

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday May 24, 2022

Due to Governor Inslee's "Healthy Washington - Roadmap to Recovery" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and/or video) :

COMMISSIONERS.

Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs, *Financial Officer*; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *President*; Mrs. Peggy VanBuskirk;

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Carl Ehresman, Diane Kropp-Wolner, Courtney Peterson, Kelly Riley-DeBuysere

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF APRIL 26, 2022 MEETINGS

Motion made and seconded to approve the presented meeting minutes for 4/26/2022 Regular meeting.

Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

1. **Kelly Riley-DeBuysere, Urgent Care manager.**

Urgent care volumes have increased by 10 %.

2. **Diane Kropp-Wolner, Primary Care manager.**

a.) New ARNP will begin to see patients at the Port Orchard clinic in June and she will move to the Belfair clinic in August. They are still actively recruiting an additional physician for Belfair.

b.) WIC is back in the Clinic and is hoping to be able to see clients in person soon.

3. **Carl Ehresman, NMRFA:**

a.) Gave a brief update on the partnership proposal. Due to focus having been on moving into the new Fire Station, not much new to report. He will give an additional update during our June MCPHD2 meeting.

b.) The AED's that MCPHD2 helped fund are still part of the NMRFA inventory and are being used.

CORRESPONDENCE:

1. Emails from AWP, WSHA, NRHA, MRSC, SAO with general information.

2. Email from Propel insurance. Our General Liability insurance renewal is coming up.

3. Email answer from MRSC for question on possibly moving time of meeting. Copy of email was sent to commissioners for their information.

SUPERINTENDENT REPORT:

1. Met with Beau Bakken on May 2, 2022 and signed interlocal agreement for Cardiac Monitor and made payment.
2. Met with Diane Kropp-Wolner and Myra Little (VMFH WIC) via Zoom. It was basically a “meet and greet”. Myra is the manager for the four WIC offices that VMFH operates.
3. Worked with Kelly Riley-DeBuysere and NMRFA to help resolve a concern Kelly had.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

- 1) **NM Chamber of Commerce Luncheon May 25, 2022**
- 2) **Moving Mason Forward meeting May 26, 2022 and June 23, 2022**
- 3) **Mason Matters meeting May 26, 2022**
- 4) **Sheriff's Breakfast meeting June 2, 2022**
- 5) **EMS Council meeting June 16, 2022**

****If any additional meetings are attended, they will be reported during the June meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Herb: Substance Abuse Prevention Coalition.

1. The meeting was held at the Youth Connection office in Belfair

Tommy: EMS Council meeting (5/19/2022)

1. More EMT's have passed the National Registry.
2. EMS secretary has quit and the council is looking for someone to take the position.
3. Additional training software has been purchased.

Peggy: Housing and Behavioral Health meeting (4/27/2022)

1. The Superintendent will send out copy of draft minutes.

Peggy: BOH (5/24/2022)

1. Copy of the Meeting packet was emailed to the commissioner for their information.
2. There has been an 172% increase in covid cases in Mason County. That number is probably low due to many people doing home testing,
3. There has been a change in the make-up of the Board.
4. The end of Oakland Bay is closed to shellfish harvesting.

Patty: Mason Mattes (4/29/2022)

1. Discussed the Community Health Assessment. (CHA)
2. Talked about Blue Zones.

Herb, Kaye, Peggy, Patty, Sandy: Opioid Stakeholder Meeting (5/11/2022)

Herb, Patty, Peggy, Sandy: NMRFA Open House/Pancake breakfast (5/14/2022)

Sandy: WA State Department of Health WIC meeting (5/18/2022)

1. Gave an overview of the State WIC program and their needs, qualifications, and requirements.
2. Discussed the steps needed to get a new WIC office in Shelton area.
3. Three agencies expressed an interest in possibly submitting a application to take over WIC program in the Shelton area. VMFH, SeaMar, and Cielo.
4. The earliest timeframe for a new office would be October, but realistically it will would not open until the first part of 2023.

