

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528 (360-275-2517)

E-mail: mcphd2@mcphd2.org Web page: <http://www.mcphd2.org>

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

4 pm September 23, 2025

Meeting is being held at North Mason Regional Fire Authority Station 21

*****Attendance can be in person or via Zoom

Zoom information:

Meeting ID: 833 7341 1975

Passcode: 871932

- 1. CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: AUGUST 26, 2025 MEETING:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
- 6. GUEST SPEAKERS: None scheduled**
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
- 9. JOINT HOSPITAL DISTRICT MEETING:**
No meeting currently scheduled.
- 10. UPCOMING COMMISSIONER MEETINGS** where 3 or more commissioners may be in attendance:
NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.
- 11. COMMISSIONER REPORTS:** Any meetings attended by commissioners between August 27, 2025 and September 23, 2025 will be reported during the September 23, 2025 commissioner's meeting.
- 12. COMMITTEE REPORTS:** (Existing)
 1. Strategic planning committee.
 - a. The committee (Tommy, Katie, and Sandy) met on September 4, 2025. Draft strategic plan to be discussed under item #15.
- 13. OLD BUSINESS:**
 - 1.
- 14. NEW BUSINESS:**
 1. Financial Report/Current Voucher Discussion/Approval/Signatures
 2. Initial review of proposed 2026 budget
- 15. REVIEW OF MCPHD2 LONG TERM GOALS:**
 1. Review of 2025 Strategic planning draft
- 16. EXECUTIVE SESSION:** none scheduled
- 17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
- 18. CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday October 28, 2025

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <http://www.mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
4 pm August 26, 2025

The meeting was held in person and via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices.

CALL TO ORDER:

The meeting was called to order at 4:00 pm.

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mr. Herb Gerhardt, *President*; Mrs. Peggy VanBuskirk, *Secretary*

Mr. Tommy Thombs, *Financial Officer*; Mrs. Patty Stone; Mrs. Katie Ladner

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF JULY 22, 2025

Motion made and seconded to approve the presented meeting minutes for July 22, 2025 meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPFD, SAO, NRHA, etc.
2. Several emails regarding insurance renewal.

SUPERINTENDENT REPORT:

1. Attended the following meetings.
July 24, Moving Mason Forward; August 13, Chamber After-Hours ; August 18, met with Chief Bakken; August 22, Mason Matters Board meeting in Shelton, and met with PCHS financial personnel in Bremerton.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

A list of possible upcoming meetings for September 2025 was sent to the commissioners. During the meeting an additional event was added, board member wedding anniversary get-together.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Meetings attended by commissioners between July 23, 2025 and August 26, 2025.

Peggy: 1. **MC Housing and Behavioral Health meeting (7/23/2025)**

a. Discussed By-Laws and RFP awards.

Patty: 1. **Mason Matters meeting (8/22/2025)**

a. Executive Director discussed current projects.

b. Board approved hiring a strategic consultant.

Herb: 1. **Substance Abuse Prevention Coalition (8/20/2025)**

2. **NM Chamber of Commerce Luncheon (7/23/2025)**

3. **Moving Mason Forward meeting (7/24/2025)**

4. **Sheriff's Breakfast (8/7/2025)**

5. **NM Chamber After Hours meeting (8/13/2025)**

6. **Bridging Health Care Gap meeting (7/31/2025)**

7. **NM Community Voice meeting (8/14/2025)**

COMMITTEE REPORTS:

1. Strategic planning committee (Tommy, Katie, Sandra)

a. The committee is scheduled to meet on 9/4/2025.

OLD BUSINESS:

1. Continued discussion on NMRFA's MIHP

a. Reviewed requested financial info from Chief Bakken.

b. General discussion on possibly continuing financial support for NMRFA's MIHP.

Motion made and seconded to renew current agreement for an additional 3 years at the current yearly support of \$150,000.00. Motion carried unanimously.

2. Continued discussion on increasing levy amount for 2026.

a. General discussion on increasing levy amount for 2026 over the current amount of \$411,765.00. Motion made and seconded to increase the 2026 levy amount by \$125,000.00. Motion carried 4-1, Herb-nay

NEW BUSINESS:

1. Financial Report/Current Voucher Discussion/Approval/Signatures

July 1, 2025 accounts balance (including investment fund): \$911,828.20

July Expense: \$7,333.60

July Revenue: \$9,942.44

July 31, 2025 accounts balance (including investment fund): \$914,437.04

September 2025 Vouchers 2509-0001 through 2509-0012 in the amount of \$10,965.13 were approved unanimously and signed by all commissioners physically present.

REVIEW OF MCPHD2 LONG TERM GOALS:

a. Continuation of reviewing long-term goals of the district.

