MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528

Phone #360-275-2517

E-mail: mcphd2@mcphd2.org Web page: https://www.mcphd2.org

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

4 pm November 25, 2025

The meeting was held in person and via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices.

CALL TO ORDER:

The meeting was called to order at 4:0 pm.

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mr. Herb Gerhardt, *President;* Mrs. Peggy VanBuskirk, *Secretary*

Mrs. Katie Ladner *;* Mrs. Patty Stone

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

COMMISSIONERS.

Mr. Tommy Thombs, *Financial Officer*

GUESTS IN ATTENDANCE

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF OCTOBER 28, 2025

Motion made and seconded to approve the presented meeting minutes for October 28, 2025 meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA, etc.

SUPERINTENDENT REPORT:

1. Attended the following meetings.
   - 11/7/25 Mason Matters Strategic Planning Retreat
   - 11/11/25 Joint PHD 1 & 2 meeting
   - 11/19/25 NM Chamber Trustee meeting
   - 11/20/25 Moving Mason Forward
   - 11/20/25 Met with PCHS Financial staff
     a. reviewed the 3rd quarter reports from PCHS
2. Meeting scheduled for 12/2 with Darren E. of HCC
3. Meeting scheduled for 12/12 with Jennifer K-M. of PCHS
4. Looking into the status of ALZ support group. Will give update during Dec meeting.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

Meeting was held on Nov 11, 2025 in Shelton and was attended by Eric Moll, Peggy VanBuskirk, Patty Stone, and Sandra Robertson. Reviewed topics discussed. Main discussion revolved around the Medicare, Medicaid potential reimbursement cuts.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

A list of possible upcoming meetings for December 2025 was sent to the commissioners.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Meetings attended by commissioners between October 29, 2025 and November 25, 2025

Herb:
1. **Moving Mason Forward meeting (11/20/2025)**
2. **AARP Caregiver webinar (11/5/2025)**

Peggy:
1. **Housing & Behavioral Health meeting (10/9/25)**
   a. Approved RFP for a Cold Weather Shelter in Shelton.
2. **MC Board of Health special meeting (11/12/2025)**
   a. Topic was off-site septic systems
   b. Did not have a quorum and any action has been deferred pending additional information being obtained.
3. **Joint PHD 1 & 2 meeting (11/11/2025)**

Patty:
1. **Mason Matters Strategic Planning Retreat (11/7/25)**
2. **Joint PHD 1 & 2 meeting (11/11/2025)**

Tommy:
1. **EMS & Trauma Council meeting (11/20/2025)**
   a. They are still having computer issues.
   b. IV Tech Class is completed

COMMITTEE REPORTS:

1. No currently active committees

OLD BUSINESS:

1. All Budget related paperwork has been delivered to the respective MC offices.

NEW BUSINESS:

1. Resolutions 2025-0006 & 2025-0007 to approve payments to NMRFA & PCHS respectively.
   a. Motion made and seconded to approve Resolutions 2025-0006 ($150,000. 00 to NMRFA for MIHP) & 2025-0007 ($150,000.00 to PCHS for Clinic Services). Motion approved unanimously. Resolutions will be signed by all commissioners.
2. Financial Report/Current Voucher Discussion/Approval/Signatures
   October 1, 2025 accounts balance (including investment fund): $913,845.23
   October Expenses: $7,920.97
   October Revenue: $131,547.31
   October 31, 2025 accounts balance (including investment fund): $1,037,471.57
   December 2025 Vouchers 2512-0001 through 2512-0013 in the amount of $308,135.71 were approved unanimously and signed by all commissioners physically present.
   ****To cover the December voucher $50,000.00 has been requested to be moved from our investment account to our general fund.

REVIEW OF MCPHD2 STRATEGIC PLAN:

1. Review of Goal 1 "Assure Access to Health Care Services" on page 1 of strategic plan.
   c. Reviewed "Goal 1 section" . No specific changes were requested.

EXECUTIVE SESSON:

None

GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

Happy Thanksgiving to All

CONCLUDE MEETING: Meeting concluded at 5:09 pm

Respectfully submitted by,

Sandra Robertson

Sandra Robertson, MCPHD2 Superintendent

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

4 pm November 25, 2025

Meeting is being held at North Mason Regional Fire Authority Station 21

*****Attendance can be in person or via Zoom

Zoom information:

Meeting ID: 833 7341 1975

Passcode: 871932

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: OCTOBER 28, 2025 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS: None scheduled**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
   Meeting was held on November 11, 2025. Attendees, Eric Moll, Peggy VanBuskirk, Patty Stone, and Sandra Robertson
11. **UPCOMING COMMISSIONER MEETINGS where 3 or more commissioners may be in attendance:**
    NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.
12. **COMMISSIONER REPORTS:** Any meetings attended by commissioners between October 29, 2025 and November 25, 2025 will be reported during the November 25, 2025 commissioner's meeting.
13. **COMMITTEE REPORTS:** (Existing)
    No currently active committees
14. **OLD BUSINESS:**
    1.
15. **NEW BUSINESS:**
    1. Resolutions 2025-0006 & 2025-0007 to approve payment to NMRFA & PCHS respectively.
    2. Financial Report/Current Voucher Discussion/Approval/Signatures
16. **REVIEW OF MCPHD2 STATEGIC PLAN:**
    1. Review of Goal 1: "Assure Access to Health Care Services" on page 1.
17. **EXECUTIVE SESSION:** none scheduled
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
19. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING **Tuesday December 23, 2025 4PM**