

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://www.mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

**4 pm** February 24, 2026

Meeting is being held at North Mason Regional Fire Authority Station 21

\*\*\*\*\*Attendance can be in person or via Zoom

Zoom information:

**Meeting ID: 833 7341 1975**

**Passcode: 871932**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: JANUARY 27, 2026 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS: None scheduled**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**  
No meeting currently scheduled
11. **UPCOMING COMMISSIONER MEETINGS in March 2026 where 3 or more commissioners may be in attendance:**  
**NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.**
12. **COMMISSIONER REPORTS:** Any meetings attended by commissioners between January 28, 2026 and February 24, 2026 will be reported during the February 24, 2026 commissioner's meeting.
13. **COMMITTEE REPORTS:** (Existing)  
No currently active committees
14. **OLD BUSINESS:**
  1. ALZ Support Group update
  2. Review of updated draft of By-laws and discussion on possible meeting time change.
15. **NEW BUSINESS:**
  1. Financial Report/Current Voucher Discussion/Approval/Signatures
16. **REVIEW OF MCPHD2 STATEGIC PLAN:**
  1. Review of Goal 4: "Accountability" on page 2.
17. **EXECUTIVE SESSION:** none scheduled
18. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
19. **CONCLUDE / ADJOURN MEETING:**

**NEXT REGULAR MEETING    Tuesday March 24, 2026    4PM**

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4 pm January 27, 2026

The meeting was held in person and via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices.*

**CALL TO ORDER:**

The meeting was called to order at 4:00 pm.

**MEMBERS IN ATTENDANCE PHYSICALLY:**

**COMMISSIONERS.**

Mrs. Peggy VanBuskirk, *Financial Officer* ; Mr. Tommy Thombs, *Secretary*

Mr. Herb Gerhardt ; Mrs. Patty Stone

**SUPERINTENDENT/CLERK**

Ms. Sandra Robertson

**MEMBERS IN ATTENDANCE VIA ZOOM TELECONFERENCE:**

**COMMISSIONERS.**

Mrs. Katie Ladner, *President*

**GUESTS IN ATTENDANCE**

Tari Quioco

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF DECEMBER 23, 2025**

Motion made and seconded to approve the presented meeting minutes for the December 23, 2025 meeting. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

None

**CORRESPONDENCE:**

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA, etc.

**SUPERINTENDENT REPORT:**

1. Attended the following meetings.
  - 1/14/2026 NM Chamber of Commerce Board meeting.
  - 1/22/2026 Attended AWPHD webinar on "Welcome New Hospital Commissioners".
  - 1/22/2026 Moving Mason Forward meeting.
  - 1/23/2026 Mason Matters meeting.
  - 1/28/2026 Will be attending the NM Chamber luncheon tomorrow.
2. Update on conversations with Hood Canal Communications regarding our email issues.
3. The State Auditor has opened the 2025 annual report system.
4. The NM Chamber will be increasing membership dues.
5. Appointment scheduling concerns were relayed to PCHS.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting currently scheduled.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

A list of possible upcoming meetings for February 2026 was sent to the commissioners.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.**

**COMMISSIONER REPORTS:**

Meetings attended by commissioners between December 24, 2025 and January 27, 2026

**Tommy: 1. EMS & Trauma Council meeting (1/15/2026)**

- a. County Protocols for the EMS Council have been sent to the State for approval.
- b. EMS Council is now a Red Cross training center.
- c. Continuing work on the 3-year grant that addresses falls prevention
- d. They are checking to see if they are required to follow OPMA & PRA.
- e. Discussed options to increase attendance or ways to achieve a quorum for meetings.

**Herb: 1. Chamber After Hours (1/8/2026)**

2. EMS meeting (1/15/2026)
3. Substance abuse prevention coalition meeting (1/21/2026)
4. Moving Mason Forward meeting (1/22/2026)
5. MC Board of Health meeting (1/27/2026)

**Peggy: 1. Housing & Behavioral Health meeting (12/24/2025)**

- a. Superintendent will send out draft minutes.

**Peggy: 1. MC Board of Health meeting (1/27/2026)**

- a. Increase in Measles cases nationwide. 7 cases have been reported in WA State.
- b. Talked about the "United We Care" AI mental health helpline.
- c. Discussed Environmental Health issues.
- d. Discussed Kratom usage.

