

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://www.mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS

3 pm May 19, 2026

Meeting is being held at North Mason Regional Fire Authority Station 21

*****Attendance can be in person or via Zoom

Zoom information:

Meeting ID: 833 7341 1975

Passcode: 871932

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: April 28, 2026 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting currently scheduled
10. **UPCOMING COMMISSIONER MEETINGS in June 2026 where 3 or more commissioners may be in attendance:**
NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.
11. **COMMISSIONER REPORTS:** Any meetings attended by commissioners between April 29, 2026 and May 19, 2026 will be reported during the May 19, 2026 commissioner's meeting.
12. **COMMITTEE REPORTS:** (Existing)
No currently active committees
13. **OLD BUSINESS:**
 1. Email set up with FastMail.
14. **NEW BUSINESS:**
 1. Resolution 2026-0002. Payment to PCHS
 2. Financial Report/Current Voucher Discussion/Approval/Signatures
 3. May elect to begin the Superintendent annual review during the regular meeting (same as in May of 2025) instead of during an executive session.
15. **REVIEW OF LONG-TERM GOALS:**
 - 1.
16. **EXECUTIVE SESSION:** none scheduled
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday June 16, 2026 3 PM

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528
Phone #360-275-2517
E-mail: mcphd2@mcphd2.org Web page: <https://www.mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
4 pm April 28, 2026

The meeting was held in person and via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices.

CALL TO ORDER:

The meeting was called to order at 4:00 pm.

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Katie Ladner, *President* Mrs. Peggy VanBuskirk, *Financial Officer*

Mr. Tommy Thombs, *Secretary*

Mr. Herb Gerhardt ; Mrs. Patty Stone

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE

Sara Smith

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MEETING MINUTES FROM MARCH 24, 2026

Motion made and seconded to approve the presented amended meeting minutes for the March 24, 2026 meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Sara Smith: Harbor Reach Marketing

Sara gave an overview of the new email system and gave a handout to help each member of the Board set up their @mcphd2.org email on FastMail.

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA, etc.

SUPERINTENDENT REPORT:

1. Attended the following meetings.
 - a. 3/25 NM Chamber luncheon
 - b. 3/26 Moving Mason Forward
 - c. 3/27 Mason Matters
 - d. 4/15 NM Chamber Trustee
 - e. 4/20 Zoom meeting with Sara Smith
 - f. 4/22 NM Chamber luncheon
 - g. 4/23 Moving Mason Forward. Last official meeting unless a new facilitator is found.
 - h. 4/24 Mason Matters
2. Due to our @mcphd2.org email addresses issues we will be doing the switch to the new email service tomorrow instead of waiting till Friday.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

A list of possible upcoming meetings for May 2026 was sent to the commissioners.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Meetings attended by commissioners between March 25, 2026 & April 28, 2026

Tommy: 1. EMS & Trauma Council meeting (4/16/2026)

- a. EMR (emergency medical responder) classes will be starting in September 2026 in North Mason and South Mason is looking into starting a class.
- b. NM High School EMT class currently has 7 students.
- c. Approximately 750,000 visitors to the Puget Sound region are anticipated due to the upcoming FIFA tournament.
- d. A new Care-Point Computer, at Mason General ER, is up and running
- e. Budget planning committee is scheduled to begin on April 29th.

Herb 1. Moving Mason Forward meeting (3/26/2026)

- 2. NM Chamber After-hours (4/9/2026)
- 3. EMS & Trauma Council meeting (4/16/2026)
- 4. Substance Abuse Prevention Coalition (4/15/2026)

a. Meeting was cancelled last minute.

5. Moving Mason Forward meeting (4/23/2026)

Peggy: 1. Housing & Behavioral Health meeting (3/25/2026)

- a. Superintendent will send out the approved minutes.

Patty: 1. Mason Matters (3/27/2026)

2. Mason Matters (4/24/2026)

COMMITTEE REPORTS:

- 1. No currently active committees

OLD BUSINESS:

- 1. Annual report for State Auditor
 - a. The report was submitted on 3/26/26 and it was acknowledged as “received”
- 2. Sign approved updated By-Laws
 - a. A copy of the approved updated by-laws was presented to the Board for their signatures. It was signed by all 5 commissioners.

