

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://www.mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday November 28, 2023

The meeting was held in person and virtually via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (video and/or audio) :

COMMISSIONERS. Mr. Tommy Thombs, *President*

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Patty Stone, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*;

Ms. Kaye Massie; Mr. Herb Gerhardt

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE :

In-person: Beau Bakken, Alex Miller

Virtually: Kelly Riley-Debuysere

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF OCTOBER 24, 2023

Motion made and seconded to approve the presented meeting minutes for 10/24/2023 Regular meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Beau Bakken- NMRFA Fire Chief

1. Gave an overview of how the Mobile Integrated Health Program is going.
2. A detailed statistics report for MCPHD2 will be available after the first of the year.

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA

SUPERINTENDENT REPORT:

1. Around the first of January Primary Care is planning on changing hours to 7am to 5pm M-F and Urgent Care to 8am to 8pm M-Sunday
2. Meetings attended:
 - a. 10-26-23 Moving Mason Forward -virtual.
 - b. 10-27-23 Mason Matters in Shelton.
 - c. 10-27-23 Joint PHD1 & 2 meeting in Shelton.
 - d. 11-8-23 Opioid Stakeholder meeting in Belfair.
 - e. 11-9-23 Belfair "By-pass" meeting in Belfair.
 - f. 11-16-23 Moving Mason Forward- virtual
 - g. 11-17-23 Mason Matters in Shelton

- h. 11-17-23 Met with Beau Bakken- in Belfair
- i. 11-22-23 Met with Kelly Riley-Debuysere and Diane Kropp-Wolner in Port Orchard
- j. 11-28-23 Met with our attorney -virtual

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

A list of possible upcoming meetings December 2023 was sent to the commissioners.

**** Any meetings attended by commissioners between November 29, 2023 and December 26, 2023 will be reported during the December 26, 2023 commissioner's meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Herb: Moving Mason Forward (10-26 & 11-16-2023)

Herb: Audit exit conference (10-30-2023)

Herb: Opioid Stakeholder meeting (11-8-2023)

Herb: Substance Abuse Prevention Coalition meeting (11-15-2023)

Peggy: MC Housing and Behavioral Health meeting

- 1. Superintendent will send out the draft meeting minutes from the meeting once Peggy gets them.

Peggy: MC Board of Health meeting (11-28-2023)

- 1. Meeting packet had been sent to commissioners.
- 2. Large pneumonia outbreak in China
- 3. WIC in Shelton is slated to start seeing clients in late January or early February 2024

Patty: Mason Matters meeting (11-17-2023)

Tommy: EMS & Trauma Council (11-16-2023)

- 1. Falls are the #1 trauma call in Mason County.
- 2. Central Mason and District #3 are looking at merging if approved by voters.
- 3. Looking to combine districts for reporting purposes to the State.
- 4. Tommy is choosing to not be the EMS treasurer in 2024.

COMMITTEE REPORTS:

- 1. None

OLD BUSINESS:

- 1. Update on agreement with St. Michael
 - a. Draft was received from our attorney and a copy was forwarded to the MCPHD2 commissioners and St. Michael President for their review.
- 2. Update on 2024 Budget items
 - a. All required 2024 Budget related forms have been filed with Mason County
- c. Update on Audit
 - a. Audit Exit Conference was held on 10-30-2023. Sandra Robertson and Herb Gerhardt attended.
 - b. Audit was published by the State Auditor's office on November 6, 2023

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
(Face to face meetings will be held in Jan, April, July, and October of each year)
Next Meeting is scheduled for January 22, 2024
- b. Resolution 2023-0005 St. Michael payment approval
 - 1. Motion made and seconded to approve Resolution 2023-0005.
Motion carried unanimously.

