

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528  
Phone #360-275-2517  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday February 28, 2023

The meeting was held in person and virtually via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (video and/or audio) :**

***COMMISSIONERS.***

Mr. Herb Gerhardt; Mr. Tommy Thombs, *President*

Ms. Kaye Massie

**MEMBERS IN ATTENDANCE PHYSICALLY:**

***COMMISSIONERS.***

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*

***SUPERINTENDENT/CLERK***

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE :**

Beau Bakken. Kelly Riley-Debuysere

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF JANUARY 24, 2023**

Motion made and seconded to approve the presented meeting minutes, spelling correction, for 1/24/2023 Regular meeting. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

NONE

**GUEST SPEAKERS:**

Kelly Riley-Debuysere; Belfair Clinic Urgent Care Manager

1. One of the Urgent Care providers quit abruptly, without notification.
2. Working to fill the position. A provider has been hired but will not be able to start until the end of March 2023. In the meantime, they are pulling providers from other area urgent care clinics to cover. May need to temporarily reduce hours. Chief Bakken stated that the PA at the Fire Authority may be able to help in a limited capacity at the fire station.

Beau Bakken; Fire Chief North Mason Regional Fire Authority

1. Gave a general overview of the PA program.
2. They will be doing a mass mailing to the North Mason area, explaining the program.

**CORRESPONDENCE:**

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA
2. Letter from the US Census Bureau, regarding 2022 Economic Census due by March 15, 2023.  
It was completed online on February 27, 2023.

3. Email correspondence with our attorney. Copies were sent to each commissioner and will be discussed later in tonight's meeting.
4. Email and letter from MC Treasurer detailing changes to BARS numbers the county will be using for identifying shared revenue for all districts in Mason County.

**SUPERINTENDENT REPORT:**

1. Had a virtual meeting with Troy Jasmine on January 29, 2023.  
Reviewed the website and the items the district will be able to update on its own.  
The new website went live on February 6, 2023.
2. Attended Moving Mason Forward meetings on 1/26 & 2/23, 2023 along with attending the NM Chamber Luncheon on February 22, 2023

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting currently scheduled.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

List of possible upcoming meetings in March 2023, was sent to the commissioners.

\*\*\*\* Any meetings attended by commissioners between February 28, 2023 and March 28, 2023 will be reported during the March 28, 2023 commissioner's meeting.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.**

**COMMISSIONER REPORTS:**

**Tommy: EMS Council (2-16-2023)**

1. Mason General has 2 new negative flow rooms.
2. EMT class is going well.
3. Airlift Northwest doing a survey of Mason and surrounding counties regarding what airlift services have been used and what might be added.
4. Discussed ED wait times at several area .

**Peggy: Behavior Health and Housing meetings**

1. Peggy gave the draft meeting minutes to the superintendent, and she will be sending them out to rest of the commissioners.

**Herb: Substance Abuse Prevention Coalition meeting (2-15-2023)**

1. Prevention Summit will be held on April 14, 2023

**Herb: Moving Mason Forward meeting (2-23-2023)**

**COMMITTEE REPORTS:**

- a. No currently active committees.

**OLD BUSINESS:**

- a. VMFH change in signage continued discussion.
  1. No update

**NEW BUSINESS:**

- a. Harrison/CHI Quarterly Management Meeting  
**(Face to face meetings will be held in Jan, April, July, and October of each year)**  
Next meeting is scheduled for April 24, 2023. Commissioner's Thombs and Gerhardt are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures  
January 1, 2023, account balance (including investment fund): \$861,214.13  
January Expense: \$8,703.72  
January Revenue: \$4,053.80  
January 31, 2023 account balance (including investment fund): \$856,564.21  
March 2023 Vouchers 2303-0001 thru 2303-0010 in the amount of \$6,713.04 were approved unanimously.

\*\*\*\*\*Permission was requested and granted from Commissioners Massie, Thombs, and Gerhardt to allow Superintendent Robertson to sign the March 2023 Voucher Cover Sheet on their behalf.

c. Review Website.

Superintendent did a brief walkthrough of the new website for the Commissioners.

d. Current agreement with St. Michael Medical Center/VMFH discussion.

1. The current agreement is set to review in June of 2024. It has come to the attention of the Superintendent that a section from the original contract is no longer part of the current agreement. The District has been under the assumption that the requirement for St. Michael to reinvest 50% of the Belfair clinic's profits back into the clinic was still in the current agreement. Our attorney confirmed that it is not.

2. Reviewed the email correspondence with our attorney. The commissioners unanimously want that requirement to be part of any agreement with St. Michael.

3. Our attorney suggested that we send a letter to St. Michael informing them that MCPHD2 does not intend to renew the current agreement but is instead interested in renegotiating a new one. The commissioners agree with that recommendation.

4. The superintendent will reach out to our attorney regarding the desires of the Board and will meet with Chad Melton, St. Michael president.

**REVIEW OF MCPHD2 LONG TERM GOALS:**

a. Continuation of reviewing long-term goals of the District.

1. Superintendent is continuing work on a policy and procedure manual. Rough Draft expected in March.

**EXECUTIVE SESSION:**

None

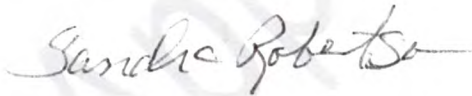
**GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**

Kaye Massie announced that she will not be seeking re-election. She intends to complete her current term which ends midnight December 31, 2023.

**CONCLUDE MEETING:**

Meeting concluded at 8:41 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

7 pm February 28, 2023

Harrison Belfair Clinic Conference Room

\*\*\*\*\*Public attendance can be in person or via Zoom and link information will be on our website. Please note, if attending in person, masks are required due to meeting being held in a medical facility.

**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: JANUARY 24, 2023 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:** Beau Bakken, NMRFA Fire Chief
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**  
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**  
Any meetings attended by commissioners between January 24, 2023 and February 28, 2023 will be reported during the February 28, 2023 commissioner's meeting.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.**
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
  - a. VMFH change in signage continued discussion.
14. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July, and October of each year)  
The next meeting is scheduled for April 24, 2023 at 8:30 am and may be held via Zoom Conferencing.
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures.
  - c. Review Website
  - d. Current agreement with St. Michael / VMFH discussion.
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
  - a. Continuation of reviewing long-term goals of the District.
16. **EXECUTIVE SESSION:**  
None
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

**NEXT REGULAR MEETING** Tuesday March 28, 2023 7 PM