

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**

POB 1626, Belfair, WA 98528

Phone #360-275-2517

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

7 pm Tuesday April 28, 2020

Due to Governor Inslee's "Stay Home, Stay Healthy" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE:**

**COMMISSIONERS.**

Mr. Tommy Thombs, *President*;

Mr. Herb Gerhardt; Ms. Kaye Massie

**MEMBERS IN ATTENDANCE PHYSICALLY:**

**COMMISSIONERS.**

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*;

**SUPERINTENDENT/CLERK**

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:**

Kelly Riley Debuysere and 2 additional unidentified guests.

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Presented Agenda approved unanimously.

**APPROVAL OF MINUTES OF MARCH 24, 2020:**

Motion made and seconded to approve the meeting minutes for 3/24/2020. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

Kelly Riley Debuysere, Belfair Clinic Manager:

1. Kelly gave an overview of current clinic operations.
2. Due to a large decrease in patient visits to Urgent Care clinics during the Covid-19 pandemic, CHI has temporarily reduced the hours of operation of their Clinics except for the Belfair location. In accordance with the contract between MCPHD2 and CHI, to modify the Belfair Clinic's hours CHI requires the permission of the MCPHD2 Commissioners
3. On behalf of CHI, Kelly is asking permission to temporarily modify the Belfair Urgent Care Clinic hours to M-F 7:30 am to 5 pm & S-S 8 am to 3 pm.
4. After discussing the request, a motion was made and seconded to allow a temporary reduction in Urgent Care Clinic hours with the stipulation that once patients volumes increase so will the clinic hours.

\*\*\*\*\*Motion carried 3-2. Tommy and Kaye voted nay.

**CORRESPONDENCE:**

1. Email from MC Financial Services re: Modification in picking up warrants.

**SUPERINTENDENT REPORT:**

1. Had the opportunity to talk with Vashon Island PHD's new Superintendent (Jocelyne (JoJo) Weller ) on April 9.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting is currently scheduled

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

Due to COVID-19 and Governor Inslee's "Stay Home, Stay Healthy" order, most of the regularly attended meetings and events have been canceled or postponed. If any meetings are attended, they will be reported during the April meeting,

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings**

**COMMISSIONER REPORTS:**

**Herb, Sandy: Moving Mason Forward meeting (3/26/2020 & 4/23/2020)**

1. Attended via Zoom Teleconference

**Tommy, Herb: EMS Council (April 16, 2020)**

1. Attended via Zoom Teleconference
2. They have been instituting online training instead of in person.
3. Still looking at separating themselves from their current relationship with the county.

**COMMITTEE REPORTS:**

No currently active committees (other than Long Term Goals committee)

**OLD BUSINESS:**

- a. None

**NEW BUSINESS:**

- a. Harrison/CHI Quarterly Management Meeting

(face to face meetings will be held in Jan, April, July, and October of each year)

**Due to Covid-19 distancing guidelines and Governor Inslee's "Stay Home, Stay Healthy" order the April 27, 2020 meeting has been postponed until the next regularly scheduled meeting in July.**

- b. Financial Report/Current Voucher Discussion/Approval/Signatures

March 1, 2020 account balance (including investment fund): \$792,827.86

March Expenses: \$ 5,720.20

March Revenue: \$35,567.02

March 31, 2020 account balance (including investment fund): 822,675.02

May 2020 AA Vouchers 2005-0001 thru 2005-0009 in the amount of \$5,950.40 were approved unanimously and signed by Patty Stone, Peggy VanBuskirk, and Sandra Robertson

Elected to delay payment to EMS Council at this time.

\*\*\*\*Due to the "Stay Home, Stay Healthy" order and not being able to have a quorum of commissioners physically present to sign a regular voucher, the Commissioners unanimously approved the "regular" May voucher as an Auditing Agent voucher instead. An Auditing Agent voucher requires the signature on one Commissioner and the Superintendent

\*\*\*\*There was a second April AA voucher to cover the quarterly taxes and telephone bill.

Vouchers 2004-0012 thru 2004-0015 in the amount of \$155.08

\*\*\*\* Due to needing to do our meetings via teleconference for as long as the Governors "Stay Home Stay Safe" order is in effect, Sandy purchased a license from Zoom to allow us to hold a meeting over 40 minutes in length. Consensus is to reimburse Sandy for the cost of the annual license of Zoom

**REVIEW OF MCPHD2 LONG TERM GOALS:**

- a. Continuation of reviewing long-term goals of the District.
  1. Annual Newsletter discussion
    - a. Committee has not met.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:**

1. Herb expressed his concern and displeasure with Mason County for choosing to not release the specific location information of positive Covid-19 cases within the County.
2. During the May meeting the commissioners meet in Executive Session to begin the Superintendent annual review. If the May meeting is needing to be held via teleconference, the Superintendent's recommendation is to delay the ES until the commissioners can meet in person. All commissioners agreed.

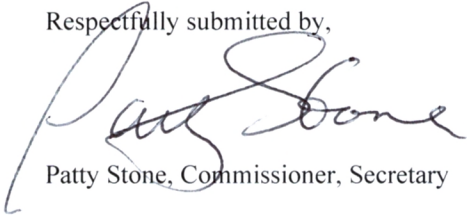
**NEXT SCHEDULED MEETING:**

May 26, 2020 7:00 PM Harrison Belfair Clinic Conference Room is the normal meeting location, but meeting may need to be held via teleconference, dependent on any "Stay Home, Stay Healthy" order in effect at that time.

**CONCLUDE MEETING:**

Meeting concluded at 7:55 pm

Respectfully submitted by,

A handwritten signature in cursive script that reads "Patty Stone". The signature is written in dark ink and is positioned above the printed name.

Patty Stone, Commissioner, Secretary

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm April 28, 2020  
Harrison Belfair Clinic Conference Room

\*\*\*\*\*This meeting will be held via teleconference and instructions for public attendance will be on our website.

**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MARCH 24, 2020 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**  
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**  
Due to many of May's meetings having already been postponed or cancelled, any meetings attended by commissioners between April 29<sup>th</sup> and May 26<sup>th</sup> will be reported during the May 26<sup>th</sup> meeting.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings.**
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
  - a.
14. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year)  
**Due to Covid-19 distancing guidelines and Governor Inslee's Stay at Home order the April 27, 2020 has been postponed to a yet to be determined date.**
  - b. **Financial Report/Current Voucher Discussion/Approval/Signatures**
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
  - a. Continuation of the reviewing long-term goals of the District.
    1. Annual Newsletter discussion
16. **EXECUTIVE SESSION:**  
None scheduled
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

**NEXT REGULAR MEETING:**

**Tuesday...May 26, 2020** 7:00 PM Belfair Clinic Conference Room or via Teleconference

\*\*\*\*\*Location will be dependent on distancing guidelines and Stay at Home orders in effect on May 26, 2020.