1. Continuing support for MIHP discussion was under old business.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

None

CONCLUDE MEETING: Meeting concluded at 5:18 pm

Respectfully submitted by,

Sandra Robertson, MCPHD2 Superintend

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

4 pm August 26, 2025

Meeting is being held at the North Mason Regional Fire Authority Station 21

***** Attendance can be in person or via Zoom

Zoom information:

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Passcode: 871932

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- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: JULY 22, 2025 MEETING:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
- 6. GUEST SPEAKERS:** None scheduled
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
- 9. JOINT HOSPITAL DISTRICT MEETING:**
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- 12. COMMITTEE REPORTS:** (Existing)
 1. Strategic planning committee.
 - a. The committee (Tommy, Katie, and Sandy) is scheduled to meet on September 4, 2025
- 13. OLD BUSINESS:**
 1. Discussion on possible continuing support for NMRFA's MIHP.
 - a. Possible finalize decision on whether to renew current agreement and if so, the dollar amount and term length.
- 14. NEW BUSINESS:**
 1. Financial Report/Current Voucher Discussion/Approval/Signatures
- 15. REVIEW OF MCPHD2 LONG TERM GOALS:**
 1. Continuation of reviewing long-term goals of the District.
- 16. EXECUTIVE SESSION:** none scheduled
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- 18. CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday September 23, 2025

October 2025 Voucher Cover Sheet

Date: Sept 23, 2025

MASON COUNTY PUBLIC HOSPITAL DISTRICT No. 2

Fund 675-002-015

The below information is required to be submitted to the Financial Services Department by 5:00 p.m. on the Day they are due.

Warrant / Check No.	Vendor Name	Budget (BARS) Line	Amount in \$	District Voucher No.
	Patty Stone	561.00.10.0030 8/22/ MM & 8/26/2025 MCPHD2 meeting	\$ 297.37	2510-0001
	Tommy Thombs	561.00.10.0040 8/26 MCPHD2 9/4 strategic planning meetings	\$ 297.37	2510-0002
	Peggy VanBuskirk	561.00.10.0050 8/26/2025 MCPHD2 meeting	\$ 148.69	2510-0003
	Katie Ladner	561.00.10.0060 9/4 stragtegic planning, 8/26 MCPHD2 meeting	\$ 297.37	2510-0004
	Herb Gerhardt	561.00.10.0070 8/26 MCPHD2, 8/28 MMF meetings	\$ 297.37	2510-0005
	Sandra Robertson	561.00.10.0010 September 2025 salary	\$ 3,875.14	2510-0006
	Mason County Treasurer	561.00.20.0020 District portion	\$ 486.67	2510-0007
	*****	561.00.20.0021 Employee portion	\$ 1,122.67	*****
	My Accountant	561.00.41.0010 monthly retainer	\$ 200.00	2510-0008
	Sandra Robertson	561.00.43.0010 mileage 8/22 & 8/28	\$ 87.50	2510-0009
	Visa	561.00.42.0020 verizon bill auto pay	\$ 59.41	2510-0010
	*****	561.00.46.0010 Liberty Mutual liabilty ins	\$ 256.25	*****
	*****	561.00.41.0060 website SSL renewal	\$ 90.00	*****
	U S Postal Service	561.00.42.0010 stamps	\$ 78.00	2509-0011
		Total this page	\$ 7,593.81	
		Total for submission	\$ 7,593.81	

I, the undersigned do hereby under penalty of perjury, that the materials have been furnished, the services rendered or the labor perfromed as described herin, and that the claim is a just, due and unpaid obligation against Mason County Public Hospital District No. 2, and that I am authorized to authenticate and certify to said claim.

For: Commissioner Patty Stone via teleconference on	For: Commissioner Tommy Thombs via teleconference on
For: Commissioner Peggy VanBuskirk via teleconference on	For: Commissioner Katie Ladner via teleconference on
For: Commissioner Herb Gerhardt via teleconference on	

MASON COUNTY PUBLIC HOSPITAL DISTRICT 2
FINANCIAL REPORT THRU AUGUST 30, 2025

	JULY 2025	AUGUST 2025
Beginning Cash Balance	\$331,828.20	\$334,437.04
Investment Activity		
Investment beginning balance	\$580,000.00	\$580,000.00
<i>Investment deposit</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Investment withdrawal</i>	<i>\$0.00</i>	<i>\$0.00</i>
Investment ending balance	\$580,000.00	\$580,000.00
TOTAL BEGINNING BALANCE	\$911,828.20	\$914,437.04
 <u>EXPENSES</u>		
<i>Monthly Expense</i>	\$7,333.60	\$7,383.11
<i>Election / Audit Costs</i>	\$0.00	\$0.00
<i>Warrants voided / canceled</i>	\$0.00	\$0.00
 <u>REVENUE</u>		
<u>General Property Tax</u> (311.10.300000)	\$1,881.28	\$2,613.13
<u>Sale of Tax Title Property</u> (311.30.300000)	\$0.00	\$0.00
<u>DNR Other Trust 2</u> (335.02.320000)	\$0.00	\$0.00
<u>DNR PILT NAP/NRCA</u> (336.00.33100)	\$0.00	\$0.00
<u>Local Grants, Entitlements, other</u> (337.00.301000)Leasehold excise tax	\$0.00	\$7.49
<u>Local Grants, Entitlements, other</u> (337.00.302000) Timber excise tax	\$0.00	\$2,646.62
<u>Investment Earnings</u> (361.10.300000)	\$2,040.56	\$2,114.79
<u>Other Interest Earnings</u> (361.40.300000)	\$57.25	\$5.31
<u>Leasehold Excise Tax Interest</u> (361.40.301000)	\$0.05	\$0.08
<u>Space & Facilities / DNR Other Trust 1</u> (362.50.300000)	\$1,163.27	\$822.28
<u>Unclaimed Money</u> (369.20)	\$0.00	\$0.00
<u>Non-Revenue, Reimbursement</u> (389.10.300000)	\$0.00	\$0.00
<u>Refunds</u>	\$0.00	\$0.00
 <u>DNR Timber Trust 1</u> (395.10.300000)	\$4,800.89	\$0.00
<u>Agency Type Disbursement</u> (589.40.5000)	(\$0.86)	(\$1.03)
 Monthly Revenue	\$9,942.44	\$8,208.67
Ending CASH Balance	\$334,437.04	\$335,262.60
Total Ending Balance	\$914,437.04	\$915,262.60

