

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday February 23, 2021

Due to Governor Inslee's "Healthy Washington - Roadmap to Recovery" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and video) :

COMMISSIONERS.

Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Peggy VanBuskirk, *President*; Mrs. Patty Stone, *Financial Officer*

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Beau Bakken

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF JANUARY 26, 2021:

Motion made and seconded to approve the presented meeting minutes for 1/26/2021. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Beau Bakken: NMRFA Fire Chief

1. Talked about the local Drug Take Back Program(that started about 10 years ago) and the Drug Take Back Box currently at the NMRFA building.
2. The program has been highly successful, to the point where the box fills up faster than the Sheriff's office is able to empty it.
3. There has been a recent National/State program implemented that requires pharmaceutical manufacturers pay for Drug Take Back boxes and the disposal of their contents. Currently the pharmacies at the Belfair Rite-Aid and Belfair PCHS are part of this program.
4. The program only covers boxes located in certain locations and unfortunately Fire District Buildings are not included. Therefore, the decision has been made to close the Drug Take back Box at the Belfair Fire Station and direct people to either Rite-Aid or PCHS.

CORRESPONDENCE:

1. The first, of several invoices, for the State Audit, has been received.
2. In the course of the State Audit, multiple requests for files and documentation were received.

SUPERINTENDENT REPORT:

1. Scott Hilburn (former PHD1 commissioner) retired 2/9/2021. Eric Moll will now be our contact with PHD1.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

- 1) **Moving Mason Forward meeting February 25, 2021 & March 25, 2021**
- 2) **EMS Council meeting March 18, 2021**
- 3) **Opioid Stakeholder meeting March 10, 2021**

*****Due to COVID-19 and Governor Inslee's "Healthy Washington - Roadmap to Recovery" order, most of the regularly attended meetings and events have been canceled or postponed. If any additional meetings are attended, they will be reported during the December meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Tommy: EMS Council via teleconference

1. Two additional tests have been added to EMS training.
2. Several more ILA's have been returned.

Peggy: MC Behavior Health & Housing via teleconference

1. The meeting minutes from the last meeting will be approved tomorrow and Peggy will send them to the Superintendent for distribution to the rest of the MCPHD2 commissioners.

COMMITTEE REPORTS:

- a. By-Laws review committee.
None

OLD BUSINESS:

- a. Review and possible approval of By-Law Committee recommendations.
Reviewed Draft By-Laws Revision F. Motion made and seconded to approve the proposed By-Laws changes. Motion carried unanimously. By-Laws Revision F is effective immediately.
- b. Review and possible approval of Draft Resolution 2021-0001 Electronic signature authorization.
Reviewed Draft Resolution 2021-0001. Motion made and seconded to approve Resolution 2021-0001. Motion carried unanimously. Resolution 2021-0001 is effective immediately.
*****Permission was requested and granted from Commissioners Gerhardt, Massie, and Thombs to have Superintendent Robertson sign Resolution 2021-0001 and By-Laws Revision F on their behalf.

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for April 26, 2021 at 8:30 am and will held via Zoom Conferencing. Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
January 1, 2021 account balance (including investment fund): \$766,373.86.
January Expenses: \$8,175.37.
January Revenue: \$6,095.88.
January 31, 2021 account balance (including investment fund): \$764,294.37.
March 2021 AA Vouchers 2103-0001 thru 2103-0011 in the amount of \$7,527.97 were approved unanimously and signed during the meeting by Patty Stone, Peggy VanBuskirk, and Sandra Robertson.
****Due to the "Healthy Washington - Roadmap to Recovery" order and not being able to have a quorum of commissioners physically present to sign a regular voucher, the Commissioners unanimously approved the "regular" February voucher as an Auditing Agent voucher instead. An Auditing Agent voucher requires the signature of one Commissioner and the Superintendent.
- c. Review of State Audit.
 1. The Accountability Audit for years 2017-2019 has been completed. It was a clean audit. No findings or recommendations.
 2. The Exit conference with the Auditor was held Feb 23, 2021 at 10 am. Sandy, Herb, Patty attended from MCPHD2 along with Zachary Wilson and Carol Ehlinger from the State Auditor's office.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 - 1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

- 1. Superintendent Robertson will be having foot surgery the first week of March. She will be unable to drive for approximately 3 months. For the next several months, our monthly meetings will be held completely via Zoom.
- 2. Several of the commissioners have been able to get the Covid-19 vaccination.

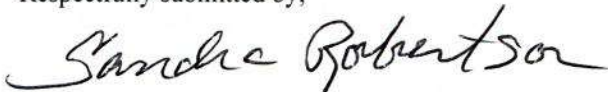
NEXT SCHEDULED MEETING:

March 23, 2021 7:00 PM Harrison Belfair Clinic Conference Room is the normal meeting location, but the March meeting will be held via teleconference.

CONCLUDE MEETING:

Meeting concluded at 7:54 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm February 23, 2020
Harrison Belfair Clinic Conference Room

*****This meeting will be held via teleconference and instructions for public attendance will be on our website.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: JANUARY 26, 2021 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS: Beau Bakken NMRFA Fire Chief**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**
Due to many of December's meetings having already been postponed or cancelled, any meetings attended by commissioners between February 24, 2021 and March 23, 2021 will be reported during the March 23, 2021 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended:**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. Review and possible approval of By-Law Committee recommendations
 - b. Review and possible approval of Draft Resolution 2021-0001 Electronic signature authorization.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for April 26, 2021 at 8:30 am and may be held via Zoom Conferencing, dependent on distancing guidelines and "Healthy Washington - Roadmap to Recovery" orders in effect on April 26, 2021. Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Review of State Audit.
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
16. **EXECUTIVE SESSION:**
None scheduled.
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...March 23, 2021 7:00 PM Belfair Clinic Conference Room or via Teleconference*****Location will be dependent on distancing guidelines and "Healthy Washington - Roadmap to Recovery" orders in effect on March 23, 2021.