Sandy: Moving Mason Forward (4/28/2022)

1. Good general information.

Sandy: AWPHD2 All member meeting (5/17/2022) via Zoom

1. Good general information of the direction and goals of AWPHD

COMMITTEE REPORTS:

- a. No currently active committees.

OLD BUSINESS:

a. Discussion on Regular meeting time

General discussion on possibly moving the meeting time. Reviewed recommendations from MRSC.
General consensus is to leave the meeting date and time as is for now.

b. Discussion on Mason Matters partnership

General discussion of possible areas of focus for Mason Matters if MCPHD2 does contract with them.
Peggy suggested several programs in NM Schools: smoking cessation and obesity reduction.
Also suggested possible meeting with School Superintendents to get their thought on what programs they would like.

Tommy suggested continued efforts in Substance abuse and Mental Health.
The Commissioners will again review the assessment and use it to determine which area they would like any provided funds to be used toward. (The seven areas are Behavioral Health, Healthy Living, Housing, Access to Health Care, Healthy Physical Environment, Education and Employment, Empowered Families)

Discussion to continue during the June meeting.

NEW BUSINESS:

a. Harrison/CHI Quarterly Management Meeting

(Face to face meetings will be held in Jan, April, July, and October of each year)

The next meeting is scheduled for July 25, 2022 at 8:30 am and may be held via Zoom Conferencing.

b. Resolution 2022-0001 for payment to St. Michael Medical Center

Resolution 2022-0001 authorizing payment to St. Michael Medical Center was reviewed.
Motion made and seconded to approve the resolution. Motion carried unanimously.

c. Financial Report/Current Voucher Discussion/Approval/Signatures

April 1, 2022, account balance (including investment fund): \$887,593.72

April Expense: \$5,879.73

April Revenue: \$146,610.75

April 30, 2022 account balance (including investment fund): \$1,028,324.74

June 2022 Vouchers 2206-0001 thru 2206-0012 in the amount of \$181,388.50 were approved unanimously.

d. Superintendent annual review.

The Board conducts an annual review of the Superintendent. The Board did their review, during the open meeting, and gave her a good review. Suggestion was made to give the Superintendent a cost-of-living raise in the amount of 4%.

Motion made and seconded to increase her salary by 4%. Motion carried unanimously.

A resolution will be presented to the Board during the June meeting. The raise will become effective on July 1, 2022

REVIEW OF MCPHD2 LONG TERM GOALS:

a. Continuation of reviewing long-term goals of the District.

1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

EMS Council is requesting and updated Representative letter from MCPHD2. The superintendent will draft and send out the letter with the requested information. Commissioner Thombs is our representative and Commissioner Gerhardt is the alternate representative.

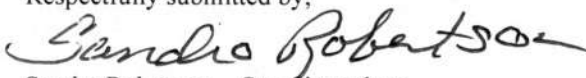
NEXT SCHEDULED MEETINGS:

Regular meeting: June 28, 2022 at 7:00 PM and the public will be able to attend via ZOOM teleconference or in person. If attending in person, masks are required since our meeting is held in a medical clinic.

CONCLUDE MEETING:

Meeting concluded at 8:53 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm May 24, 2022

Harrison Belfair Clinic Conference Room

*****Public attendance will be via Zoom and link information will be on our website.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: APRIL 26, 2022 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
 1. Beau Bakken; Carl Ehresman : NMRFA Update on proposed partnership.
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**

No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**

Any meetings attended by commissioners between April 27, 2022 and May 24, 2022 will be reported during the May 24, 2022 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. Continued Discussion on Regular Meeting time.
 - b. Continued Discussion on Mason Matters partnership.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for July 25, 2022 at 8:30 am and may be held via Zoom Conferencing.
 - b. Resolution 2022-0001 for payment to St. Michael Medical Center.
 - c. Financial Report/Current Voucher Discussion/Approval/Signatures.
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
16. **EXECUTIVE SESSION:**

May elect to begin the Superintendent annual review during the regular meeting (like May 2021) instead of during an executive session.
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday June 28, 2022 7 PM