

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://www.mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS

4 pm January 27, 2026

Meeting is being held at North Mason Regional Fire Authority Station 21

*****Attendance can be in person or via Zoom

Zoom information:

Meeting ID: 833 7341 1975

Passcode: 871932

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: DECEMBER 23, 2025 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS: None scheduled**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting currently scheduled
11. **UPCOMING COMMISSIONER MEETINGS** in February 2026 where 3 or more commissioners may be in attendance:
NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.
12. **COMMISSIONER REPORTS:** Any meetings attended by commissioners between December 24 and January 27, 2025 will be reported during the January 27, 2026 commissioner's meeting.
13. **COMMITTEE REPORTS:** (Existing)
No currently active committees
14. **OLD BUSINESS:**
 1. ALZ Support Group update
 2. Discussion on possible by-laws change to move Nov & Dec meetings to the 3rd week of the month.
15. **NEW BUSINESS:**
 1. Financial Report/Current Voucher Discussion/Approval/Signatures
16. **REVIEW OF MCPHD2 STATEGIC PLAN:**
 1. Review of Goal 3: "*Collaborate with Other Organizations, both Public and Private to Accomplish MCPHD2 Goals*" on page 2.
17. **EXECUTIVE SESSION:** none scheduled
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
19. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday February24, 2026 4PM

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POB 1626, Belfair, WA 98528
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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
4 pm December 23, 2025

The meeting was held in person and via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices.

CALL TO ORDER:

The meeting was called to order at 4:00 pm.

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mr. Herb Gerhardt, *President*; Mrs. Peggy VanBuskirk, *Secretary*

Mr. Tommy Thombs, *Financial Officer*; Mrs. Patty Stone

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE:

COMMISSIONERS.

Mrs. Katie Ladner

GUESTS IN ATTENDANCE

Kevin Hogan

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF NOVEMBER 25, 2025

Motion made and seconded to approve the presented meeting minutes for November 25, 2025 meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

Kevin expressed concerns with difficulty making appointments with PCHS.

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA, etc.
2. PDC requested a verification of commissioners. Request has been completed.

SUPERINTENDENT REPORT:

1. Attended the following meetings.
 - 12/2/2025 Met with Darren E from Hood Canal Communications
 - 12/9/2025 Attended ribbon cutting for St. Michael Medical Center new patient tower.
 - 12/12/2025 Met with Jennifer K-M, PCHS and made 2nd biannual subsidy payment.
 - 12/22/2025 Attended NMRFA ribbon cutting for their new solar panels.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

A list of possible upcoming meetings for January 2026 was sent to the commissioners.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Meetings attended by commissioners between November 26, 2025 and December 23, 2025

Tommy: 1. EMS & Trauma Council meeting (12/18/2025)

a. There are now 2 air transport companies to service Mason County

Herb: 1. St. Micheal Med Center ribbon cutting (12/9/2025)

2. NM Chamber Afterhours (12/11/2025)

3. EMS meeting (12/18/2025)

Peggy: 1. Housing & Behavioral Health meeting (11/24/2025)

a. Discussed the 5-year homeless housing plan.

b. Discussed draft annual report for the county commissioners.

c. Evaluating program cost effectiveness.

COMMITTEE REPORTS:

1. No currently active committees

OLD BUSINESS:

1. Alzheimer’s support group

a. Debra Jamerson, who has historically facilitated the meeting, had to step back due to a health issue. She had a co-facilitator, and Debra will check with her to see if she plans to continue the meetings.

NEW BUSINESS:

1. Financial Report/Current Voucher Discussion/Approval/Signatures

November 1, 2025 accounts balance (including investment fund): \$1,037,471.57.

November Expenses: \$7,470.72.

November Revenue: \$32,836.58.

November 30, 2025 accounts balance (including investment fund): \$1,062,837.43.

