfully submitted by,



Patty Stone, Commissioner, Secretary

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: FEBRUARY 25, 2020 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. Drug Take-back program
 - b. Annual Report
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
Next meeting is scheduled for April 27, 2020 @ 8:30am in the Belfair Clinic Conference room
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c.
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 1. Annual Newsletter discussion
16. **EXECUTIVE SESSION:**
None scheduled
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...April 28, 2020 7:00 PM Harrison Belfair Clinic Conference Room