

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday May 26, 2020

Due to Governor Inslee's "Stay Home, Stay Healthy" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:05 pm

MEMBER IN ATTENDANCE VIA TELEPHONE (audio only):

COMMISSIONER.

Mr. Tommy Thombs, *President*

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and video) :

COMMISSIONERS.

Mr. Herb Gerhardt; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*;

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Presented Agenda approved unanimously.

APPROVAL OF MINUTES OF APRIL 28, 2020:

Motion made and seconded to approve the meeting minutes for 4/28/2020. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. No business-related correspondence

SUPERINTENDENT REPORT:

1. Update on clinic.
 - a. Average patient volume in Urgent Care ---8 patients per day
 - b. Lab and X-ray is open for limited hours as of May 26th.
 - c. Limiting patients in the waiting room to 4 patients at a time.
 - d. Still screening patients and those with upper respiratory symptoms are referred to Port Orchard clinic for Covid-19 testing.
 - e. As volumes increase, the Clinic hours will increase...
*****Tommy is wondering what the criteria is for them to increase the hours...Sandy will talk with the clinic manager...
2. Spoke with NMRFA Fire Chief Beau Bakkin. They have also had a drop in EMS calls and it is happening nationwide.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Due to COVID-19 and Governor Inslee’s “Stay Home, Stay Healthy” order, most of the regularly attended meetings and events have been canceled or postponed. If any meetings are attended, they will be reported during the April meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings

COMMISSIONER REPORTS:

Peggy: Board of Health

- 1. Mason County has been approved for Phase 2.

Tommy, Herb: EMS Council (May 21, 2020) (via Zoom)

- 1. Reformation of the Council is leaning toward a non-profit 501(3)c.

COMMITTEE REPORTS:

No currently active committees (other than Long Term Goals committee).

OLD BUSINESS:

- a. None

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting

(face to face meetings will be held in Jan, April, July, and October of each year)

Due to Covid-19 distancing guidelines and Governor Inslee’s “Stay Home, Stay Healthy” order the April 27, 2020 meeting was postponed until the next regularly scheduled meeting in July.

- b. Resolution 2020-0001. Approval of payment to Harrison Medical Center.

Motion made and seconded to approve Resolution 2020-0001. Motion carried unanimously.

*****The resolution was physically signed by Peggy and Patty since they were physically present.

Tommy, Herb, and Kaye gave their verbal permission for the Superintendent to sign the resolution on their behalf.

- c. Financial Report/Current Voucher Discussion/Approval/Signatures

April 1, 2020 account balance (including investment fund): \$822,675.02

April Expenses: \$ 6,512.77

April Revenue: \$134,049.72

April 30, 2020 account balance (including investment fund): \$950,211.97

June 2020 AA Vouchers 2006-0001 thru 2006-0012 in the amount of \$184,561.34 were approved unanimously and signed by Patty Stone, Peggy VanBuskirk, and Sandra Robertson. Amount included payment to Harrison and EMS Council.

****Due to the “Stay Home, Stay Healthy” order and not being able to have a quorum of commissioners physically present to sign a regular voucher, the Commissioners unanimously approved the “regular” June voucher as an Auditing Agent voucher instead. An Auditing Agent voucher requires the signature on one Commissioner and the Superintendent.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 - 1. Annual Newsletter discussion
 - a. Committee has not met.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

- 1. Herb had forwarded an email to each commissioner on personal long-term care decisions

NEXT SCHEDULED MEETING:

June 23, 2020 7:00 PM Harrison Belfair Clinic Conference Room is the normal meeting location, but meeting may need to be held via teleconference, dependent on any "Stay Home, Stay Healthy" order in effect at that time.

CONCLUDE MEETING:

Meeting concluded at 7:58 pm

Respectfully submitted by,

A handwritten signature in black ink that reads "Patty Stone". The signature is written in a cursive style with a large, looping initial "P".

Patty Stone, Commissioner, Secretary

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm May 26, 2020
Harrison Belfair Clinic Conference Room

*****This meeting will be held via teleconference and instructions for public attendance will be on our website.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: APRIL 28, 2020 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**
Due to many of June's meetings having already been postponed or cancelled, any meetings attended by commissioners between May 27th and June 23rd will be reported during the June 23rd meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for July 27, 2020 at 8:30 am in the Belfair Clinic conference room. This meeting may be modified due to Covid-19 distancing guidelines and "Stay Home Stay, Healthy" orders in effect at the time of the meeting.
 - b. Resolution 2020-0001. Approval of payment to Harrison Medical Center
 - c. Financial Report/Current Voucher Discussion/Approval/Signatures
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 1. Annual Newsletter discussion
16. **EXECUTIVE SESSION:**
None scheduled (The normally scheduled ES in May, to begin Superintendent annual review, has been postponed until the commissioners can meet in person)
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...June 23, 2020 7:00 PM Belfair Clinic Conference Room or via Teleconference

*****Location will be dependent on distancing guidelines and "Stay Home, Stay Healthy" orders in effect on June 23, 2020.