

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday December 22, 2020

Due to Governor Inslee's "Safe Start, Stay Healthy" order, the public was not allowed to physically attend the meeting. The meeting was held via Zoom teleconference and information on how to join the meeting was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (audio and video) :

COMMISSIONERS.

Mr. Tommy Thombs, *President* ; Mr. Herb Gerhardt; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*;

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

Kelly Debuysere-Riley

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF NOVEMBER 24, 2020:

Motion made and seconded to approve the presented meeting minutes for 11/24/2020. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Kelly Debuysere-Riley; Belfair Clinic Manager gave an update on the clinic.

1. Urgent care saw 20 patients on Thanksgiving.
2. Port Orchard Clinic is going to be a trial site to give the Covid-19 vaccine. It has not yet been decided if the Belfair will also.
3. Belfair Clinic is still doing Covid-19 testing.
4. Urgent Care is averaging 25 per day.

CORRESPONDENCE:

1. Mileage rate for 2021 is \$0.56, down from \$0.575 in 2020.
2. Notices from Employment Security and Workers' Comp regarding rate increases.
3. Email from State Auditor Office; regarding routine accountability audit stating in January 2021.

SUPERINTENDENT REPORT:

None

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

- 1) **Moving Mason Forward meeting January 28, 2021**
- 2) **EMS Council meeting January 21, 2021**
- 3) **Opioid stakeholder meeting January 13, 2021**

****Due to COVID-19 and Governor Inslee's "Safe Start--Stay Healthy" order, most of the regularly attended meetings and events have been canceled or postponed. If any additional meetings are attended, they will be reported during the December meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Tommy: EMS Council via teleconference

1. Minutes from the meeting had been sent out by the council.

Peggy: Behavioral Health & Housing via teleconference

1. Reviewed year-end report.

Herb, Sandy: Moving Mason Forward via teleconference

1. Moderate attendance. Good general information presented.

COMMITTEE REPORTS:

By-Law Review committee formed 12/22/2020.

OLD BUSINESS:

- a. Agreement with PCHS update.

Agreement has been signed by both parties and payment has been made to PCHS.

***Per Commissioner request... Superintendent will check with Jennifer Kreidler-Moss to see how PCHS is informing the community that the School based clinic is open.

- b. Payment to St. Michael Medical Center update.

Payment to St. Michael Med Center has been made.

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting

(face to face meetings will be held in Jan, April, July, and October of each year)

The next meeting is scheduled for January 25, 2021 at 8:30 am and may be held via Zoom Conferencing, dependent on distancing guidelines and "Safe Start-Stay Healthy" orders in effect on January 25, 2021.

Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.

- b. Financial Report/Current Voucher Discussion/Approval/Signatures

November 1, 2020 account balance (including investment fund): \$946,342.67.

November Expenses: \$5,682.29

November Revenue: \$42,970.78.

November 30, 2020 account balance (including investment fund): \$983,631.16.

January 2021 AA Vouchers 2101-0001 thru 2101-0012 in the amount of \$8,028.68 were approved unanimously and signed during the meeting by Patty Stone, Peggy VanBuskirk, and Sandra Robertson

****Due to the "Stay Home, Stay Healthy" order and not being able to have a quorum of commissioners physically present to sign a regular voucher, the Commissioners unanimously approved the "regular"

January voucher as an Auditing Agent voucher instead. An Auditing Agent voucher requires the signature of one Commissioner and the Superintendent.

- c. Elect officers for 2021

Nominations were made and accepted:

Peggy --President, Herb--Secretary, and Patty--Financial officer. Motion made and seconded to approve appointments of 2021 officers. Motion carried unanimously.

- d. Establish a by-law review committee

A by-law review committee was formed with Herb, Tommy and Sandra being the members. They will meet via Zoom after January 1, 2021.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the District.
 - 1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

Superintendent is possibly having foot surgery in the near future and once she does, she will not be able to drive for up to 3 months.

NEXT SCHEDULED MEETING:

January 26, 2021 7:00 PM Harrison Belfair Clinic Conference Room is the normal meeting location, but meeting may need to be held via teleconference, dependent on any "Safe Start--Stay Healthy" order in effect at that time.

CONCLUDE MEETING:

Meeting concluded at 7:43 pm

Respectfully submitted by,



Sandra Robertson, MCPHD2 Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm December 22, 2020
Harrison Belfair Clinic Conference Room

****This meeting will be held via teleconference and instructions for public attendance will be on our website.

AGENDA

- 1. CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: NOVEMBER 24, 2020 MEETING:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
- 6. GUEST SPEAKERS:**
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
- 9. JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
- 10. UPCOMING COMMISSIONER MEETINGS**
Due to many of December's meetings having already been postponed or cancelled, any meetings attended by commissioners between December 23rd and January 26, 2021 will be reported during the January 26, 2021 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
- 11. COMMISSIONER REPORTS on meetings attended:**
- 12. COMMITTEE REPORTS:** (Existing)
- 13. OLD BUSINESS:**
 - a. Agreement with PCHS update.
 - b. Payment to St. Michael Medical Center update.
- 14. NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for January 25, 2021 at 8:30 am and may be held via Zoom Conferencing, dependent on distancing guidelines and "Start Safe, Stay Healthy" orders in effect on January 25, 2021. Herb, Tommy, Sandy, David Butcherite, and Kelly Riley-Debuysere are slated to attend.
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Elect officers for 2021
 - d. Establish a by-law review committee.
- 15. REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of the reviewing long-term goals of the District.
 - 1.
- 16. EXECUTIVE SESSION:**
None scheduled.
- 17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
- 18. CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING:

Tuesday...January 26, 2021 7:00 PM Belfair Clinic Conference Room or via Teleconference****Location will be dependent on distancing guidelines and "Start Safe, Stay Healthy" orders in effect on January 26, 2021.