

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528  
Phone #360-275-2517  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday April 26, 2022

Due to Governor Inslee's "Healthy Washington - Roadmap to Recovery" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and/or video) :**

**COMMISSIONERS.**

Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs, *Financial Officer*

**MEMBERS IN ATTENDANCE PHYSICALLY:**

**COMMISSIONERS.**

Mrs. Patty Stone, *President*; Mrs. Peggy VanBuskirk; Ms. Kaye Massie

**SUPERINTENDENT/CLERK**

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:**

Lydia Buchheit, Melissa Casey, Beau Bakken, Carl Ehresman, Tari Landsberger

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF MARCH 22 AND MARCH 24, 2022 MEETINGS**

Motion made and seconded to approve the presented meeting minutes for 3/22/2022 Regular meeting and 3/24/2022 Special Joint meeting with NMRFA. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

1. Carl Ehresman, NMRFA: Gave a brief update on the partnership proposal. A more in-depth update will be presented during the May MCPHD2 meeting.
2. Beau Bakken, NMRFA: Thanked the Commissioners for providing funding for a new Cardiac Monitor. Two EMS providers did a brief demonstration of the monitor.
3. Lydia Buchheit, Melissa Casey; Mason Matters: Prior to tonight's meeting, Lydia had provided the commissioners with some additional information regarding a possible contract between the Mason Matters and MCPHD2. She reviewed the information and answered questions from the Commissioners. One of the main concerns of the Commissioners is making sure that funds provided are used within the MCPHD2 district boundaries. Lydia suggested the Commissioners review the Mason County Community Health Assessment (CHA). (It is available online at [www.healthymasoncounty.com](http://www.healthymasoncounty.com).) It and the Community Health Improvement Plan (CHIP) are the basis for any programs/services Mason Matters will help implement.

**CORRESPONDENCE:**

1. Emails from AWPHD, WSHA, MRSC, SAO with general information.
2. The annual subscription for Zoom Teleconferencing has been renewed.
3. MCPHD2 has been receiving an increase in the number of spam emails. Please do not open any links unless you are sure the source is a legitimate one. If you have any questions, contact the Superintendent.

**SUPERINTENDENT REPORT:**

1. US Census Survey has been completed on-line.
2. Email from Lopez IS PHD2 new superintendent. She has reached out to MCHD2 as a possible contact.
3. Have had a couple of conversations with Katie Ladner from the Clinic's WIC program. She is in the clinic 4 days a week and is currently still seeing her clients remotely. Within the next couple of months that will be switching to some in person visits.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting is currently scheduled.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

- 1) NM Chamber of Commerce Luncheon April 27, 2022
- 2) Moving Mason Forward meeting April 28, 2022
- 3) Sheriff's Breakfast meeting May 5, 2022
- 4) Opioid Stakeholder meeting May 11, 2022
- 5) EMS Council meeting May 19, 2022
- 6) Two Mason Matters meetings April 29 & May 18, 2022

\*\*\*\*If any additional meetings are attended, they will be reported during the April meeting.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

**COMMISSIONER REPORTS:**

**Peggy: Housing and Behavioral Health meeting (3/23/2022)**

1. The Superintendent will send out copy of draft minutes.

**Herb: Substance Abuse Prevention Coalition.**

1. He attended via Zoom instead of driving to Shelton for an in-person meeting.  
Poor audio and was hard to hear.

**Tommy: EMS Council meeting (4/21/2022 )**

1. Fire District 12 Chief fired, and the rest of staff resigned.
2. Class of 14 EMS students has passed the local tests and 13 of the 14 are ready to field test for the national test.
3. Passed the expired medication protocol.

**Sandy: Moving Mason Forward (4/28/2022)**

1. Good general information.

**COMMITTEE REPORTS:**

- a. No currently active committees.

**OLD BUSINESS:**

- a. Discussion on Regular meeting time

General discussion on possibly moving the meeting time. It was requested of the Superintendent to investigate what steps are needed to move the Regular Meeting date or time. Discussion to continue during the May meeting.

- b. Discussion on Mason Matters partnership

General discussion of information from Lydia Buchheit.