**Patty: 1. Mason Matters (1/23/2026)**

**COMMITTEE REPORTS:**

1. No currently active committees

**OLD BUSINESS:**

1. Alzheimer's support group
  - a. No update.
2. Discussion on possible by-laws change to move Nov & Dec meetings to the 3<sup>rd</sup> week of the month.
  - a. It was proposed that the Nov & Dec meetings be moved to the 3<sup>rd</sup> week of the month. Counter proposal was to move all meetings to the 3<sup>rd</sup> week of each month. After discussion, a motion was made and seconded to move all meetings to the 3<sup>rd</sup> Tuesday of each month at 4 pm starting with the July meeting. Motion carried unanimously.
  - b. The Superintendent will update the by-laws and present the draft during the February meeting.

**NEW BUSINESS:**

1. Financial Report/Current Voucher Discussion/Approval/Signatures  
February 2026 Vouchers 2602-0001 through 2602-0010 in the amount of \$6,626.55 were approved unanimously and signed by all commissioners physically present.

December 1, 2025 accounts balance (including investment fund): \$1,062,837.43  
December Expenses: \$308,323.71  
December Revenue: \$4,841.02  
December 31, 2025 accounts balance (including investment fund): \$759,354.74

\*\*\*\*\*additional notes;

- a. Our election costs (\$6,928.92) for the Nov 2025 general election will be swept from our account by January 30, 2026.
- b. IRS mileage rate for 2026 is increasing, effective January 1, 2026, from 0.70¢ to 0.725¢ per mile.

**REVIEW OF MCPHD2 STRATEGIC PLAN:**

1. Review of Goal 3 “Collaborate with Other Organizations, both Public and Private to Accomplish MCPHD2 Goals” on page 2 of strategic plan.
  - a. Reviewed “Goal 3 section” . No specific changes were requested other than possible change in name of the strategic plan.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:**

Superintendent informed the Board of an upcoming vacation in April.

**CONCLUDE MEETING:** Meeting concluded at 5:09 pm.

Respectfully submitted by,

Sandra Robertson,  
MCPHD2 Superintendent

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3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: DECEMBER 23, 2025 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS: None scheduled**
7. **CORRESPONDENCE:** (New since last meeting)
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15. **NEW BUSINESS:**
  1. Financial Report/Current Voucher Discussion/Approval/Signatures
16. **REVIEW OF MCPHD2 STATEGIC PLAN:**
  1. Review of Goal 3: "*Collaborate with Other Organizations, both Public and Private to Accomplish MCPHD2 Goals*" on page 2.
17. **EXECUTIVE SESSION:** none scheduled
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**NEXT REGULAR MEETING    Tuesday February 24, 2026    4PM**

## March 2026 Voucher Cover Sheet

Date: February 24, 2026

MASON COUNTY PUBLIC HOSPITAL DISTRICT No. 2

Fund 675-002-015

The below information is required to be submitted to the Financial Services Department by 5:00 p.m. on the Day they are due.

Warrant / Check No.	Vendor Name	Budget (BARS) Line	Amount in \$	District Voucher No.
	Patty Stone	<b>561.00.10.0030</b> 1/23 MM, 1/27 MCPHD2 meeting	\$ 297.69	2603-0001
	Tommy Thombs	<b>561.00.10.0040</b> 1/27 MCPHD2 & 1/15 EMS meetings	\$ 297.37	2603-0002
	Peggy VanBuskirk	<b>561.00.10.0050</b> 1/27 MCPHD2 meetings	\$ 148.69	2603-0003
	Katie Ladner	<b>561.00.10.0060</b> 1/27 MCPHD2 meeting	\$ 148.69	2603-0004
	Herb Gerhardt	<b>561.00.10.0070</b> 1/22 MMF, 1/27 MCPHD2 meetings	\$ 297.69	2603-0005
	Sandra Robertson	<b>561.00.10.0010</b> February 2026 salary	\$ 3,908.50	2603-0006
	Mason County Treasurer	<b>561.00.20.0020</b> District portion	\$ 474.35	2603-0007
	*****	<b>561.00.20.0021</b> Employee portion	\$ 1,074.35	*****
	My Accountant	<b>561.00.41.0010</b> monthly retainer	\$ 200.00	2603-0008
	Sandra Robertson	<b>561.00.43.0010</b> mileage 1/23, 2/2 Chamber Lunch 1/28	\$ 98.87	2603-0009
	Visa	<b>561.00.42.0020</b> verizon bill auto pay	\$ 59.79	2603-0010
	Patty Stone	<b>561.00.43.0010</b> mileage 1/23/26	\$ 33.35	2603-0011
	MC EMS & Trauma Council	<b>561.00.49.0020</b> 2026 annual dues	\$ 6,250.00	2603-0012
		<b>Total this page</b>	<b>\$ 13,289.34</b>	
		<b>Total for submission</b>	<b>\$ 13,289.34</b>	

I, the undersigned do hereby under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against Mason County Public Hospital District No. 2, and that I am authorized to authenticate and certify to said claim.

