

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday May 25, 2021

Due to Governor Inslee's "Healthy Washington - Roadmap to Recovery" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and video) :

COMMISSIONERS.

Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Peggy VanBuskirk, *President*; Mrs. Patty Stone, *Financial Officer*

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Kelly Riley-Debuysere

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF APRIL 27, 2021:

Motion made and seconded to approve the presented meeting minutes for 4/27/2021. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Kelly Riley-Debuysere; Belfair Clinic Manager

1. There is a new CHI Urgent Care Director, Ken Forester.
2. Urgent Care is currently averaging 24 patients a day.
3. Commissioner Gerhardt had a concern with the Primary Care Clinic phone tree. Kelly will investigate his concern.
4. Commissioner Thombs commented that Harrison used to be the Disaster Medical Control Center for Mason, Kitsap and Jefferson Counties and was wondering if St. Michael is going to continue as such. Kelly will investigate his inquiry.

CORRESPONDENCE:

1. Emails from WSHA, MRSC, SAO with general information.

SUPERINTENDENT REPORT:

1. Attended 5/12/2021 webinar on the new WA Long Term Care Act.
 - a. It is scheduled to go into effect on January 1, 2022.
2. Beau Bakken's mother passed away. I will be sending a card and plant arrangement to him on behalf of the District. The money used for the card and plant is not coming from District Funds.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

- 1) Moving Mason Forward meeting May 27, 2021 & June 24, 2021
- 2) EMS Council meeting June 17, 2021

****Due to COVID-19 and Governor Inslee's "Healthy Washington - Roadmap to Recovery" order, most of the regularly attended meetings and events have been canceled or postponed. If any additional meetings are attended, they will be reported during the June meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Tommy, Herb: EMS&T Council via teleconference

1. Question on the Disaster Medical Control Center for Mason County.
2. 14 of last 22 EMT graduates have passed their National test.
3. EMS Coordinator position is down to two finalists.

Herb, Patty, Kaye, Sandra: Opioid Stakeholder meeting via teleconference

1. Over 30 participants.
2. Speakers were:
 - a. Kris Shera, Washington State Opioid Coordinator, Washington State Healthcare Authority.
 - b. Season Ashley Hoard, Washington State University, Mason County Opioid Response/QRT Research.
3. Next meeting is scheduled for July 14, 2021 @ 9am

Peggy: MC Behavior Health & Housing via teleconference

1. Dr. Jim States talked about the Social Services Taskforce in Mason County.
1. Transportation services has received funding thru TST monies for this year.
2. Discussed Rent Assistance and the Housing Needs Assessment.

Peggy: MC Board of Health via teleconference

1. Had a presentation on Blue Zone's.
2. MC Commissioner Sharon Trask is on the Legislative Changes Committee.
3. Washington Board of Health Districts are now required to change the makeup of the Boards to include non-elected members.
4. The BOH meeting packet was sent to each of the MCPHD2 Commissioners.

Patty: Attended a meeting on the WA State Dementia Care Program via teleconference

1. John McBride was the presenter.

COMMITTEE REPORTS:

- a. No currently active committees.

OLD BUSINESS:

- a. None

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for July 26, 2021, at 8:30 am and will be held via Zoom Conferencing.
Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.
- c. Resolution 2021-0003 Payment to St. Michael Medical Center. review, and possible adoption.
 1. Motion was made and seconded to approve the payment of \$175, 00.00 to St. Michael Medical Center for clinic services. Motion carried unanimously. Resolution signed by Commissioners Stone and VanBuskirk.
*****Permission was requested and granted from Commissioners Thombs, Massie, and Gerhardt to have Superintendent Robertson sign Resolution 2021-0003 on their behalf.
- d. Financial Report/Current Voucher Discussion/Approval/Signatures
April 1, 2021, account balance (including investment fund): \$815,730.83.
April Expenses: \$10,911.33. (including WA State Audit, 2nd invoice of \$5,146.05)
April Revenue: \$165,849.42.
April 30, 2021, account balance (including investment fund): \$970,668.92.
June 2021 Vouchers 2106-0001 thru 2106-0013 in the amount of \$181,156.99 were approved unanimously and signed by Commissioners Stone & VanBuskirk.
*****Permission was requested and granted from Commissioners Thombs, Massie, and Gerhardt to have Superintendent Robertson sign the June Voucher Cover Sheet on their behalf.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 - 1. No discussion

EXECUTIVE SESSION:

None

SUPERINTENDENT REVIEW:

The commissioners usually do an annual review of the Superintends performance each May during an Executive Session, and then take any necessary action during the June Public Meeting.

This year, with the permission of the Superintendent, the review was done during the public meeting. She was given an above average to excellent review.

Historically the Board has awarded the Superintendent with a Cost-of-Living increase. The Superintendent is requesting no increase but, instead is asking the Board to pay for the possible costs associated with the WA Long Term Care Act.

Motion made and seconded to approve a payment of up to \$100 per month to the WA Long Term Care Act for the Superintendent when the Act goes into effect on January 1, 2022. Motion carried unanimously.

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

Peggy has filed for re-election.

NEXT SCHEDULED MEETING:

June 22, 2021, 7:00 PM and the public will be able to attend via ZOOM teleconference.

CONCLUDE MEETING:

Meeting concluded at 8:06 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm May 25, 2020
Harrison Belfair Clinic Conference Room

*****This meeting will be held via teleconference and instructions for public attendance will be on our website.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: APRIL 27, 2021 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**
Due to many of regularly attended meetings having already been postponed or cancelled, any meetings attended by commissioners between May 26, 2021 and June 22, 2021 will be reported during the June 22, 2021 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS** on meetings attended
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for July 26, 2021, at 8:30 am and may be held via Zoom Conferencing.
Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.
 - b. Resolution 2021-0003 Payment to St. Michael Medical Center: review and possible adoption.
 - c. Financial Report/Current Voucher Discussion/Approval/Signatures
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
16. **EXECUTIVE SESSION:**
None scheduled (The normally scheduled ES in May, to begin Superintendent annual review, has been postponed until the commissioners can meet in person)
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...June 22, 2021 7:00 PM via Teleconference