

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday July 28, 2020

Due to Governor Inslee's "Stay Home, Stay Healthy" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and video) :

COMMISSIONERS.

Mr. Tommy Thombs, *President*; Mr. Herb Gerhardt; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *Secretary*;

Mrs. Peggy VanBuskirk, *Financial Officer*

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Kelly Riley-Debuysere : Belfair Clinic manager

APPROVAL OF AGENDA ITEMS:

Request was made to add Item E under New Business. Motion made and seconded to approve the amended agenda. Amended agenda approved unanimously.

APPROVAL OF MINUTES OF JUNE 23, 2020:

Motion made and seconded to approve the presented meeting minutes for 6/23/2020. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Kelly Riley-Debuysere

1. Updated the commissioners on patient volumes at the clinic. Numbers are slowly increasing.
2. Talked briefly about Covid-19 testing. For now, any patient with upper respiratory symptoms is sent to the Port Orchard clinic for evaluation and possible testing. That policy may change soon.
3. Discussed the delay in getting medication refill requests sent to pharmacies. Due to Covid-19, there was reduced personnel at the clinic. They are now back to pre Covid-19 levels. Overtime has been authorized to allow requests to be completed in a timelier manner.

CORRESPONDENCE:

1. Renewal application for General Liability insurance was approved by Liberty Mutual.

SUPERINTENDENT REPORT:

1. Update on clinic.
 - a. Discussed under "Guest Speaker".

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Due to COVID-19 and Governor Inslee's "Stay Home, Stay Healthy" order, most of the regularly attended meetings and events have been canceled or postponed. If any meetings are attended, they will be reported during the July meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings

COMMISSIONER REPORTS:

Tommy: EMS via Zoom

1. They discussed By-Lays and possible interlocal agreements with stakeholders.

Peggy: Behavioral Health and Housing via Zoom

1. Meeting did not have a quorum, so no action was taken.

Peggy: Board of Health via Zoom

1. Missed about half of the meeting.

Sandy: Moving Mason Forward via Zoom

1. Attended meeting via Zoom on July 23rd.

COMMITTEE REPORTS:

No currently active committees (other than Long Term Goals committee).

OLD BUSINESS:

- a. None

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting

(face to face meetings will be held in Jan, April, July, and October of each year)

Meeting was held via Zoom on July 27, 2020 at 8:30 am. Herb Gerhardt, Tommy Thombs, Sandra Robertson, and David Butcherite attended

1. Reviewed financial reports. (copies had been sent to each commissioner prior to the meeting for their review)
2. Discussed possible reasons for low appointment volumes.
3. A Memorandum of Understanding has been signed by CHI & Virginia Mason to investigate a possible merger.

- b. Financial Report/Current Voucher Discussion/Approval/Signatures

June 1, 2020 account balance (including investment fund): \$997,925.33

June Expenses: \$184,561.34

June Revenue: \$7,582.95

June 30, 2020 account balance (including investment fund): \$820,946.94

August 2020 AA Vouchers 2008-0001 thru 2008-0011 in the amount of \$5,996.89 were approved unanimously and signed by Patty Stone, Peggy VanBuskirk, and Sandra Robertson.

****Due to the "Stay Home, Stay Healthy" order and not being able to have a quorum of commissioners physically present to sign a regular voucher, the Commissioners unanimously approved the "regular" August voucher as an Auditing Agent voucher instead. An Auditing Agent voucher requires the signature on one Commissioner and the Superintendent.

*****There was a second AA voucher in July. Vouchers 2007-0012 thru 2007-0015 in the amount of \$155.37 to cover quarterly taxes.

- c. Clinic's delay in Rx refills discussion

1. discussed under "Guest Speaker"

- d. Superintendent pay discussion

1. Commissioner Gerhardt presented a request to the Board to provide the Superintendent with a 1.75 % cost of living pay raise. (He used the same percentage that Mason County employees received). After discussing the proposal, a motion was made and seconded to authorize a 1.75% pay increase, effective August 1, 2020. Motion passed unanimously. A resolution authorizing the increase will be presented to the Board at the August 25, 2020 meeting.

- e. Harrison name change discussion

1. Harrison / CHI officially changed the name of Harrison Medical Center to St. Michael Medical Center on June 2, 2020. No time frame has been decided on when their Primary and Urgent Care Clinic's will also be renamed. Per our contract "The Clinic will operate under the name "Harrison Belfair" or such other name agreed upon in writing by the parties." The Superintendent will reach out to David Shultz, St. Michael's President, about that requirement in our current contract.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 - 1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

None

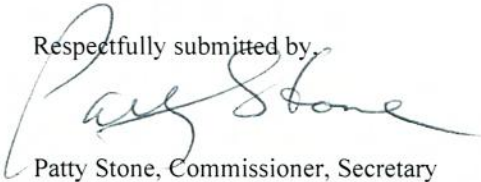
NEXT SCHEDULED MEETING:

August 25, 2020 7:00 PM Harrison Belfair Clinic Conference Room is the normal meeting location, but meeting may need to be held via teleconference, dependent on any "Stay Home, Stay Healthy" order in effect at that time.

CONCLUDE MEETING:

Meeting concluded at 7:54 pm

Respectfully submitted by,



Patty Stone, Commissioner, Secretary

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm July 28, 2020

Harrison Belfair Clinic Conference Room

*****This meeting will be held via teleconference and instructions for public attendance will be on our website.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: JUNE 23, 2020 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**
Due to many of August's meetings having already been postponed or cancelled, any meetings attended by commissioners between July 29th and August 25th will be reported during the August 25th Commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for July 27, 2020 at 8:30 am and will be held via Zoom Conferencing. Herb, Tommy, Sandy, David Butcherite and Kelly Riley-Debuysere are slated to attend.
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Clinic's delay in Rx refills-----Herb
 - d. Superintendent Pay discussion-----Herb
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
16. **EXECUTIVE SESSION:**
None scheduled (The normally scheduled ES in May, to begin Superintendent annual review, has been postponed until the commissioners can meet in person)
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...August 25, 2020 7:00 PM Belfair Clinic Conference Room or via Teleconference

*****Location will be dependent on distancing guidelines and "Stay Home, Stay Healthy" orders in effect on August 25, 2020