Revenue and Misc. Income as of AUGUST 30, 2025

Fund # 675-002-015

Account	311.10.3000	337.00.3010	337.00.3020	361.10.3000	361.40.3000	361.40.3010	362.50.3000	395.10.3000	589.40.5000	MISC		
	General Property	Local Grants, Entitlements,	Local Grants, Entitlements,	Investemetnt Earnings	Other Interest Earnings	Leashhold Excise Tax Interest	Space & Faciities	DNR Timber	Agency Type Disbursement-Refund interest paid	Multiple Bars numbers		
	Real & Personal Tax	Other Payments- Leasehold excise tax	Other Payments- Timber excise tax				DNR Other Trust 1	Trust 1		See note section		
Month											CURRENT YEAR TOTAL	LAST YEAR TOTAL
January	1,616.94	0.00	0.00	2,218.32	0.00	0.04	0.00	0.00	0.00	0.00	3,835.30	4,635.09
February	19,931.07	0.00	142.93	2,143.84	0.74	0.00	2.26	11,627.09	0.00	0.00	33,847.93	16,719.83
March	21,711.57	0.70	0.00	1,921.04	0.94	0.00	0.00	11,008.24	(7.09)	0.00	34,635.40	23,214.25
April	151,100.55	0.00	0.00	2,118.13	0.88	0.07	0.00	11,194.80	0.00	0.00	164,414.43	146,450.61
May	39,742.29	0.84	3,123.62	2,044.81	56.47	0.03	34.05	11,194.80	(5.55)	0.00	56,191.36	51,566.12
June	3,167.89	0.00	0.00	2,105.32	60.62	0.83	0.00	1,729.43	(12.39)	0.00	7,051.70	7,282.60
July	1,881.28	0.00	0.00	2,040.56	57.25	0.05	1,163.27	4,800.89	(0.86)	0.00	9,942.44	9,119.00
August	2,613.13	7.49	2,646.62	2,114.79	5.31	0.08	822.28	0.00	(1.03)	0.00	8,208.67	15,364.51
September	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,954.17
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,882.42
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,962.29
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,495.30
YTD Total 2025	241,764.72	9.03	5,913.17	16,706.81	182.21	1.10	2,021.86	51,555.25	(26.92)	0.00	318,127.23	
YTD Total 2024	246,054.95	4.09	6,316.51	20,591.78	24.15	1.87	2,637.36	8,972.73	(10,251.43)	0.00	274,352.01	471,646.19

List of Meetings/Events scheduled between October 1, 2025 and October 31, 2025 where 3 or more MCPHD2 Commissioners may be in attendance.

Date	Meeting / Event	Location	Time
10/2/2025	Sheriff's Breakfast Meeting	Spencer Lake	8:30 am to 10 am
10/4 & 5/2025	OysterFest	Shelton, Sanderson Field	vaires
10/9/2025	Chamber After Hours	???????	5 pm to 7 pm
10/9/2025	Sheriff's Lunch Meeting	Allyn ---Boat House	11:30 am to 1 pm
10/13/2025	Port of Allyn	POA office	4 pm to ????
10/14/2025	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
10/15/2025	Substance Abuse Prevention Coaliltion	Shelton & Zoom	3 pm to 4:30 pm
10/16/2025	EMS Council	Shelton & Zoom	12:30 pm to ???
10/21/2025	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
10/22/2025	Service Provider Intro & Networking Summit	Shelton Civic Center	10 am to 1 pm
10/22/2025	NM Chamber Luncheon	HUB	11:30 am to 1 pm
10/23/2025	Moving Mason Forward Coallition	Via Zoom and in person--Shelton	Noon to 12 pm meet & greet 12:30 pm to 2 pm program
10/24/2025	Mason Matters	Shelton	9 am to 10 am
10/28/2025	MC Public Hospital District #2	NMRFA Station 21 , Old Belfair Hwy	4 pm to ?????