

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528

Phone #360-275-2517

E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday October 27, 2020

Due to Governor Inslee's "Stay Home, Stay Healthy" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:07 pm

MEMBER IN ATTENDANCE VIA TELEPHONE (audio only):

COMMISSIONER.

Mr. Tommy Thombs, *President*

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and video) :

COMMISSIONERS.

Mr. Herb Gerhardt; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*;

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Jennifer Kreidler-Moss: PCHS Executive Director

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda.

Herb request adding "item c" under New Business; St. Michael Grand opening.

Amended Agenda approved unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 22, 2020:

Motion made and seconded to approve the presented meeting minutes for 9/22/2020. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Jennifer Kreidler-Moss

1. The school-based clinic on the North Mason High School campus is open but due to Covid-19 restrictions, (mainly students not attending classes in person), volumes are low, and the clinic is running at a significant loss. Prior to the restrictions being implemented the clinic was self-sustaining. Peninsula Community Health Services (PCHS) is committed to keeping the clinic open.

2. The clinic staff consists of the Health Care provider and they check patients in and out (along with doing the associated paperwork) as well as treat the patient.

3. Jennifer is asking if MCPHD2 would be willing to help with staff funding for the NMSD Clinic. She had sent out supporting paperwork to the commissioners to give prior clinic stats and their 2021 proposed budget for the NMSD Clinic.

***** MCPHD2 commissioners had multiple questions and discussed the request.

Motion made and seconded to approve the staff funding request by providing \$40,000 in 2020 and re-evaluate after January 1, 2021.

Motion carried 4 yea and 1 abstention (Herb).

***** The commissioners are open to the possibility of providing additional funding for the NMSD Clinic in 2021.

2021 BUDGET HEARING AND PUBLIC COMMENTS:

Adjourned Regular Meeting at 7:52 pm, opened Budget Hearing at 7:52pm

No members of the public attended the meeting (guest speaker had left the meeting prior the Budget hearing), and no questions or comments regarding the 2021 Budget have been received by the District.

Concluded the Budget Hearing at 7:52pm, reopened Regular Meeting at 7:52pm

CORRESPONDENCE:

- 1. Budget related from various Mason County offices.
- 2. Invite to attend the virtual Grand Opening of St. Michael Hospital in Silverdale.
- 3. WA State Auditor re: Audit billing rate increase.

SUPERINTENDENT REPORT:

- 1. Spoke with Commissioner Lange from Orcus Is. PHD. They are in the process of contract negotiations with a new health care provider for their District.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

- 1) **Moving Mason Forward meeting November 19, 2020**
- 2) **Opioid Stakeholder meeting November 11, 2020**

*****Due to COVID-19 and Governor Inslee’s “Stay Home, Stay Healthy” order, most of the regularly attended meetings and events have been canceled or postponed. If any additional meetings are attended, they will be reported during the October meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings

COMMISSIONER REPORTS:

Tommy & Herb: EMS Council

- 1. Tommy had sent out to the commissioners his notes from the October 15, 2020 meeting.
- 2. All regular & training meetings are now being held virtually.
- 3. WA State is looking at a potential decrease in revenue.

Peggy: Behavioral Health & Housing

Peggy gave her handouts to Sandy and she will send them out to the rest of the commissioners.

Herb, Sandy: Moving Mason Forward

Good attendance. Refresher of previously presented information.

Sandy: AWPHD Annual meeting October 9, 2020

Meeting was held virtually. Not as well attended as past years.

COMMITTEE REPORTS:

No currently active committees.

OLD BUSINESS:

a. Budget Discussion and possible adoption and signing of budget related paperwork.

- a. Discussed budget. Adjusted the Community Outreach line item amount and the beginning balance line item.
Motion made and seconded to approve the modified 2021 budget of \$564,050.00. Motion carried unanimously.
- b. Resolution 2020-0003 approving the 2021 budget was presented. Motion made and seconded to approve the resolution. Motion carried unanimously and resolution was signed.
- c. Ordinance/Resolution 2020-0004 was presented. Motion was made and seconded to approve the ordinance/resolution. Motion carried unanimously and the form was signed.
- d. 2021 Levy Certification was presented. Motion made and seconded to approve the Levy Certification. Motion carried unanimously and the form was signed.
- e. MC Auditor Financial Services budget form was presented. Motion was made and seconded. Motion carried unanimously and the form was signed.