January 2026 Vouchers 2601-0001 through 2601-0012 in the amount of \$11,608.07 were approved unanimously and signed by all commissioners physically present.

2. Election of Officers for 2026

a. Nominations for 2026 officers were President—Katie Ladner, Secretary---Tommy Thombs, Financial Officer---Peggy VanBuskirk.

b. Each commissioner accepted the nomination. Motion made and seconded to approve the nominations. Motion carried unanimously.

REVIEW OF MCPHD2 STRATEGIC PLAN:

1. Review of Goal 2 “Improve Community Knowledge of Healthcare Issues and Services Through Education and Outreach” on page 1 of strategic plan.

c. Reviewed “Goal 2 section” . No specific changes were requested.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

Merry Christmas to all.

CONCLUDE MEETING: Meeting concluded at 4:50 pm.

Respectfully submitted by,

Sandra Robertson,
MCPHD2 Superintendent

DRAFT

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 1. Review of "Goal 2: Improve Community Knowledge of Health Care Issues and Services Through Education and Outreach" on page 1.
17. **EXECUTIVE SESSION:** none scheduled
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NEXT REGULAR MEETING Tuesday January 27, 2026 4PM

February 2026 Voucher Cover Sheet

Date: January 27, 2026

MASON COUNTY PUBLIC HOSPITAL DISTRICT No. 2

Fund 675-002-015

The below information is required to be submitted to the Financial Services Department by 5:00 p.m. on the Day they are due.

Warrant / Check No.	Vendor Name	Budget (BARS) Line	Amount in \$	District Voucher No.
	Patty Stone	561.00.10.0030 12/23/2025 MCPHD2 meeting	\$ 148.69	2602-0001
	Tommy Thombs	561.00.10.0040 12/23 MCPHD2 & 12/18 EMS meetings	\$ 297.37	2602-0002
	Peggy VanBuskirk	561.00.10.0050 12/23 MCPHD2 meetings	\$ 148.69	2602-0003
	Katie Ladner	561.00.10.0060 12/23 MCPHD2 meeting	\$ 148.69	2602-0004
	Herb Gerhardt	561.00.10.0070 12/23 MCPHD2 meeting	\$ 148.69	2602-0005
	Sandra Robertson	561.00.10.0010 January 2026 salary	\$ 3,908.50	2602-0006
	Mason County Treasurer	561.00.20.0020 District portion	\$ 449.71	2602-0007
	*****	561.00.20.0021 Employee portion	\$ 1,049.71	*****
	My Accountant	561.00.41.0010 monthly retainer	\$ 200.00	2602-0008
	Sandra Robertson	561.00.43.0010 mileage 1/5 & 1/14	\$ 66.70	2602-0009
	Visa	561.00.42.0020 verizon bill auto pay	\$ 59.80	2602-0010
		Total this page	\$ 6,626.55	
		Total for submission	\$ 6,626.55	

I, the undersigned do hereby under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against Mason County Public Hospital District No. 2, and that I am authorized to authenticate and certify to said claim.

For: Commissioner Patty Stone via teleconference on	For: Commissioner Tommy Thombs via teleconference on
For: Commissioner Peggy VanBuskirk via teleconference on	For: Commissioner Katie Ladner via teleconference on
For: Commissioner Herb Gerhardt via teleconference on	

Mason County Public Hospital District No. 2
12/31/2025 Year to Date Summary of Expenses

