

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528  
Phone #360-275-2517  
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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday December 27, 2022

The meeting was held in person and virtually via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (video and/or audio) :**

***COMMISSIONERS.***

Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs, *Financial Officer*

Excused absence: Ms. Kaye Massie

**MEMBERS IN ATTENDANCE PHYSICALLY:**

***COMMISSIONERS.***

Mrs. Patty Stone, *President*; Mrs. Peggy VanBuskirk

***SUPERINTENDENT/CLERK***

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE :**

None

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF NOVEMBER 22, 2022**

Motion made and seconded to approve the presented meeting minutes for 11/22/2022 Regular meeting. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

NONE

**GUEST SPEAKERS:**

NONE

**CORRESPONDENCE:**

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA
2. Information from VMHF regarding proposed name change for Belfair Clinic

**SUPERINTENDENT REPORT:**

1. Required U.S. Census Bureau, 2022 Census of Government, Survey of Local Government Finances was filed on-line
2. Had a Zoom meeting with Troy Jasmine to review the current website and discussed possible layout changes on November 30, 2022. Anticipated live date for new website will be sometime in January 2023.
3. Attended retirement party for former PHD1 commissioner Don Wilson.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting currently schedules

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

List of possible upcoming meetings was sent to the commissioners.

\*\*\*\* Any meetings attended by commissioners between December 28, 2022 and January 24, 2023 will be reported during the January 24, 2024 commissioner's meeting.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.**

**COMMISSIONER REPORTS:**

**Tommy: EMS Council (12//2022)**

1. End of the year training was completed, and 3 EMS providers did not re-qualify.
2. 21 new students are signed up for the 2023 EMT class
3. Passed their 2023 budget.
4. Secretary has been appointed.

**COMMITTEE REPORTS:**

- a. No currently active committees.

**OLD BUSINESS:**

- a. None

**NEW BUSINESS:**

- a. Harrison/CHI Quarterly Management Meeting

(Face to face meetings will be held in Jan, April, July, and October of each year)

Next meeting is scheduled for January 23, 2023 at 8:30 am and may be held via Zoom Conferencing. Commissioners Thombs and Gerhardt are slated to attend the meeting.

- b. Financial Report/Current Voucher Discussion/Approval/Signatures

November 1, 2022, account balance (including investment fund): \$997,981.96

November Expense: \$6,876.37

November Revenue: \$41,868.90

November 30, 2022 account balance (including investment fund): \$1,032,974.49

January 2023 Vouchers 2301-0001 thru 2301-0012 in the amount of \$8,452.33 were approved unanimously.

\*\*\*\*\*Permission was requested and granted from Commissioners Thombs, and Gerhardt to allow Superintendent Robertson to sign the January 2023 Voucher Cover Sheet on their behalf.

- c. Election of 2023 Officers

Consensus is to set up an automatic rotation of officers based on their commissioner positions.

**Current officers and their commissioner positions.**

Patty Stone, President; position 1

Herb Gerhardt, Secretary; position 5

Tommy Thombs, Financial officer; position 2

**Proposed 2023 officers and their commissioner positions.**

Tommy Thombs, President; position 2

Patty Stone, Secretary; position 1

Peggy VanBuskirk, Financial officer; position 3

Each commissioner accepted holding the proposed office for 2023

Motion made and seconded to appoint Tommy Thombs as President, Patty Stone as Secretary, and Peggy VanBuskirk as Financial Officer for 2023. Motion carried unanimously.

d. VMFH change in signage discussion

Virginia Mason Franciscan Health (VMFH) is a parent company for multiple Hospitals and Primary/Urgent Care clinics in the Puget Sound region, including St. Michael Medical Center and the Primary / Urgent Care Clinic in Belfair.

VMFH is in the process of renaming and redoing signage for their Primary and Urgent Care clinics, including Belfair.

Per our contract with St. Michael Medical Center, the MCPHD2 commissioners are to be informed of any and all name changes and the changes need to be agreed upon in writing.

VMFH has provided information on the proposed changes.

Discussion on proposed changes.

A couple of the commissioners are not excited about the name change but the commissioners understand that it is going to happen. They do have a few items that they would like to have addressed, including ;

1. Formal request for name change similar to the 2009 amendment to the agreement with Harrison.
2. Possibility of having our Logo on the signage, mainly on the front door of the clinic.
3. How do they plan on informing local law enforcement, MACECOM 911, Fire Department, etc. of the name change.
4. Are they planning on adding "Belfair" to the signage?

The Superintendent will reach out our contact at VMFH and share with her the concerns and requests of the commissioners.

**REVIEW OF MCPHD2 LONG TERM GOALS:**

- a. Continuation of reviewing long-term goals of the District.
  1. No discussion.

**EXECUTIVE SESSION:**

None

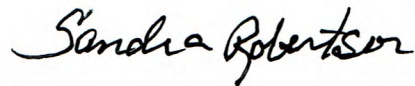
**GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**

Happy New Year to all!

**CONCLUDE MEETING:**

Meeting concluded at 7:33 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

7 pm December 27, 2022

Harrison Belfair Clinic Conference Room

\*\*\*\*\*Public attendance can be in person or via Zoom and link information will be on our website. Please note, if attending in person, masks are required due to meeting being held in a medical facility.

**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: NOVEMBER 22, 2022 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**  
No meeting is currently scheduled
10. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**  
Any meetings attended by commissioners between November 22 and December 27, 2022 will be reported during the December 27, 2022 commissioner's meeting.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings**
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
  - a.
  - b.
14. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July, and October of each year)  
The next meeting is scheduled for January 23, 2023 at 8:30 am and may be held via Zoom Conferencing.
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures.
  - c. Election of officers for 2023.
  - d. VMFH change in signage discussion.
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
  - a. Continuation of reviewing long-term goals of the District.
16. **EXECUTIVE SESSION:**  
None
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

**NEXT REGULAR MEETING** Tuesday January 24, 2023 7 PM