

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday April 25, 2023

The meeting was held in person and virtually via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (video and/or audio) :

COMMISSIONERS.

Mr. Tommy Thombs, *President*; Ms. Kaye Massie

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*; Mr. Herb Gerhardt
SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE :

In Person: none

Via Zoom: Diane Kropp-Wolner

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF MARCH 28, 2023

Motion made and seconded to approve the presented meeting minutes for 3/28/2023 Regular meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

NONE

GUEST SPEAKERS:

Diane Kropp-Wolner, Belfair Clinic Primary Care manager.

1. Primary is down one MA but have hired an RN and are still recruiting for an additional Doctor.
2. The 2 ARNP's are continuing to see more patients.
3. Briefly talked about the meeting at the clinic with Chad Melton and others on April 14, and the quarterly financial meeting via zoom on April 24, 2024

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA
2. NM chamber of Commerce. Their Executive Director Pam Volz is retiring on May 25, 2023.

SUPERINTENDENT REPORT:

1. Met with Matthew Ellsworth and Joanna Castellanos from AWPHD.
First time I had met them in person. Discussed AWPHD and our District and how we can help each other.
2. Met with Chad Melton, Theresa Crow, Kelly Riley-Debuysere, Diane Kropp-Wolner, Patty Stone. Beau Bakken joined near the end of the meeting.

Chad did a brief tour of the Belfair Clinic and then had a meeting to discuss multiple items to do with the clinic (ex; contract, facilities fees, physical separation of primary and urgent care, etc.)

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

List of possible upcoming meetings in June 2023 was sent to the commissioners.

**** Any meetings attended by commissioners between April 26, 2023 and May 24, 2023 will be reported during the May 24, 2023 commissioner's meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Tommy: EMS Council (4-20-2023)

1. 17 EMT's passed their skills evaluations and tests. Next step is to take the National Registry exam.
2. St. Michael's ER wait times are improving.
3. Schedule for closures of the Hood Canal bridge for maintenance has been modified to lessen the negative impact on traffic.

Herb: Substance Abuse Prevention Coalition meeting (4-19-2023)

COMMITTEE REPORTS:

- a. No currently active committees.

OLD BUSINESS:

- a. VMFH change in signage continued discussion.
No update
- b. Current agreement with St. Michael / VMFH discussion. Review Letter drafted by our Attorney. UPDATE
 1. Letters were sent via certified mail. All three have acknowledged receipt of the letter.
- c. Review annual report for WA State Auditor UPDATE
 1. Report has been submitted and accepted.
- d. Letter of support for the SR3 Freight Corridor UPDATE.
The letter of support was mailed to the list of individuals listed in the letter.
Peggy mentioned that she read that the Freight corridor's current timeframe remains in place.

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
(Face to face meetings will be held in Jan, April, July, and October of each year)
Meeting was held on April, 24, 2023.
Attendees were David Butcherite, Theresa Crow, Diane Kropp-Wolner, Kelly Riley-Debuysere, Tommy Thombs, Herb Gerhardt, and Sandra Robertson.
 1. A presentation on Charity Care was given by Jennifer Lange-Rebar and Amber Shaw.
 2. Reviewed financial statements.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
March 1, 2023, account balance (including investment fund): \$866,896.68
March Expense: \$6,713.04
March Revenue: \$36,436.55
March 31, 2023 account balance (including investment fund): \$896,620.19
May 2023 Vouchers 2305-0001 through 2305-0011 in the amount of \$7,355.06 were approved unanimously. The voucher cover sheet was signed by the 3 commissioners

physical present and Sandra Roberson signed for Commissioners Thombs and Massie, after they gave her permission to do so.

***** There had been an Auditing Agent voucher for April to cover taxes and phone. Vouchers 2304-0013 through 2304-0016 in the amount of \$239.66

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the district.
 - 1. Superintendent is continuing work on a policy and procedure manual.

GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

- 1. Dr. D is doing a mission trip to the Philippines in July. He is always looking for non-perishable donations.
- 2. Herb mentioned the "Friday update" that Chief Bakken does several times a month.

CONCLUDE MEETING:

Meeting concluded at 8:12 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm April 25, 2023

Harrison Belfair Clinic Conference Room

*****Public attendance can be in person or via Zoom and link information will be on our website. Please note, if attending in person, masks are required due to the meeting being held in a medical facility.

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MARCH 28, 2023 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**
Any meetings attended by commissioners between March 29, 2023 and April 25, 2023 will be reported during the April 25, 2023 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. VMFH change in signage continued discussion.
 - b. Current agreement with St. Michael / VMFH discussion. Review Letter drafted by Attorney. **Update**
 - c. Review annual report for WA State Auditor. **Update**
 - d. Letter of support for SR3 Freight Corridor. **Update**
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
The next meeting is scheduled for April 24, 2023 at 8:30 am and may be held via Zoom Conferencing.
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of reviewing long-term goals of the District.
16. **EXECUTIVE SESSION:**
None
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday May 23, 2023 7 PM