

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday October 26, 2021

Due to Governor Inslee's "Healthy Washington - Roadmap to Recovery" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and/or video) :

COMMISSIONERS.

Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Peggy VanBuskirk, *President*; Mrs. Patty Stone, *Financial Officer*

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Traci Breiner,

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 28, 2021:

Motion made and seconded to approve the presented meeting minutes for 9/28/2021. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

2022 BUDGET HEARING AND PUBLIC COMMENTS:

Adjourned Regular Meeting at 7:05 pm, opened Budget Hearing at 7:05pm

No members of the public attended the meeting (guest attendee had left the meeting prior to the Budget hearing), and no questions or comments regarding the 2022 Budget have been received by the District.

Concluded the Budget Hearing at 7:06pm, reopened Regular Meeting at 7:06pm

CORRESPONDENCE:

1. Emails from WSHA, MRSC, SAO with general information.
2. Budget related items from Mason County Auditor and Treasurer

SUPERINTENDENT REPORT:

1. The Budget Public Hearing notice ran in the Shelton Mason County Journal for the required two weeks.
2. Superintendent will be attending a free online HCA-ACH Learning symposium Nov 2-4, 2021. (Commissioners requested information on the symposium and how to register. The Superintendent will forward the requested information.)
3. Superintendent will be attending the AWPHD annual meeting, which will be held online on October 28, 2021.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

- 1) Moving Mason Forward meeting October 28, 2021
- 2) HCA-ACH symposium November 2-4, 2021
- 3) Sheriff's Breakfast meeting November 7, 2021
- 4) Opioid Stakeholder meeting November 10, 2021
- 5) EMS Council meeting November 18, 2021

*****Due to COVID-19 and Governor Inslee's "Healthy Washington 90- Roadmap to Recovery" order, most of the regularly attended meetings and events have been canceled or postponed. If any additional meetings are attended, they will be reported during the November meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Tommy & Herb: EMS Council meeting (10/21)

1. Statewide EMS staffing is down approximately 10% of EMS basic personnel and 5% of EMT paramedics.
2. Draft of Behavior Health guidelines has been presented to the Executive Board and Fire Chief's association for comments.
3. Working on a De-escalation training video.
4. Purchasing a dedicated laptop and printer for EMT Coordinator.
5. Trained 15 new and have recertified 15 EMS evaluators.

Herb: Substance Abuse Prevention Coalition

1. They will be hosting a Town Hall meeting for the students.

Herb, Kaye & Sandy: NMRFA CAC

1. The meeting consisted of a "hard hat" tour of the new fire station currently under construction.

Peggy: Housing and Behavior Health

1. Peggy provided the Superintendent with a copy of the draft minutes from the meeting and will send it out to the commissioners.

COMMITTEE REPORTS:

- a. No currently active committees.

OLD BUSINESS:

a. 2022 Budget Discussion and possible adoption and signing of budget related items.

- a. Discussed budget. No additional adjustments to the proposed 2022 budget draft 2. Motion made and seconded to approve the 2022 budget of \$563,650.00. Motion carried unanimously.
- b. Resolution 2021-0004 approving the 2022 budget was presented. Motion made and seconded to approve the resolution. Motion carried unanimously and resolution will be signed by all commissioners.
- c. Ordinance/Resolution 2020-0005 was presented. Motion was made and seconded to approve the ordinance/resolution. Motion carried unanimously and the form will be signed by all commissioners.
- d. 2022 Levy Certification was presented. Motion made and seconded to approve the Levy Certification. Motion carried unanimously and the form was signed by the Board President.
- e. MC Auditor Financial Services budget form was presented. Motion was made and seconded. Motion carried unanimously and the form will be signed by all commissioners.

****Resolutions and Levy Certification will be available to the public on our website.

NEW BUSINESS:

a. Harrison/CHI Quarterly Management Meeting

(face to face meetings will be held in Jan, April, July, and October of each year)

The next meeting was held on October 25, 2021, at 8:30 am via Zoom Conferencing. Commissioners Gerhardt and Thombs, Superintendent Robertson, and David Butcherite attended.

1. Reviewed the financial reports.

- b. Review of agreement/contract with CHS regarding Covid-19 vaccinations.
 - 1. A draft agreement had been prepared by the Superintendent and was reviewed by PCHS. A copy of the agreement was forwarded to the MCPHD2 commissioners. The commissioners are requesting the agreement also be reviewed by our attorney prior to approval.
 - c. Financial Report/Current Voucher Discussion/Approval/Signatures
 - September 1, 2021, account balance (including investment fund): \$902,130.04.
 - September Expenses: \$10,796.28
 - September Revenue: \$9733.56
 - September 30, 2021, account balance (including investment fund): \$901,067.32.
 - November 2021 Vouchers 2111-0001 thru 2111-0011 in the amount of \$6,042.27 were approved unanimously and will be signed by all commissioners.
- ***** There was an October Auditing Agent voucher for the quarterly taxes.
Vouchers 2110-0012 thru 2110-0014 in the amount of \$123.13

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 - 1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

Superintendent has Jury duty the week of our next meeting.

NEXT SCHEDULED MEETING:

November 23, 2021, 7:00 PM and the public will be able to attend via ZOOM teleconference.

CONCLUDE MEETING:

Meeting concluded at 7:49 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm October 26, 2021
Harrison Belfair Clinic Conference Room

*****This meeting will be held via teleconference and instructions for public attendance will be on our website.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: SEPTEMBER 28, 2021 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **2022 BUDGET HEARING AND PUBLIC COMMENTS ON PROPOSED BUDGET**
8. **CORRESPONDENCE:** (New since last meeting)
9. **SUPERINTENDENT REPORT:**
10. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
11. **UPCOMING COMMISSIONER MEETINGS**
Due to many of November's meetings having already been postponed or cancelled, any meetings attended by commissioners between October 27th and November 23rd will be reported during the November 23, 2021 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
12. **COMMISSIONER REPORTS on meetings attended**
13. **COMMITTEE REPORTS:** (Existing)
14. **OLD BUSINESS:**
 - a. 2022 Budget Discussion and possible adoption and signing of budget related paperwork.
15. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for October 25, 2021 at 8:30 am and may be held via Zoom Conferencing, dependent on distancing guidelines and "Stay Home, Stay Healthy" orders in effect on October 25, 2021. Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.
 - b. Review of agreement/contract with PCHS regarding Covid-19 vaccinations.
 - c. Financial Report/Current Voucher Discussion/Approval/Signatures.
16. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
17. **EXECUTIVE SESSION:**
None scheduled
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
19. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...November 23, 2021 7:00 PM