For: <b>Commissioner Patty Stone</b> via teleconference on	For: <b>Commissioner Tommy Thombs</b> via teleconference on
For: <b>Commissioner Peggy VanBuskirk</b> via teleconference on	For: <b>Commissioner Katie Ladner</b> via teleconference on
For: <b>Commissioner Herb Gerhardt</b> via teleconference on	



**Revenue and Misc. Income as of JANUARY 31, 2026**

**Fund # 675-002-015**

Account	311.10.3000	337.00.3010	337.00.3020	361.10.3000	361.40.3000	361.40.3010	362.50.3000	395.10.3000	589.40.5000	MISC		
	General Property	Local Grants, Entitlements,	Local Grants, Entitlements,	Investemetnt Earnings	Other Interest Earnings	Leashhold Excise Tax Interest	Space & Faciities	DNR Timber	Agency Type Disbursement-Refund interest paid	Multiple Bars numbers		
	Real & Personal Tax	Other Payments- Leasehold excise tax	Other Payments- Timber excise tax				DNR other Trust 1	Trust 1		See note section		
Month											CURRENT YEAR TOTAL	LAST YEAR TOTAL
January	1,090.75	0.00	0.00	2,272.13	33.97	0.01	715.23	0.00	0.00	(6,928.92)	(2,816.83)	4,635.09
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,719.83
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,214.25
April	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	146,450.61
May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,566.12
June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,282.60
July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,119.00
August	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,364.51
September	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,954.17
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,882.42
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,962.29
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,495.30
<b>YTD Total 2026</b>	<b>1,090.75</b>	<b>0.00</b>	<b>0.00</b>	<b>2,272.13</b>	<b>33.97</b>	<b>0.01</b>	<b>715.23</b>	<b>0.00</b>	<b>0.00</b>	<b>(6,928.92)</b>	<b>(2,816.83)</b>	
<b>YTD Total 2025</b>	<b>1,616.94</b>	<b>0.00</b>	<b>0.00</b>	<b>2,218.32</b>	<b>0.00</b>	<b>0.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,835.30</b>	<b>471,646.19</b>

