

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday October 25, 2022

The meeting was held in person and virtually via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and/or video) :

COMMISSIONERS.

Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs, *Financial Officer*; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *President*; Mrs. Peggy VanBuskirk;

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Tari Landsberger, Carl Ehresman, Diane Kropp-Wolner

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 27, 2022 MEETINGS

Motion made and seconded to approve the presented meeting minutes for 9/27/2022 Regular meeting. Minutes approved unanimously.

***** CORRECTION TO AUGUST 23, 2022 Approved minutes, page 2 New Business item b. Incorrect account balance listed. Actual balance is \$870,425.26 instead of \$8,870,425.26.

GENERAL PUBLIC COMMENT PERIOD:

NONE

GUEST SPEAKERS:

1. Diane Kropp-Wolner Primary Care Clinic Manager

1. A 3rd provider has been hired for Primary Care. She is an ARNP and should be starting in Mid-January 2023.

2. Still looking to fill an RN position.

3. CHI had had a ransomware attach which resulted in their EPIC system being shut down for a couple of weeks. It is currently back up in a limited capacity.

2. Carl Ehresman, NMRFA Captain

The PA (Adam Boyd) is starting on November 1, 2022.

2023 BUDGET HEARING AND PUBLIC COMMENTS:

Adjourned Regular meeting at 7:17 pm, opened Budget Hearing at 7:17pm

No comments from members of the public attending the meeting, and no questions or comments regarding the 2023 Budget have been received by the District.

Concluded the Budget Hearing at 7:18pm, reconvened Regular Meeting at 7:18pm

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPFD, SAO, NRHA
2. Several emails that we have or will be discussing during the meeting.

SUPERINTENDENT REPORT:

1. I virtually attended the AWPFD annual meeting on October 18, 2022.
2. Met with Kelly Riley-Debuysere on September 30, 2022 and had a tour of the Port Orchard Urgent Care Clinic.
3. Attended a BARS update webinar on October 18, 2022.
4. Commissioner Thombs shared an email with me today on an upcoming meeting involving St. Michael Medical Center. It will be forwarded it to the rest of the commissioners.
5. Our Webmaster is physically not doing well. I have been in contact with Troy Jasmine, and he will be assisting me in getting the website and email forwarding transferred from Mr. Swoboda to the District.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

A virtual meeting was held on October 20, 2022. Eric Moll, Peggy VanBuskirk, Kaye Massie, and Sandra Robertson attended.

1. Main topics were PHD1 Strategic Planning, Hep C State Goal, NMRFA PA Program

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

List of possible upcoming meetings was sent to the commissioners.

**** Any meetings attended by commissioners between November 23, 2022 and December 22 will be reported during the December 22, 2022 commissioner's meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Herb: Substance Abuse Prevention Coalition (10/19/2022)

1. They are sponsoring a forum on Fentanyl for the Public on November 9, 2022 at 6pm in the Shelton Civic Center.
2. They are asking for people to complete a wellness survey.

Tommy: EMS Council (10/20/2022)

1. Having budget discussions.
2. MC Sheriff's office will be attending the meetings. They will be having a representative on the board
3. On average there are 50+ 911 EMS calls per day in Mason County.

COMMITTEE REPORTS:

- a. No currently active committees.

OLD BUSINESS:

- a. Discussion on possible partnership with the Arc of the Peninsula's and review of attorney's correspondence.

1. Tari Landsberger from the Arc of the Peninsula's had previously provided written information in addition to an oral presentation to the Board. The Board has expressed a possible interest in a partnership depending on recommendations from our attorney.
2. The Superintendent sent the information to the Districts Attorney for his review and recommendations.
3. After receiving his recommendations, the Superintendent also sought out recommendations from the State Auditor's office.
4. Both of the responses from our attorney and the State Auditor's office were forwarded to the Commissioners for their review.