Budget (BARS) Code	Line Item	Budgeted amount	YTD Expended Gross	Unexpended Balance	% expend.	Monthly Expended Net
561.00.10.0010	Superintendent / Clerk	\$57,000.00	\$57,316.38	(\$316.38)	100.56%	\$3,875.14
561.00.10.0030	Commissioner Pos. 1 Stipend	\$7,500.00	\$3,864.00	\$3,636.00	51.52%	\$594.73
561.00.10.0040	Commissioner Pos. 2 Stipend	\$7,500.00	\$4,830.00	\$2,670.00	64.40%	\$297.37
561.00.10.0050	Commissioner Pos. 3 Stipend	\$7,500.00	\$2,737.00	\$4,763.00	36.49%	\$446.05
561.00.10.0060	Commissioner Pos. 4 Stipend	\$7,500.00	\$2,093.00	\$5,407.00	27.91%	\$148.69
561.00.10.0070	Commissioner Pos. 5 Stipend	\$7,500.00	\$4,508.00	\$2,992.00	60.11%	\$446.05
561.00.10	Total Salaries & Wages	\$94,500.00	\$75,348.38	\$19,151.62	79.73%	\$5,808.03
561.00.20.0010	L&I, ESD, FUTA, PFML, WA Cares	\$1,500.00	\$1,185.22	\$314.78	79.01%	\$0.00
561.00.20.0020	District Portion Payroll Taxes	\$7,000.00	\$5,763.97	\$1,236.03	82.34%	\$535.95
561.00.20.0021	***Employee Portion Payroll Taxes	\$12,500.00	\$12,880.97	(\$380.97)	103.05%	\$1,171.95
	***Employee portion of WA Care tax		\$284.35			\$25.85
561.00.20	Total Personnel Benefits	\$8,500.00	\$6,664.84	\$1,550.81	78.41%	\$1,707.90
561.00.31.0010	Office Supplies	\$500.00	\$439.23	\$60.77	87.85%	\$0.00
561.00.30	Total Supplies	\$500.00	\$439.23	\$60.77	87.85%	\$0.00
561.00.41.0010	Accounting & Bookkeeping	\$2,400.00	\$2,400.00	\$0.00	100.00%	\$200.00
561.00.41.0020	Legal	\$20,000.00	\$6,162.50	\$13,837.50	30.81%	\$0.00
561.00.41.0030	Clinic Services	\$300,000.00	\$225,000.00	\$75,000.00	75.00%	\$150,000.00
561.00.41.0035	NMRFA Medical Services	\$150,000.00	\$150,000.00	\$0.00	100.00%	\$150,000.00
561.00.41.0040	Community Outreach	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00
561.00.41.0050	Contributed Capital	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00
561.00.41.0060	Advertising/Legal Notices/Website	\$1,500.00	\$401.88	\$1,098.12	26.79%	\$119.88
561.00.42.0010	Postage/P.O. Box	\$300.00	\$266.00	\$34.00	88.67%	\$188.00
561.00.42.0020	Telephone/FAX	\$750.00	\$657.94	\$92.06	87.73%	\$59.80
561.00.43.0010	Travel/Seminars/Mileage	\$1,500.00	\$1,376.26	\$123.74	91.75%	\$240.10
561.00.46.0010	Insurance-Liability D& O/Gen	\$5,500.00	\$4,366.66	\$1,133.34	79.39%	\$0.00
561.00.47.0010	Office Rental	\$1,200.00	\$1,200.00	\$0.00	100.00%	\$0.00
561.00.48.0010	Repair / Maintenance	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
561.00.49.0020	Dues/Licenses/Registration	\$10,000.00	\$10,205.71	(\$205.71)	102.06%	\$0.00
561.00.49.0030	State Audits	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
561.00.49.0040	Election Costs	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00
561.00.40	Total Services & Pass-Through Payments	\$543,400.00	\$402,036.95	\$141,363.05	73.99%	\$300,807.78
	561.00 Hospital District Totals	\$646,900.00	\$484,489.40	\$162,126.25	74.89%	\$308,323.71
12/22/2025		NOTE: ****\$ amount of employee portion of payroll taxes is budgeted under "wages and salaries"				