The Commissioners will review the assessment and use it to determine which area they would like any provided funds to be used toward. (The seven areas are Behavioral Health, Healthy Living, Housing, Access to Health Care, Healthy Physical Environment, Education and Employment, Empowered Families)  
Discussion to continue during the May meeting.

**NEW BUSINESS:**

- a. Harrison/CHI Quarterly Management Meeting  
(face to face meetings will be held in Jan, April, July, and October of each year)  
The meeting was held on April 25, 2022, at 8:30 am via Zoom. Herb Gerhardt, Tommy Thombs, Sandra Robertson, Diane Kropp-Wolner, Courtney Peterson, Kelly DeBuysere, Traci Breiner, and David Butcherite attended.
  - 1. Reviewed the financial reports.
  - 2. Kelly mentioned they are averaging 24 patients a day in Urgent Care.
  - 3. Diane mentioned the new ARNP will start seeing patients in June. Still actively seeking a additional Physician.
- b. Inter-local agreement with NMTFA for new Cardiac Monitor.  
A copy of the agreement has been sent to commissioners for their review prior to the meeting. No changes requested. Motion made and seconded to approve the agreement and allow the Superintendent to sign on behalf of the District. Motion passed unanimously.
- c. Financial Report/Current Voucher Discussion/Approval/Signatures  
March 1, 2022, account balance (including investment fund): \$851,901.63.  
March Expense: \$6,138.96  
March Revenue: \$41,831.05  
March 31, 2022 account balance (including investment fund): \$887,593.72  
May 2022 Vouchers 2205-0001 thru 2205-0013 in the amount of \$49,863.35 were approved unanimously.  
\*\*\*\*\*Permission was requested and granted from Commissioners Thombs and Gerhardt to have Superintendent Robertson sign the May 2022 Voucher Cover Sheet on their behalf.  
\*\*\*\*\*There was an April Auditing agent voucher. Vouchers 2204-0011 thru 2204-0013 in the amount of \$154.08 for the quarterly taxes. Voucher was signed by Commissioner VanBuskirk and Superintendent Robertson.

**REVIEW OF MCPHD2 LONG TERM GOALS:**

- a. Continuation of reviewing long-term goals of the District.
  - 1. No discussion

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:**

The commissioners clarify the funding for the North Mason WIC. It is a government program that is subsidized by VMFH. The Harrison Belfair clinic WIC provider is an employee of VMFH.

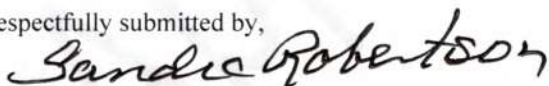
**NEXT SCHEDULED MEETINGS:**

Regular meeting: May 24, 2022 at 7:00 PM and the public will be able to attend via ZOOM teleconference

**CONCLUDE MEETING:**

Meeting concluded at 8:51 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm April 26, 2022  
Harrison Belfair Clinic Conference Room  
\*\*\*\*\*Public attendance will be via Zoom and link information will be on our website.

**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MARCH 22, 2022 & MARCH 24, 2022 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
  1. Beau Bakken; Carl Ehresman : NMRFA Update on newly purchased Cardiac Monitor
  2. Lydia Buchheit: Mason Matters
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**

No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**

Any meetings attended by commissioners between March 23, 2022 and April 26, 2022 will be reported during the April 26, 2022 commissioner's meeting.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings.**
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
  - a. Discussion on Regular Meeting time.
  - b. Discussion on Mason Matters partnership.
14. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July, and October of each year)  
The next meeting is scheduled for April 25, 2022 at 8:30 am and may be held via Zoom Conferencing, dependent on distancing guidelines and "Stay Home, Stay Healthy" orders in effect on April 25, 2022.
  - b. Inter-local agreement with NMRFA for new Cardiac Monitor.
  - c. Financial Report/Current Voucher Discussion/Approval/Signatures.
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
  - a. Continuation of the reviewing long-term goals of the District.
    - 1.
16. **EXECUTIVE SESSION:**

None scheduled
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

**NEXT REGULAR MEETING    Tuesday May 24, 2022 7 PM**