

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday August 22, 2023

The meeting was held in person and virtually via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (video and/or audio) :

COMMISSIONERS. Mr. Tommy Thombs, *President*

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*;

Mr. Herb Gerhardt; Ms. Kaye Massie

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE :

In Person: Alexandra (Alex) Miller

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF JULY 25, 2023

Motion made and seconded to approve the presented meeting minutes for 7/25/2023 Regular meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS: None

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA
2. Email from State Auditor regarding regular 3-year audit that will start this fall.
3. Email from WSHA regarding annual meeting, \$499.00 per person. The Superintendent would like to attend on October 23rd.

****Motion made and seconded to approve reimbursement of associated costs of attending the meeting (registration, mileage). Motion passed unanimously.

SUPERINTENDENT REPORT:

1. Update –Primary Care.
 - a. The clinic is still a MASICS Clinic
 - b. They have a new Director of Operations, Stephen Howey.
 - c. No further candidate for MD, but still recruiting for a physician as well as a RN or LPN.
 - d. Was able to get several chairs replaced in the waiting room.
2. Update---Urgent Care
 - a. Have hired a full time ARPN for the Belfair Urgent Care and will be starting in Oct.

- b. have hired 3 other providers who will be rotating thru the Belfair Urgent Care starting end of Sept.
- 3. Attended the July 28 Mason Matters meeting and anticipate attending the August 25th meeting.
- 4. Attended Moving Mason Forward meeting on July 27.
- 5. Enduris has elected not to provide us with a quote for insurance at this time.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

A list of possible upcoming meetings in September 2023 was sent to the commissioners.

**** Any meetings attended by commissioners between August 23, 2023 and September 26, 2023 will be reported during the August 22, 2023 commissioner's meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Peggy: MC Housing and Behavioral Health meeting (7-26-2023)

- 1. Superintendent will send out the draft meeting minutes from the last several meetings.

Herb: Substance Abuse Prevention Coalition meeting (8-16-2023)

- 1. Overdose Awareness Walk will be on August 31, 2023.

Herb: Moving Mason Forward (7-27-2023)

Herb: NM Chamber After-Hours (8-9-2023)

Patty: Mason Matters (7-28-2023)

- 1. Hiring an executive director.
- 2. Discussed Blue Zones.
- 3. Anticipating WIC in Shelton to be up and running in January 2024.

COMMITTEE REPORTS:

- a. No currently active committees.

OLD BUSINESS:

- a. VMFH change in signage continued discussion.

No update

- b. HUB room rental update

Room rental contract has been signed and is effective for one year at an annual rate of \$1200.00 (\$100 per meeting). The first meeting will be held on September 7, 2023.

- c. Continued review of current contract with St. Michael Medical Center—VMFH

Herb has multiple revision requests. It was suggested and agreed upon that he and the Superintendent meet to review his revision requests. She will update the draft and send it to Herb and Tommy. Herb, Tommy, and the Superintendent will then meet to review the contract draft. The proposed changes will be presented to the entire board for their review and additional input at the September meeting.

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting

(Face to face meetings will be held in Jan, April, July, and October of each year)

The next meeting is scheduled for October 23, 2023 at 8:30 am and may be held via Zoom Conferencing.

- b. Financial Report/Current Voucher Discussion/Approval/Signatures

July 1, 2023, account balance (including investment fund): \$904,890.70

July Expense: \$6,485.56

July Revenue: \$6,220.78

July 31, 2023 account balance (including investment fund): \$904,625.92

September 2023 Vouchers 2309-0001 through 2309-0012 in the amount of \$12,047.58 were approved unanimously. The voucher cover sheet was signed by the four commissioners physically present. Sandra Roberson signed for Commissioner Thombs after he gave permission for her to do so.

c. Conducting a meeting discussion

Patty expressed her concerns with the way our meetings are conducted. She would like to see the meeting more focused on accomplishing the items on the agenda and reduce the number of unrelated side conversations.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the district.
 - 1. Superintendent is continuing work on a policy and procedure manual.

GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

Welcome back Kaye!

CONCLUDE MEETING:

Meeting concluded at 8:01 pm

Respectfully submitted by,

Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm August 22, 2023

Harrison Belfair Clinic Conference Room

*****Attendance can be in person or via Zoom

Zoom information:

Meeting ID: 833 7341 1975

Passcode: 871932

1. CALL TO ORDER: There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.

2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:

3. APPROVAL OF AGENDA:

4. APPROVAL OF MINUTES: JULY 25, 2023 MEETING:

5. GENERAL PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total)

6. GUEST SPEAKERS:

7. CORRESPONDENCE: (New since last meeting)

8. SUPERINTENDENT REPORT:

9. JOINT HOSPITAL DISTRICT MEETING:

No meeting is currently scheduled.

10. UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:

Any meetings attended by commissioners between July 26, 2023 & August 22, 2023 will be reported during the August 22, 2023 commissioner's meeting.

NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings

11. COMMISSIONER REPORTS on meetings attended

12. COMMITTEE REPORTS: (Existing)

13. OLD BUSINESS:

a. VMFH change in signage continued discussion.

b. HUB room rental update

c. Continued review of current contract with St. Michael Medical Center---VMFH

14. NEW BUSINESS:

a. Harrison Management Meeting Attendees

(face to face meetings will be held in Jan, April, July, and October of each year)

The next meeting is scheduled for October 23, 2023 at 8:30 am and may be held via Zoom Conferencing.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

c. Conducting a meeting discussion

15. REVIEW OF MCPHD2 LONG TERM GOALS:

a. Continuation of reviewing long-term goals of the District.

16. EXECUTIVE SESSION:

None.

17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

18. CONCLUDE / ADJOURN MEETING:

NEXT REGULAR MEETING Tuesday September 26, 2023 7 PM