

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528  
Phone #360-275-2517  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday January 24, 2023

The meeting was held in person and virtually via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (video and/or audio) :**

**COMMISSIONERS.**

Mr. Herb Gerhardt; Mr. Tommy Thombs, *President*

Ms. Kaye Massie

**MEMBERS IN ATTENDANCE PHYSICALLY:**

**COMMISSIONERS.**

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, Financial Officer

**SUPERINTENDENT/CLERK**

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE :**

Diane Kropp-Wolner

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF DECEMBER 27, 2022**

Motion made and seconded to approve the presented meeting minutes for 12/27/2022 Regular meeting. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

NONE

**GUEST SPEAKERS:**

Diane Kropp-Wolner Belfair Clinic Primary Care Manager

1. New ARNP started the end of December 2022.
2. Primary Care now has one MD, and 2 ARNP practitioners.

**CORRESPONDENCE:**

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA
2. 3 separate letters from the Mason County Auditor
3. Survey of Occupational injuries and illnesses for 2022. Filed on-line.
4. Public records request on 1-5-23 was fulfilled on 1-6-23

**SUPERINTENDENT REPORT:**

1. Met with Fire Chief Bakken on 1-24-23 He will be our Guest Speaker in February.
2. Mileage rates for 2023 have increased from \$0.625 to \$0.655 per mile.
3. During the Opioid Stakeholder meeting on January 11, 2023, Matthew Rosales, from Evergreen Treatment Services, stated that they are applying for a grant to expand services, in Mason County, with a mobile van and would appreciate letters of support. Chief Bakken

provided the Stakeholder group with a generic template. I customized it for MCPHD2 and sent it to Mr. Rosales.

4. I will be meeting with Troy Jasmine to review the new website later this week.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting currently scheduled.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

List of possible upcoming meetings in February 2023, was sent to the commissioners.

\*\*\*\* Any meetings attended by commissioners between January 24, 2023 and February 28, 2023 will be reported during the February 28, 2023 commissioner's meeting.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.**

**COMMISSIONER REPORTS:**

**Herb: NMRFA CAC meeting (1-9-2023)**

**Opioid Stakeholder meeting (1-11-2023)**

**Substance Abuse Prevention Coalition meeting (1-18-2023)**

1. Looking at presenting a forum in March or April.

**EMS Council meeting (1-19-2023)**

**Peggy: Board of Health (1-24-2023)**

1. Discussed Tuberculous cases. There have been 2 deaths from TB in Mason County since December 2022.
2. Discussed Influenza. Recent strain has been N1H1.
3. Discussed Hepatitis C.
4. Discussed new illegal drug "Tranq".

**Tommy: EMS Council (1-19-2023)**

1. Current EMS class has 22 students and is being held in Hoodspert.
2. A representative from both Airlift Northwest and Macecom attended the meeting.
3. They discussed the NMRFA PA program.

**Patty: Mason Matters (1-6-2023)**

**Opioid Stakeholder meeting (1-11-2023)**

**COMMITTEE REPORTS:**

- a. No currently active committees.

**OLD BUSINESS:**

- a. VMFH change in signage continued discussion.
  1. Have not yet received any amendment from them. They are hoping to have something to us soon.

**NEW BUSINESS:**

- a. Harrison/CHI Quarterly Management Meeting

(Face to face meetings will be held in Jan, April, July, and October of each year)

Meeting was held on January 23, 2023 at 8:30 am via Zoom Conferencing. David Butcherite, Diane Kropp-Wolner, Traci Breiner, Tommy Thombs, Herb Gerhardt, and Sandra Robertson attended the meeting.

1. Reviewed the financial statements supplied by David Butcherite.
2. Discussed the recent cyber-attack along with its effects on appointments for both patients and staff.

- b. Financial Report/Current Voucher Discussion/Approval/Signatures

December 1, 2022, account balance (including investment fund): \$1,032,974.49

December Expense: \$182,517.94

December Revenue: \$10,757.58

December 31, 2022 account balance (including investment fund): \$861,214.13

February 2023 Vouchers 2302-0001 thru 2302-0008 in the amount of \$5,635.61 were approved unanimously.

\*\*\*\*\* There was an Auditing Agent voucher in January. Vouchers 2301-0013 thru 2301-0017 in the amount of \$251.39 and was signed by Commissioner Stone and Superintendent Robertson.

\*\*\*\*\*Permission was requested and granted from Commissioners Massie, Thombs, and Gerhardt to allow Superintendent Robertson to sign the February 2023 Voucher Cover Sheet on their behalf.

**REVIEW OF MCPHD2 LONG TERM GOALS:**

- a. Continuation of reviewing long-term goals of the District.
  - 1. Formation of a committee to both review current and evaluate new policies and procedures for the District.
    - a. Superintendent suggested forming a committee to review current and suggest new policies and procedures. The consensus of the Commissioners was to have the Superintendent do the review and create drafts of possible policies and procedures.
    - b. The Superintendent anticipates having preliminary drafts available by the March 2023 meeting.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**

Congratulations to Patty for her new position at NMRFA.

**CONCLUDE MEETING:**

Meeting concluded at 8:09 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

7 pm January 24, 2023

Harrison Belfair Clinic Conference Room

\*\*\*\*Public attendance can be in person or via Zoom and link information will be on our website. Please note, if attending in person, masks are required due to meeting being held in a medical facility.

**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: DECEMBER 27, 2022 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**  
No meeting is currently scheduled
10. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**  
Any meetings attended by commissioners between December 28, 2022 and January 24, 2023 will be reported during the January 24, 2023 commissioner's meeting.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings**
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
  - a. VMFH change in signage continued discussion.
  - b.
14. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July, and October of each year)  
The next meeting is scheduled for January 23, 2023 at 8:30 am and will be held via Zoom Conferencing.
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures.
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
  - a. Continuation of reviewing long-term goals of the District.
    1. Formation of a committee to review and evaluate needed policies and procedures for the District
16. **EXECUTIVE SESSION:**  
None
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

**NEXT REGULAR MEETING** Tuesday February 28, 2023 7 PM