

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528  
Phone #360-275-2517  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://www.mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
4 pm January 28, 2025

The meeting was held in person and via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices.*

**CALL TO ORDER:**

The meeting was called to order at 4:00 pm.

**MEMBERS IN ATTENDANCE PHYSICALLY:**

***COMMISSIONERS.***

Mr. Herb Gerhardt, *President*; Mrs. Peggy VanBuskirk, *Secretary*

Mr. Tommy Thombs, *Financial officer*; Mrs. Patty Stone,

***SUPERINTENDENT/CLERK***

Ms. Sandra Robertson

***EXCUSED ABSENCE.***

Mrs. Katie Ladner

**GUESTS IN ATTENDANCE**

Kevin Hogan

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF DECEMBER 24, 2024**

Motion made and seconded to approve the presented meeting minutes for December 24, 2024 meeting. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None.

**GUEST SPEAKERS:**

None

**CORRESPONDENCE:**

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA, etc.
2. IRS mileage rate increase from \$0.67 to \$0.70 effective January 1, 2025.

**SUPERINTENDENT REPORT:**

1. ESD Wage and Earning Survey has been submitted online.
2. Listed meeting attended.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

None currently scheduled.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

A list of possible upcoming meetings for February 2025 was sent to the commissioners.

\*\*\*\* Any meetings attended by commissioners between January 29, 2025 and February 25, 2025 will be reported during the February 25, 2025 commissioner's meeting.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.**

**COMMISSIONER REPORTS:**

**Peggy: MC Housing and Behavioral Health meeting (1/22/2025)**

1. The board discussed its frustration with the lack of information provided in the financial reports they receive. Input was given as to what information they would like to see in the reports

**Peggy: MC Board of Health (1-28-2025)**

1. The meeting schedule has been changed from quarterly to every other month.
2. Dave Windom gave an update on several programs he is working on.
3. Discussed the Environmental Health Report.

**Tommy: EMS Council meeting (1/16/2024)**

1. State Medical Program Director meeting is on Feb 14, 2025. Will be discussing Naloxone and buprenorphine administration by ALS providers in the field.
2. Finishing up work on a NW Regional Strategic Plan.
3. Significant increase in respiratory illnesses.

**Patty: Mason Matters (1/24/2025)**

1. They have hired an Executive Director, Julie Knott. She is currently part-time, and her hours will increase in May.

**Herb: Substance Abuse Prevention Coalition (1/15/2025)**

1. Discussed Kratom

**Herb: Moving Mason Forward meeting (1/23/2025)**

1. The two speakers were from Faith Lutheran Church in Shelton and Telecare (T-CAT)

**COMMITTEE REPORTS:**

1. Contract negotiations committee. (Peggy, Patty, Sandra)
  - a. The committee met on January 22, 2025 to review the latest draft revision from our attorney.
    - a. A copy of the draft revision along with a copy of the committee's recommendations had been sent to the Board for their review.
    - b. The revision along with the committee's recommendations were reviewed and discussed.
    - c. A couple of small changes were suggested and agreed upon by the board.
    - d. Consensus is to forward the draft with the committee's recommendations and the board's input to PCHS for their review.
3. Strategic planning committee
  - a. The committee has not met since the last meeting.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Financial Report/Current Voucher Discussion/Approval/Signatures

December 1, 2024 account balance (including investment fund): \$903,702.29  
December Expense: \$162,276.20  
December Revenue: \$5,495.30  
December 31, 2024 account balance (including investment fund): \$746,921.39  
February 2025 Vouchers 2502-0001 through 2502-0010 in the amount of \$6,400.59 were approved unanimously and signed by all commissioners present physically.  
\*\*\*\* Online payments for the office cell phone have been set up and will be billed monthly to the district credit card.  
\*\*\*\*\*There was an Auditing Agent Voucher for January to cover quarterly taxes. Vouchers 2501-0014 through 2501-0018 in the amount of \$313.25 and the cover sheet was signed by Commissioner Stone and Superintendent Robertson.

**REVIEW OF MCPHD2 LONG TERM GOALS:**

- a. Continuation of reviewing long-term goals of the district.
  - 1. Discussed under Committee meetings.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**

- 1. Herb sent off his comments to the legislature regarding HB 1042.

**CONCLUDE MEETING:**

Meeting concluded at 5:09 pm

Respectfully submitted by,



Sandra Robertson, Superintendent

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

**4 pm** January 28, 2025

Meeting is held at the North Mason Regional Fire Authority Station 21

\*\*\*\*\*Attendance can be in person or via Zoom

Zoom information:

**Meeting ID: 833 7341 1975**

**Passcode: 871932**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: DECEMBER 24, 2024 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**  
None currently scheduled
10. **UPCOMING COMMISSIONER MEETINGS** where 3 or more commissioners may be in attendance:  
Any meetings attended by commissioners between January 28, 2025 and February 25, 2025 will be reported during the February 25, 2025 commissioner's meeting.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.**
12. **COMMISSIONER REPORTS** on meetings attended
13. **COMMITTEE REPORTS:** (Existing)
  1. Contract negotiations committee.
    - a. review latest draft agreement with PCHS
  2. Strategic planning committee.
    - a. The committee has not met since last MCPHD2 meeting.
14. **OLD BUSINESS:**
  - 1.
15. **NEW BUSINESS:**
  1. Financial Report/Current Voucher Discussion/Approval/Signatures
16. **REVIEW OF MCPHD2 LONG TERM GOALS:**
  1. Continuation of reviewing long-term goals of the District.
    - a. discussed under committee reports
17. **EXECUTIVE SESSION: None scheduled**
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
19. **CONCLUDE / ADJOURN MEETING:**

**NEXT REGULAR MEETING** Tuesday February 25, 2025