****Resolutions and Levy Certification will be available to the public on our website.

NEW BUSINESS:

a. Harrison/CHI Quarterly Management Meeting

(face to face meetings will be held in Jan, April, July, and October of each year)

The meeting was held virtually on October 26, 2020 at 8:30 am. Herb Gerhardt, Tommy Thombs, David Butcherite and Sandra Robertson attended.

- 1. Reviewed the financial reports provided by David Butcherite (the reports had been sent to each commissioner)

2. The clinic is not currently utilizing Locums.
3. Urgent Care is averaging 22 patients daily.
4. Discussed if there are any plans for expansion of the Belfair Clinic. Currently there are none.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

September 1, 2020 account balance (including investment fund): \$824,764.28

September Expenses: \$6,210.41

September Revenue: \$16,982.76

September 30, 2020 account balance (including investment fund): \$835,536.63

November 2020 AA Vouchers 2011-0001 thru 2011-0010 in the amount of \$5,682.29 were approved unanimously and signed by Patty Stone, Peggy VanBuskirk, and Sandra Robertson.

****Due to the "Stay Home, Stay Healthy" order and not being able to have a quorum of commissioners physically present to sign a regular voucher, the Commissioners unanimously approved the "regular" November voucher as an Auditing Agent voucher instead. An Auditing Agent voucher requires the signature of one Commissioner and the Superintendent.

****There was a second October AA voucher request for quarterly taxes and phone bill. Vouchers 2010-0013 thru 2010-0016 in the amount of \$153.15.

c. St. Michael in Silverdale Grand Opening invitation.

Herb had just wanted to make sure that everyone had received the invitation and he was wondering if anyone is planning to attend. Several commissioners and the Superintendent are planning on attending the Virtual Grand Opening.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.

1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

None

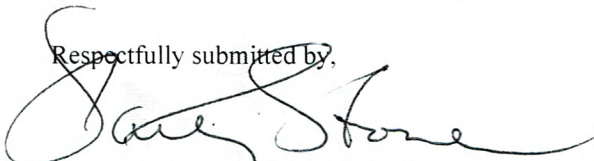
NEXT SCHEDULED MEETING:

November 24, 2020 7:00 PM Harrison Belfair Clinic Conference Room is the normal meeting location, but meeting may need to be held via teleconference, dependent on any "Stay Home, Stay Healthy" order in effect at that time.

CONCLUDE MEETING:

Meeting concluded at 8:53 pm

Respectfully submitted by,



Patty Stone, Commissioner, Secretary

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm October 27, 2020

Harrison Belfair Clinic Conference Room

*****This meeting will be held via teleconference and instructions for public attendance will be on our website.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: SEPTEMBER 22, 2020 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
 - a. Kelly Riley-Debuysere: Belfair Clinic Manager
 - b. Jennifer Kreidler-Moss: Executive Director, Peninsula Community Health Services
7. **2021 BUDGET HEARING AND PUBLIC COMMENTS ON PROPOSED BUDGET**
8. **CORRESPONDENCE:** (New since last meeting)
9. **SUPERINTENDENT REPORT:**
10. **JOINT HOSPITAL DISTRICT MEETING:**

No meeting is currently scheduled.
11. **UPCOMING COMMISSIONER MEETINGS**

Due to many of November's meetings having already been postponed or cancelled, any meetings attended by commissioners between October 28th and November 24th will be reported during the November 24 commissioner's meeting.

NO MCPHD2 business is to be discussed between commissioners at these meetings.
12. **COMMISSIONER REPORTS on meetings attended**
13. **COMMITTEE REPORTS:** (Existing)
14. **OLD BUSINESS:**
 - a. 2021 Budget Discussion and possible adoption and signing of budget related paperwork.
15. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for October 26, 2020 at 8:30 am and may be held via Zoom Conferencing, dependent on distancing guidelines and "Stay Home, Stay Healthy" orders in effect on October 26, 2020
Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
16. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
17. **EXECUTIVE SESSION:**

None scheduled
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
19. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...November 24, 2020 7:00 PM Belfair Clinic Conference Room or via Teleconference*****Location will be dependent on distancing guidelines and "Stay Home, Stay Healthy" orders in effect on November 24, 2020