January ---561.00.49.0040 election costs for Nov 2025. \$6,928.92

**Mason County Public Hospital District No. 2**  
**1/31/2026 Year to Date Summary of Expenses**

Budget (BARS) Code	Line Item	Budgeted amount	YTD Expended Gross	Unexpended Balance	% expend.	Monthly Expended
561.00.10.0010	Superintendent / Clerk	\$62,000.00	\$4,912.83	\$57,087.17	7.92%	\$3,908.50
561.00.10.0030	Commissioner Pos. 1 Stipend	\$7,500.00	\$161.00	\$7,339.00	2.15%	\$148.69
561.00.10.0040	Commissioner Pos. 2 Stipend	\$7,500.00	\$322.00	\$7,178.00	4.29%	\$297.37
561.00.10.0050	Commissioner Pos. 3 Stipend	\$7,500.00	\$161.00	\$7,339.00	2.15%	\$148.69
561.00.10.0060	Commissioner Pos. 4 Stipend	\$7,500.00	\$161.00	\$7,339.00	2.15%	\$148.69
561.00.10.0070	Commissioner Pos. 5 Stipend	\$7,500.00	\$322.00	\$7,178.00	4.29%	\$294.37
<b>561.00.10</b>	<b>Total Salaries &amp; Wages</b>	<b>\$99,500.00</b>	<b>\$6,039.83</b>	<b>\$93,460.17</b>	<b>6.07%</b>	<b>\$4,946.31</b>
561.00.20.0010	L&I, ESD, FUTA, PFML, WA Cares	\$1,500.00	\$342.49	\$1,157.51	22.83%	\$342.49
561.00.20.0020	District Portion Payroll Taxes	\$7,000.00	\$462.03	\$6,537.97	6.60%	\$462.03
561.00.20.0021	***Employee Portion Payroll Taxes	\$14,000.00	\$1,062.03	\$12,937.97	7.59%	\$1,062.03
	***Employee portion of WA Care tax		\$28.49			\$28.49
<b>561.00.20</b>	<b>Total Personnel Benefits</b>	<b>\$8,500.00</b>	<b>\$776.03</b>	<b>\$7,695.48</b>	<b>9.13%</b>	<b>\$1,866.55</b>
561.00.31.0010	Office Supplies	\$2,000.00	\$0.00	\$2,000.00	0.00%	\$0.00
<b>561.00.30</b>	<b>Total Supplies</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>0.00%</b>	<b>\$0.00</b>
561.00.41.0010	Accounting & Bookkeeping	\$3,000.00	\$200.00	\$2,800.00	6.67%	\$200.00
561.00.41.0020	Legal	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00
561.00.41.0030	Clinic Services	\$300,000.00	\$0.00	\$300,000.00	0.00%	\$0.00
561.00.41.0035	NMRFA Medical Services	\$150,000.00	\$0.00	\$150,000.00	0.00%	\$0.00
561.00.41.0040	Community Outreach	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00
561.00.41.0050	Contributed Capital	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00
561.00.41.0060	Advertising/Legal Notices/Website	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$0.00
561.00.42.0010	Postage/P.O. Box	\$350.00	\$0.00	\$350.00	0.00%	\$0.00
561.00.42.0020	Telephone/FAX	\$750.00	\$59.80	\$690.20	7.97%	\$59.80
561.00.43.0010	Travel/Seminars/Mileage	\$1,500.00	\$177.90	\$1,322.10	11.86%	\$177.90
561.00.46.0010	Insurance-Liability D& O/Gen	\$5,500.00	\$0.00	\$5,500.00	0.00%	\$0.00
561.00.47.0010	Office Rental	\$1,200.00	\$1,200.00	\$0.00	100.00%	\$1,200.00
561.00.48.0010	Repair / Maintenance	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
561.00.49.0020	Dues/Licenses/Registration	\$15,000.00	\$3,500.00	\$11,500.00	23.33%	\$3,500.00
561.00.49.0030	State Audits	\$11,000.00	\$0.00	\$11,000.00	0.00%	\$0.00
561.00.49.0040	Election Costs	\$15,000.00	\$6,928.92	\$8,071.08	46.19%	\$6,928.92
<b>561.00.40</b>	<b>Total Services &amp; Pass-Through Payments</b>	<b>\$556,050.00</b>	<b>\$12,066.62</b>	<b>\$543,983.38</b>	<b>2.17%</b>	<b>\$12,066.62</b>
	<b>561.00 Hospital District Totals</b>	<b>\$666,050.00</b>	<b>\$18,882.48</b>	<b>\$647,139.03</b>	<b>2.83%</b>	<b>\$18,879.48</b>
2/4/2026	NOTE: ****\$ amount of employee portion of payroll taxes is budgeted under "wages and salaries"					

List of Meetings/Events scheduled between March 1, 2026 and March 31, 2026 where 3 or more MCPHD2 Commissioners may be in attendance.

Date	Meeting / Event	Location	Time
3/5/2026	Sheriff's Breakfast Meeting	Spencer Lake	8:30 am to 10 am
3/9/2026	Port of Allyn	POA office	4 pm to ????
3/10/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
3/11/2026	Opioid Stakeholder Meeting	Alderbrook Resort	9 am to 10:30 am
3/12/2026	Sheriff's Breakfast Meeting	Allyn---Boat House	11:30 am to 1 pm
3/17/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
3/18/2026	Substance Abuse Prevention Coaliltion	Shelton & Zoom	3 pm to 4:30 pm
3/19/2026	EMS Council	Shelton & Zoom	12:30 pm to ???
3/24/2026	MC Public Hospital Distret #2	NMRFA Station 21 Old Belfair Hwy & Zoom	4 pm to ???????
3/24/2026	MC Board of Health	Shelton & Zoom	11 am to ??????
3/25/2026	NM Chamber Luncheon	HUB	11:30 am to 1 pm
3/26/2026	Moving Mason Forward Coallition	Via Zoom & in-person Shelton	12:30 pm to 2 pm
3/27/2026	Mason Matters	Shelton	9 am to 10 am