- c. Resolution 2023-0006 NMRFA payment approval
 - 1. Motion made and seconded to approve Resolution 2023-0006.
Motion carried unanimously.
- d. Financial Report/Current Voucher Discussion/Approval/Signatures
 - October 1, 2023, account balance (including investment fund): \$904,860.11
 - October Expense: \$6,242.95
 - October Revenue: \$127,121.84
 - October 31, 2023 account balance (including investment fund): \$1,025,739.00
 - December 2023 Vouchers 2312-0001 through 2312-0015 in the amount of \$335,882.13 were approved unanimously.
 - *****The Superintendent is requesting to transfer \$100,000.00 from our investment account to our general fund. The Commissioners approved the request.
- e. Letter from WA Attorney General discussion
 - 1. Late afternoon on Nov 22, 2023, MCPHD2 along with nearly 30 other WA State Public Hospital Districts received a letter, via email, from the WA Attorney General's office. In his opinion, the districts are not in compliance with the Reproductive Privacy Act.
 - 2. As soon as the Superintendent received the letter she reached out to District's attorney. He responded with a request for a video call on November 28, 2023.
 - 3. On Monday November 27, 2023 AWPHD reached out to let all the districts know that WSHA attorneys would be working with the Attorney General's office to find a way to resolve the issue for all districts in general. They requested that each district consult with their own legal counsel to look for ways to resolve the issue individually.
 - 4. The Superintendent forwarded a copy of the letter to the MCPHD2 commissioners.
 - 5. The Superintendent met virtually with our attorneys on November 28, 2023 and discussed how to initially respond to the letter.
 - 6. A letter of acknowledgement of having received the AG's letter is to be delivered to the AG by December 1, 2023.
 - 7. There will be additional meetings with our attorneys and those from WSHA and AWPHD.

REVIEW OF MCPHD2 LONG TERM GOALS:

- a. Continuation of reviewing long-term goals of the district.
 - 1. Superintendent is continuing work on a policy and procedure manual.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

- 1. Patty discussed a postcard that was received from Mason County regarding vacation rental properties. They are requesting people, in the county, answer a survey.
- 2. Herb: the sheriff's office on Hwy 3 is closed to the public and is in the process of moving to the old fire station on Old Belfair Hwy. It is scheduled to be open on December 5, 2023.

CONCLUDE MEETING:

Meeting concluded at 8:45 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm November 28, 2023

Harrison Belfair Clinic Conference Room

*****Attendance can be in person or via Zoom

Zoom information:

Meeting ID: 833 7341 1975

Passcode: 871932

1. CALL TO ORDER: There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.

2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:

3. APPROVAL OF AGENDA:

4. APPROVAL OF MINUTES: OCTOBER 24, 2023 MEETING:

5. GENERAL PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total)

6. GUEST SPEAKERS: Beau Bakken NMRFA Fire Chief

7. CORRESPONDENCE: (New since last meeting)

8. SUPERINTENDENT REPORT:

9. JOINT HOSPITAL DISTRICT MEETING:

No meeting currently scheduled

10. UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:

Any meetings attended by commissioners between October 25, 2023 and November 28, 2023 will be reported during the November 28, 2023 commissioner's meeting.

NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.

11. COMMISSIONER REPORTS on meetings attended

12. COMMITTEE REPORTS: (Existing)

13. OLD BUSINESS:

a. Update on agreement with St. Michael

b. Update on Budget items

c. Update on Audit

14. NEW BUSINESS:

a. Harrison Management Meeting Attendees

(face to face meetings will be held in Jan, April, July, and October of each year)

Next scheduled meeting is on January 22, 2024.

b. Resolution 2023-0005 St. Michael payment approval

c. Resolution 2023-0006 NMRFA payment approval

d. Financial Report/Current Voucher Discussion/Approval/Signatures

e. Letter from WA Attorney General discussion

15. REVIEW OF MCPHD2 LONG TERM GOALS:

a. Continuation of reviewing long-term goals of the District.

16. EXECUTIVE SESSION:

None.

17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

18. CONCLUDE / ADJOURN MEETING:

NEXT REGULAR MEETING Tuesday December 26, 2023 7 PM