5. The responses were discussed, and additional information was requested of Tari before a final decision is made. Both our attorney and SAO agreed that a partnership with the Arc of the Peninsula's, as proposed, should have documentation that the program is health care and not just educational.
- b. Review of revisions made to PA Program interlocal agreement and possible date for Joint meeting with NMRFA.
 1. Commissioner Gerhardt had a concern that the current agreement does not have any guarantee that MCPHD2 does not pay for more than one half (1/2) of the operating costs for the program. He has discussed that concern with Chief Bakken.
 2. Chief Bakken has agreed to add a line item to address the concern.
 3. Commissioners agreed to a Joint meeting with North Mason Regional Fire Authority on November 15, 2022 at 5pm at Station 21.
- c. 2023 Budget discussion and possible adoption and signing of budget related paperwork.
 - a. Discussed budget. No additional adjustments to the proposed 2023 budget draft. Motion made and seconded to approve the 2023 budget of \$683,450.00. Motion carried unanimously.
 - b. Resolution 2022-0003 approving the 2023 budget was presented. Motion made and to approve the resolution. Motion carried unanimously and resolution will be signed by all commissioners.
 - c. Ordinance/Resolution 2022-0004 was presented. Motion was made and seconded to approve the ordinance/resolution. Motion carried unanimously and the form will be signed by all commissioners.
 - d. 2023 Levy Certification was presented. Motion made and seconded to approve the Levy Certification. Motion carried unanimously and the form was signed by the Board President.
 - e. MC Auditor Financial Services budget form was presented. Motion was made and seconded to approve budget form. Motion carried unanimously and the form will be signed by all commissioners.
 - f. All commissioners will also be signing an updated voucher signature form for MC Auditor Financial services. Motion made and seconded to approve the form. Motion carried unanimously and will be signed by all commissioners and the superintendent.

****Resolutions and Levy Certification will be available to the public on our website.

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
 (Face to face meetings will be held in Jan, April, July, and October of each year)
 Meeting was held October 24, 2022. Commissioners Gerhardt and Thombs, Superintendent Robertson, and David Butcherite attended.
 1. Copies of the financial reports had been provided to all commissioners prior to the meeting.
 2. Reviewed the financial reports.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
 September 1, 2022, account balance (including investment fund): \$871,510.97
 September Expense: \$11,553.60
 September Revenue: \$7,055.05
 September 30, 2022 account balance (including investment fund): \$867,012.42
 November 2022 Vouchers 2211-0001 thru 2211-0013 in the amount of \$6,876.37 were approved unanimously.

**** There was an October Auditing agent voucher to cover quarterly taxes.
Vouchers 2210-0013 thru 2210-0015 in the amount of \$156.70.

- c. Discussion of issues at St. Michael's Medical Center as reported in the Kitsap Sun
There have been several negative articles in the Kitsap Sun regarding the St. Michael
Medical Center Emergency Room wait times.
Patty talked about a video on the NMRFA website where Chief Bakken discusses the
wait times through the eyes of NMRFA EMS.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
1. No discussion.

EXECUTIVE SESSION:

None

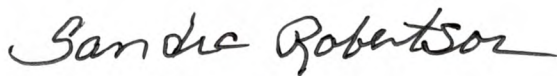
GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

Superintendent Robertson thanked everyone for staying on task during the meeting tonight.

CONCLUDE MEETING:

Meeting concluded at 8:18 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm October 25, 2022

Harrison Belfair Clinic Conference Room

*****Public attendance can be in person or via Zoom and link information will be on our website. Please note, if attending in person, masks are required due to meeting being held in a medical facility.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: SEPTEMBER 27, 2022 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**

7. **2023 BUDGET HEARING AND PUBLIC COMMENTS ON PROPOSED BUDGET**

8. **CORRESPONDENCE:** (New since last meeting)
9. **SUPERINTENDENT REPORT:**
10. **JOINT HOSPITAL DISTRICT MEETING:**
Meeting scheduled for October 20, 2022 at 10 am . Kaye, Peggy, and Sandy are slated to attend.
11. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**
Any meetings attended by commissioners between September 28 and October 25, 2022 will be reported during the October 25, 2022 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings
12. **COMMISSIONER REPORTS on meetings attended**
13. **COMMITTEE REPORTS:** (Existing)
14. **OLD BUSINESS:**
 - a. Discussion on possible partnership with the Arc of the Peninsula's and review of attorney's correspondence.
 - b. Review of revisions made to PA program interlocal agreement and possible date for Joint meeting with NMRFA
 - c. 2023 Budget Discussion and possible adoption and signing of budget related paperwork.
15. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for October 24, 2022 at 8:30 am and may be held via Zoom Conferencing.
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures.
 - c. Discussion of issues at St. Michael's Med Ctr as reported in the Kitsap Sun.
16. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of reviewing long-term goals of the District.
17. **EXECUTIVE SESSION:**
None
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
19. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday November 22, 2022 7 PM

POSSIBLE JOINT MEETING WITH NMRFA Tuesday November 15, 2022 5 PM