

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday June 28, 2022

The meeting was held in person and virtually via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and/or video) :

COMMISSIONERS.

Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs, *Financial Officer* ; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *President* ; Mrs. Peggy VanBuskirk;

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Diane Kropp-Wolner, Tari Landsberger, Carl Ehresman (joined meeting late)

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF MAY 24, 2022 MEETINGS

Motion made and seconded to approve the presented meeting minutes for 5/24/2022 Regular meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

Tari Landsberger: The ARC of the Peninsula's office is now open in Shelton.

GUEST SPEAKERS:

2. Diane Kropp-Wolner, Primary Care manager.

- a.) New ARNP began to see Belfair patients at the Port Orchard clinic on June 13. She will move to the Belfair clinic in August. They are still actively recruiting an additional physician for Belfair.
- b.) Due to staffing issues, there were two days when a primary care physician was not physically present in Belfair clinic. Visits were handled virtually. Additionally, there have been reductions in hours of operation of the Belfair Lab, again due to staffing shortages.

3. Carl Ehresman, NMRFA:

- a.) Gave a brief update on the partnership proposal.
 - 1) They have received a firm commitment from a medical provider for the program. The Mason County medical director Dr. Hoffman has given approval to the program.
 - 2) They are working with CHI on getting necessary patient software up and running.
 - 3) He will be checking with Chief Bakken to see if NMRFA wants to do their final presentation to NMRFA and MCPHD2 Boards individually or as a Joint Meeting.

CORRESPONDENCE:

1. Emails from AWPMD, WSHA, NRHA, MRSC, SAO with general information.
2. Letter was sent to EMS Council informing them of our Representative and Alternate.
3. Email from Propel insurance. Our D & O insurance renewal is coming up.
4. Email from IRS. They are adjusting mileage rate for the remainder of 2022. As of July 1, 2022 the mileage rate will change from \$0.585 to \$0.625 per mile.

SUPERINTENDENT REPORT:

None

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

List of possible upcoming meetings was sent to the commissioners.

**** Any meetings attended by commissioners between June 28, 2022 and July 26, 2022 will be reported during the July 26, 2022 commissioner's meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Peggy: Housing and Behavioral Health meeting (4/26/2022)

1. Reviewed eviction, rent assistance, homeless profile, shelter programs.
2. Hoping to be able to bring on 3 more navigators.

Tommy: EMS Council meeting (6/16/2022)

1. More EMT's are still taking the National Registry exam.
2. The EMS secretary position has been filled.
3. Additional training software has been purchased.

Patty & Sandy: Mason Mattes (4/29/2022)

1. Discussed the WIC program and Family Planning.

Sandy: Moving Mason Forward (5/26/2022 & 6/22/2022)

1. Good general information from different organizations and what they do in the County.

COMMITTEE REPORTS:

- a. No currently active committees.

OLD BUSINESS:

- a. Discussion on Mason Matters partnership

Recommendation was made by the Superintendent to not try and set a specific program for Mason Matters to send any MCPHD2 provided funds in a potential contract. Instead to place a clause in any contract that funds are to be spent on healthcare related projects/programs within the MCPHD2 District boundaries. Additionally, prior to Mason Matters distributing the funds, written approval, from MCPHD2, of the project/program is required. Commissioner Thombs also recommended that the provided funds be rolled over or returned to MCPHD2 if not used prior to the end of the contract.

Motion was made and seconded to approve a contract with Mason Matters for \$5,000 pending attorney approval. The contract is to include wording similar to the recommended clause. Motion carried unanimously.

The Superintendent will be in contact with our Attorney.

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting

(Face to face meetings will be held in Jan, April, July, and October of each year)

The next meeting is scheduled for July 25, 2022 at 8:30 am and will be held via Zoom Conferencing. Tommy, Herb and Sandy are slated to attend from MCPHD2.

- b. Resolution 2022-0002 for Superintendent salary increase

Resolution 2022-0002 authorizing increase of Superintendent salary by 4% was reviewed and read aloud.

Motion made and seconded to approve the resolution. Motion carried unanimously.

The increase becomes effective July 1, 2022

- c. Financial Report/Current Voucher Discussion/Approval/Signatures

May 1, 2022, account balance (including investment fund): \$1,028,324.74

May Expense: \$49,863.35

May Revenue: \$51,928.05

May 31, 2022 account balance (including investment fund): \$1,030,389.44

July 2022 Vouchers 2207-0001 thru 2207-0015 in the amount of \$6,325.20 were approved unanimously.

*****Permission was requested and granted from Commissioners Thombs, Massie, and Gerhardt to have Superintendent Robertson sign the March 2022 Voucher Cover Sheet on their behalf.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

Superintendent will be out of town but be available via email or phone.

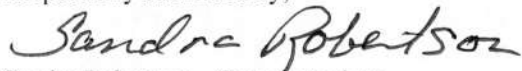
NEXT SCHEDULED MEETINGS:

Regular meeting: July 26, 2022 at 7:00 PM and the public will be able to attend via ZOOM teleconference or in person. If attending in person, masks are required since our meeting is held in a medical clinic.

CONCLUDE MEETING:

Meeting concluded at 8:51 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm June 28, 2022

Harrison Belfair Clinic Conference Room

****Public attendance can be in person or via Zoom and link information will be on our website. Please note, if attending in person, masks are required due to meeting being held in a medical facility.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MAY 24, 2022 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
 1. Beau Bakken; Carl Ehresman : NMRFA Update on proposed partnership.
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**

No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**

Any meetings attended by commissioners between May 25, 2022 and June 28, 2022 will be reported during the June 28, 2022 commissioner's meeting.

NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. Continued Discussion on Mason Matters partnership.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for July 25, 2022 at 8:30 am and may be held via Zoom Conferencing.
 - b. Resolution 2022-0002 for Superintendent salary increase.
 - c. Financial Report/Current Voucher Discussion/Approval/Signatures.
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
16. **EXECUTIVE SESSION:**

None
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday July 26, 2022 7 PM