

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday September 22, 2020

Due to Governor Inslee's "Stay Home, Stay Healthy" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBER IN ATTENDANCE VIA TELEPHONE (audio only):

COMMISSIONER.

Mr. Tommy Thombs, *President*

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and video) :

COMMISSIONERS.

Mr. Herb Gerhardt; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*;

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Kelly Riley-Debuysere : Belfair Clinic manager

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF AUGUST 25, 2020:

Motion made and seconded to approve the presented meeting minutes for 8/25/2020. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Kelly Riley-Debuysere

1. During the August 25, 2020 meeting, Kelly had requested that the Commissioners allow the Belfair Urgent Care Clinic to close on Thanksgiving and Christmas in 2020. Before deciding, the commissioners had asked Kelly to provide them with what the patient volumes have historically been on those days and what was the severity of the visits.

Kelly provided the requested information. After some additional discussion, a motion was made and seconded to allow the Belfair Urgent Care Clinic to close on Thanksgiving and Christmas for one year.

The motion failed 3 nays (Herb, Tommy, Kaye) and 2 yeas (Peggy, Patty)

CORRESPONDENCE:

1. Received the Quote for D & O insurance from Propel.

SUPERINTENDENT REPORT:

1. Update on clinic.

a. Discussed under "Guest Speaker".

2. The facilitator of the Moving Mason Forward Meeting has broken her leg. One of her colleagues will take over for her for the next few months.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

1) Moving Mason Forward meeting September 24, 2020

****Due to COVID-19 and Governor Inslee’s “Stay Home, Stay Healthy” order, most of the regularly attended meetings and events have been canceled or postponed. If any additional meetings are attended, they will be reported during the October meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings

COMMISSIONER REPORTS:

Tommy: EMS Council

Tommy had sent out to the commissioners his notes from the September 17, 2020 meeting.

Peggy: Behavioral Health & Housing

Peggy will forward her handouts to Sandy to send out to the rest of the commissioners.

Peggy: Board of Health

Peggy will forward her handouts to Sandy to send out to the rest of the commissioners.

Herb, Kaye, Sandy: Opioid Stakeholder

Had a good speaker. Her presentation was on Stress and Coping during this Covid time.

Herb, Sandy: Moving Mason Forward

Good participation and dialogue.

COMMITTEE REPORTS:

No currently active committees.

OLD BUSINESS:

- a. None

NEW BUSINESS:

a. Harrison/CHI Quarterly Management Meeting

(face to face meetings will be held in Jan, April, July, and October of each year)

The next meeting is scheduled for October 26, 2020 at 8:30 am This meeting is to be held via Zoom Teleconferencing. Herb Gerhardt, Tommy Thombs, David Butcherite, Kelly Riley-Debuysere and Sandra Robertson are slated to attend

b. D & O Insurance renewal discussion

We were given two deductible options. Both options have a significant premium increase.

After some discussion, a motion was made and seconded to go with the \$25,000.00 deductible option for 2021. Motion carried unanimously.

***Between now and when the policy is due next year, the Superintendent will investigate other companies for our D & O insurance.

c. Financial Report/Current Voucher Discussion/Approval/Signatures

August 1, 2020 account balance (including investment fund): \$822,648.78

August Expenses: \$5,996.89

August Revenue: \$8,112.39

August 31, 2020 account balance (including investment fund): \$824,764.28

October 2020 AA Vouchers 2010-0001 thru 2010-0012 in the amount of \$9,604.21 were approved unanimously and signed by Patty Stone, Peggy VanBuskirk, and Sandra Robertson.

****Due to the “Stay Home, Stay Healthy” order and not being able to have a quorum of commissioners physically present to sign a regular voucher, the Commissioners unanimously approved the “regular” August voucher as an Auditing Agent voucher instead. An Auditing Agent voucher requires the signature on one Commissioner and the Superintendent.

d. Initial review of 2021 Proposed Budget

The Superintendent presented a proposed 2021 Budget to the Commissioners for their review.

The Commissioners reviewed the proposed budget and a couple of changes were recommended.

Public Budget Hearing will be held during the October 27, 2020 meeting.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 - 1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

None

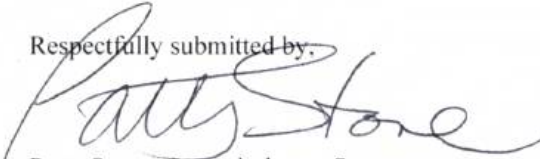
NEXT SCHEDULED MEETING:

October 27, 2020 7:00 PM Harrison Belfair Clinic Conference Room is the normal meeting location, but meeting may need to be held via teleconference, dependent on any "Stay Home, Stay Healthy" order in effect at that time.

CONCLUDE MEETING:

Meeting concluded at 8:14 pm

Respectfully submitted by,



Patty Stone, Commissioner, Secretary

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm September 22, 2020
Harrison Belfair Clinic Conference Room

*****This meeting will be held via teleconference and instructions for public attendance will be on our website.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: AUGUST 25, 2020 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:** Kelly Riley-Debuysere Clinic Manager
 - a. Update on patient volumes and severity from Thanksgiving and Christmas in prior years.
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
 - No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**

Due to many of September's meetings having already been postponed or cancelled, any meetings attended by commissioners between September 23rd and October 27th will be reported during the October 27 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for October 26, 2020 at 8:30 am and may be held via Zoom Conferencing, dependent on distancing guidelines and "Stay Home, Stay Healthy" orders in effect on October 26, 2020 Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.
 - b. D & O Insurance renewal discussion
 - c. Financial Report/Current Voucher Discussion/Approval/Signatures
 - d. Initial review of 2021 Budget
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
16. **EXECUTIVE SESSION:**
 - None scheduled
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...October 27, 2020 7:00 PM Belfair Clinic Conference Room or via Teleconference*****Location will be dependent on distancing guidelines and "Stay Home, Stay Healthy" orders in effect on October 27, 2020