

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday January 26, 2021

Due to Governor Inslee's "Healthy Washington - Roadmap to Recovery" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and video) :

COMMISSIONERS.

Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Peggy VanBuskirk, *President*; Mrs. Patty Stone, *Financial Officer*

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF DECEMBER 22, 2020:

Motion made and seconded to approve the presented meeting minutes for 12/22/2020. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. PDC: request to verify Commissioner list on file with them.
2. Updates on State Audit.

SUPERINTENDENT REPORT:

1. Verified with MC Financial Services that they are accepting electronic signatures for vouchers. They are, but they are requesting a copy of a MCPHD2 resolution authorizing electronic signatures. Draft resolution is New Business item d.
2. Talked with Belfair Clinic Manager.
 - a. There may be extremely limited times and reasons when the Urgent Care clinic will need to schedule patients.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

- 1) Moving Mason Forward meeting February 25, 2021
- 2) EMS Council meeting February 18, 2021

*****Due to COVID-19 and Governor Inslee's "Healthy Washington - Roadmap to Recovery" order, most of the regularly attended meetings and events have been canceled or postponed. If any additional meetings are attended, they will be reported during the December meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Tommy: EMS Council via teleconference

1. Fire Districts #9 & #18 have merged.
2. There are currently 13 EMT's in training.

Peggy: MC Board of Health via teleconference

1. Discussed vaccines. Too few doses available and to many people wanting it.
2. Sandy will forward the BOH meeting packet to the MCPHD2 commissioners.
3. There has been a sharp rise in drug and alcohol abuse since Covid-19 started.

Herb, Sandy: Moving Mason Forward via teleconference

1. Moderate attendance. Good general information presented.

Herb, Kaye, Sandy: Opioid Stakeholder meeting

1. Good attendance despite a power outage prior to the meeting.
2. Updates on Drug Take Back program, LEAD program, Substance Abuse Prevention coalition, etc.

COMMITTEE REPORTS:

- a. By-Laws review committee.
See New Business items c & d.

OLD BUSINESS:

- a. None

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
(face to face meetings will be held in Jan, April, July, and October of each year)
The meeting was held on January 25, 2021 at 8:30 am via Zoom Conferencing.
Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere attended.
 1. Reviewed financial reports (they had been sent to all commissioners for their review prior to the meeting). Due to all the changes because of COVID-19, it is difficult to accurately compare this fiscal year to last fiscal year.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
December 1, 2020 account balance (including investment fund): \$983,631.16.
December Expenses: \$220,981.40.
December Revenue: \$3,724.10
December 31, 2020 account balance (including investment fund): \$766,373.86.
February 2021 AA Vouchers 2102-0001 thru 2102-0012 in the amount of \$5,979.12 were approved unanimously and signed during the meeting by Patty Stone, Peggy VanBuskirk, and Sandra Robertson.
*****There was a second January AA voucher for quarterly taxes. Vouchers 2101-0013 thru 2101-0016 in the amount of \$146.69
*****Due to the "Healthy Washington - Roadmap to Recovery" order and not being able to have a quorum of commissioners physically present to sign a regular voucher, the Commissioners unanimously approved the "regular" February voucher as an Auditing Agent voucher instead. An Auditing Agent voucher requires the signature of one Commissioner and the Superintendent.
- c. Review of By-Laws committee recommendations
 1. The committee met via Zoom on January 13, 2021
 - a. Several changes to the existing By-Laws along with a resolution to authorize electronic signatures were proposed during that meeting.
 2. A copy of the proposed changes and draft resolution were sent to all Commissioners for their review.
 - a. The proposed changes were discussed during tonight's meeting.
 - b. The proposed changes will be voted on during the Feb 23, 2021 meeting.
- d. Review Draft Resolution 2021-0001 Electronic signature authorization.
 1. Proposed resolution 2021-0001 was discussed.
 2. The resolution will be voted on during the February 23, 2021 meeting.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

None

NEXT SCHEDULED MEETING:

February 23, 2021 7:00 PM Harrison Belfair Clinic Conference Room is the normal meeting location, but meeting may need to be held via teleconference, dependent on any "Healthy Washington - Roadmap to Recovery" order in effect at that time.

CONCLUDE MEETING:

Meeting concluded at 7:53 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm January 26, 2020

Harrison Belfair Clinic Conference Room

*****This meeting will be held via teleconference and instructions for public attendance will be on our website.

AGENDA

- 1. CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: DECEMBER 22, 2020 MEETING:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
- 6. GUEST SPEAKERS:**
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
- 9. JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
- 10. UPCOMING COMMISSIONER MEETINGS:**
Due to many of December's meetings having already been postponed or cancelled, any meetings attended by commissioners between January 26th and February 23rd, 2021 will be reported during the February 23, 2021 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
- 11. COMMISSIONER REPORTS on meetings attended:**
- 12. COMMITTEE REPORTS:** (Existing)
- 13. OLD BUSINESS:**
 - a.
 - b.
- 14. NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for January 25, 2021 at 8:30 am and may be held via Zoom Conferencing, dependent on distancing guidelines and "Healthy Washington - Roadmap to Recovery" orders in effect on January 25, 2021. Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Review By-Law Committee recommendations
 - d. Review Draft Resolution 2021-0001 Electronic signature authorization..
- 15. REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
- 16. EXECUTIVE SESSION:**
None scheduled
- 17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
- 18. CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...February 23, 2021 7:00 PM Belfair Clinic Conference Room or via Teleconference*****Location will be dependent on distancing guidelines and "Healthy Washington - Roadmap to Recovery" orders in effect on February 23, 2021.