Revenue and Misc. Income as of DECEMBER 31, 2025

Fund # 675-002-015

Account	311.10.3000	337.00.3010	337.00.3020	361.10.3000	361.40.3000	361.40.3010	362.50.3000	395.10.3000	589.40.5000	MISC		
	General Property	Local Grants, Entitlements,	Local Grants, Entitlements,	Investemetnt Earnings	Other Interest Earnings	Leashhold Excise Tax Interest	Space & Faciities	DNR Timber	Agency Type Disbursement-Refund interest paid	Multiple Bars numbers		
	Real & Personal Tax	Other Payments- Leasehold excise tax	Other Payments- Timber excise tax				DNR Other Trust 1	Trust 1		See note section		
Month											CURRENT YEAR TOTAL	LAST YEAR TOTAL
January	1,616.94	0.00	0.00	2,218.32	0.00	0.04	0.00	0.00	0.00	0.00	3,835.30	4,635.09
February	19,931.07	0.00	142.93	2,143.84	0.74	0.00	2.26	11,627.09	0.00	0.00	33,847.93	16,719.83
March	21,711.57	0.70	0.00	1,921.04	0.94	0.00	0.00	11,008.24	(7.09)	0.00	34,635.40	23,214.25
April	151,100.55	0.00	0.00	2,118.13	0.88	0.07	0.00	11,194.80	0.00	0.00	164,414.43	146,450.61
May	39,742.29	0.84	3,123.62	2,044.81	56.47	0.03	34.05	11,194.80	(5.55)	0.00	56,191.36	51,566.12
June	3,167.89	0.00	0.00	2,105.32	60.62	0.83	0.00	1,729.43	(12.39)	0.00	7,051.70	7,282.60
July	1,881.28	0.00	0.00	2,040.56	57.25	0.05	1,163.27	4,800.89	(0.86)	0.00	9,942.44	9,119.00
August	2,613.13	7.49	2,646.62	2,114.79	5.31	0.08	822.28	0.00	(1.03)	0.00	8,208.67	15,364.51
September	7,071.12	0.00	0.00	2,109.52	21.45	0.69	237.05	108.03	(0.10)	0.00	9,547.76	18,954.17
October	128,587.42	0.00	0.00	2,429.13	2.45	0.01	0.00	528.30	0.00	0.00	131,547.31	145,882.42
November	29,068.25	283.20	750.87	2,622.67	24.45	0.05	0.00	96.86	(9.77)	0.00	32,836.58	26,962.29
December	2,340.77	0.00	0.00	2,408.95	7.13	1.11	0.97	79.57	(4.70)	7.22	4,841.02	5,495.30
YTD Total 2025	408,832.28	292.23	6,664.04	26,277.08	237.69	2.96	2,259.88	52,368.01	(41.49)	7.22	496,899.90	
YTD Total 2024	410,755.01	277.70	7,326.09	30,231.57	89.92	4.14	3,721.20	29,253.71	(10,262.36)	249.21	471,646.19	471,646.19

336.00.33100....DNR PILT NAP/NRCA \$7.22

List of Meetings/Events scheduled between February 1, 2026 and February 28, 2026 where 3 or more MCPHD2 Commissioners may be in attendance.

Date	Meeting / Event	Location	Time
2/5/2026	Sheriff's Breakfast Meeting	Spencer Lake	8:30 am to 10 am
2/9/2026	Port of Allyn	POA office	4 pm to ????
2/10/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
2/12/2026	Sheriff's Breakfast Meeting	Allyn---Boat House	11:30 am to 1 pm
2/17/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
2/18/2026	Substance Abuse Prevention Coaliltion	Shelton & Zoom	3 pm to 4:30 pm
2/19/2026	EMS Council	Shelton & Zoom	12:30 pm to ???
2/24/2026	MC Public Hospital Distret #2	NMRFA Station 21 Old Belfair Hwy & Zoom	4 pm to ??????
2/26/2026	Moving Mason Forward Coallition	Via Zoom	12:30 pm to 2 pm
2/27/2026	NM Chamber Gala	Alderbrook	6 pm to 10 pm