

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://www.mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm March 26, 2024

The meeting was held in person and via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices.

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE (video and/or audio) :

COMMISSIONERS.

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Peggy VanBuskirk, *President* ; Mr. Tommy Thombs, *Secretary*;

Mrs. Patty Stone, *Financial officer*; Mr. Herb Gerhardt

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE :

In person: Kevin Hogan, Katie Ladner

Via Zoom: Kelly Riley-DeBuysere, Diane Kropp-Wolner, Stephen Howey

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF FEBRUARY 27, 2024

Motion made and seconded to approve the presented meeting minutes for February 27, 2024 meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Kelly Riley-Debuysere, Urgent Care Clinic Manager:

1. MD position is still open, and they continue to recruit for that position.
2. They have filled the ARNP position.
3. Volumes have increased slightly.

Diane Kropp-Wolner, Primary Care Clinic Manager:

1. Primary Care clinic currently has a single provider, MA, and front desk.

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPMD, SAO, NRHA
2. Several emails from WSHA, UW re-RPA
3. Emails from Diane Kropp-Wolner.
3/3/24 : No on-site Primary Care provider for 3/4/24. Virtual appointment available.
3/4/24 : No on-site Primary Care provider for 3/13/24 & 3/27/24. Virtual appointments available.
4. Email from VMFH re: press release for Shelton Journal
5. Email from Kelly Riley-Debuysere
3/9/24: Urgent care closed on 3/9/24 due to staffing shortages from illness.

SUPERINTENDENT REPORT:

1. Superintendent reported the meetings she attended since last month's board meeting.
2. Discussed the meeting on March 25, 2024 with Chad Melton, Theresa Crow.
 1. VMFH has stated that they have exhausted options to continue providing Primary care in Belfair and Primary care will be closing as of June 28, 2024.
 2. They will be sending out a letter to all primary care patients who have been seen within the past 3 years informing them of the closure.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

A list of possible upcoming meetings for April 2024 was sent to the commissioners.

**** Any meetings attended by commissioners between March 27, 2024 and April 23, 2024 will be reported during the April 23, 2024 commissioner's meeting.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Herb: Opioid Stakeholder meeting (3-13-2024)
Substance Abuse Prevention Coalition (3-20-2024)
EMS & Trauma Council (3-21-2024)

Tommy: EMS & Trauma Council (3-21-2024)

1. Working on preliminary budget
2. Cadaver lab is ongoing in Kitsap county.
3. The State Naloxone Grant was applied for by the Council and the State rejected it.

Patty: Opioid Stakeholder meeting (3-13-2024)

Mason Matters (3-22-2024)

Meeting with Chad Melton and Theresa Crow (3-25-2024)

1. Superintendent was also in attendance

Peggy: MC Housing and Behavioral Health meeting

1. Superintendent will send out the draft meeting minutes from the meeting

MC Board of Health

1. Superintendent will send the link to the meeting packet

COMMITTEE REPORTS:

1. None

OLD BUSINESS:

1. Update on agreement with St. Michael
 - a. Discussed the draft Letter of Interest from our attorney. Some minor changes were made to the letter. Motion made and seconded update the changes to the letter and mail it as soon as possible. Motion carried unanimously.
 - b. Discussed whether to continue negotiations for a new contract or to allow the current contract to expire. Consensus is without VMFH providing Primary Care in Belfair, the commissioners will allow the current agreement to expire. The Superintendent will collaborate with our attorney to draft a letter to VMFH to inform them that we will be allowing the agreement to expire and not continue negotiations for a new agreement.
2. Update on AG Letter
 - a. Discussed the video call with the AG's office that the Superintendent attended along with our attorney on 3/18/24.
3. Update on board vacancy
 1. Kevin Hogan expressed an interest in the vacant position. Since Katie Ladner also was interested in the position, Kevin withdrew his name.

2. Motion was made and seconded to appoint Katie Ladner to fill the vacant position. Motion carried unanimously. Superintendent will file the required paperwork with the County once Katie has taken the Oath of Office.

4. Update on credit card

1. Reviewed the terms and conditions of obtaining a credit card through Kitsap Bank. A resolution authorizing obtaining the card will be presented at the April meeting for final approval.

NEW BUSINESS:

a. Harrison/CHI Quarterly Management Meeting

(Face to face meetings will be held in Jan, April, July, and October of each year)

Meeting is scheduled for April 22, 2024

b. Financial Report/Current Voucher Discussion/Approval/Signatures

February 1, 2024 account balance (including investment fund): \$711,024.66

February Expense: \$6,317.22

February Revenue: \$16,719.83

February 29, 2024 account balance (including investment fund): \$721,427.27

April 2024 Vouchers 2404-0001 through 2404-0010 in the amount of \$7,813.24

were approved unanimously and signed by all commissioners present.

c. Annual Report for State Auditor

Superintendent presented the report to the commissioners for their review prior to submitting the report to the state. Approval was given to submit the report.

REVIEW OF MCPHD2 LONG TERM GOALS:

a. Continuation of reviewing long-term goals of the district.

1. Superintendent is continuing work on a policy and procedure manual.

EXECUTIVE SESSION:

None

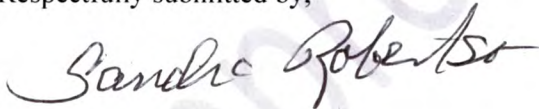
GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

Thanks Katie!

CONCLUDE MEETING:

Meeting concluded at 8:46 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm March 26, 2024

Harrison Belfair Clinic Conference Room

*****Attendance can be in person or via Zoom

Zoom information:

Meeting ID: 833 7341 1975

Passcode: 871932

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: FEBRUARY 27, 2024 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**
Any meetings attended by commissioners between February 28, 2024 and March 26, 2024 will be reported during the March 26, 2024 commissioner's meeting.
NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. Update on agreement with St. Michael.
 - b. Update on AG letter.
 - c. Appointing candidate to board vacancy.
 - d. Update on credit card.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July, and October of each year)
Next scheduled meeting is on April 22, 2024.
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Annual report for State Auditor
15. **REVIEW OF MCPHD2 LONG TERM GOALS:**
 - a. Continuation of reviewing long-term goals of the District.
16. **EXECUTIVE SESSION:**
None.
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday April 23 , 2024 7 PM