NEW BUSINESS:

- 1. Financial Report/Current Voucher Discussion/Approval/Signatures
 - May 2026 Vouchers 2605-0001 through 2605-0011 in the amount of \$7,451.43 were approved unanimously and signed by all commissioners physically present.
 - April Auditing Agent voucher to cover quarterly taxes.
 - 2604-0011 through 2604-0015 in the amount of \$324.68
 - March 1, 2026 accounts balance (including investment fund): \$753,339.25
 - March Expenses: voucher \$1,289.34 : Election costs for 2025 \$9,109.11
 - March Revenue: \$43,920.15,
 - March 31, 2026 accounts balance (including investment fund): \$774,860.95.

REVIEW OF LONG-TERM GOALS:

- 1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

1. The Recovery Café in Shelton has restarted operations.
2. Project Safer is a project to help first responders overcome language barriers.
3. Superintendent/Clerk of the Board annual review will take place in May.
4. Patty will be updating the NMRFA meeting calendar to reflect our meeting date and time change.

CONCLUDE MEETING: Meeting concluded at 4:58 pm.

Respectfully submitted by,

Sandra Robertson,
MCPHD2 Superintendent

DRAFT

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4 pm April 28, 2026

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4. **APPROVAL OF MINUTES: MARCH 24, 2026 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS: Sara Smith, Owner Harbor Reach**
7. **CORRESPONDENCE:** (New since last meeting)
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NEXT REGULAR MEETING Tuesday May 19, 2026 3 PM *****Note, date and time change

June 2026 Voucher Cover Sheet

Date: May 19, 2026

MASON COUNTY PUBLIC HOSPITAL DISTRICT No. 2

Fund 675-002-015

The below information is required to be submitted to the Financial Services Department by 5:00 p.m. on the Day they are due.

Warrant / Check No.	Vendor Name	Budget (BARS) Line	Amount in \$	District Voucher No.
	Patty Stone	561.00.10.0030 4/24 MM, 4/28 MCPHD2 meetings	\$ 297.37	2606-0001
	Tommy Thombs	561.00.10.0040 4/28 MCPHD2 & 4/16 EMS meetings	\$ 297.37	2606-0002
	Peggy VanBuskirk	561.00.10.0050 4/28 MCPHD2 meetings	\$ 148.69	2606-0003
	Katie Ladner	561.00.10.0060 4/28 MCPHD2 meeting	\$ 148.69	2606-0004
	Herb Gerhardt	561.00.10.0070 4/23 MMF, 4/28 MCPHD2 meetingS	\$ 297.37	2606-0005
	Sandra Robertson	561.00.10.0010 May 2026 salary	\$ 3,908.50	2606-0006
	Mason County Treasurer	561.00.20.0020 District portion	\$ 474.25	2606-0007
	*****	561.00.20.0021 Employee portion	\$ 1,074.25	*****
	My Accountant	561.00.41.0010 monthly retainer	\$ 200.00	2606-0008
	Sandra Robertson	561.00.43.0010 mileage 4/30, 4/24, 5/13 & 4/22 Chamber lunch	\$ 120.62	2606-0009
	Visa	561.00.42.0020 verizon bill auto pay	\$ 59.75	2606-0010
	*****	561.00.49.0020 FastMail annual subscription	\$ 351.44	*****
	Patty Stone	561.00.43.0010 mileage 4/24	\$ 33.35	2606-0011
	Peninsula Community Health Services	561.00.41.0030 1st biannual payment for 2026	\$ 150,000.00	2606-0012
		Total this page	\$ 157,411.65	
		Total for submission	\$ 157,411.65	

I, the undersigned do hereby under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against Mason County Public Hospital District No. 2, and that I am authorized to authenticate and certify to said claim.

For: **Commissioner Patty Stone** via teleconference on

For: **Commissioner Tommy Thombs** via teleconference on

For: **Commissioner Peggy VanBuskirk** via teleconference on

For: **Commissioner Katie Ladner** via teleconference on

For: **Commissioner Herb Gerhardt** via teleconference on

List of Meetings/Events scheduled between June 1, 2026 and June 30, 2026 where 3 or more MCPHD2 Commissioners may be in attendance.

Date	Meeting / Event	Location	Time
6/4/2026	Sheriff's Breakfast Meeting	Spencer Lake	8:30 am to 10 am
6/8/2026	Port of Allyn	POA office	4 pm to ????
6/9/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
6/10/2026	Chamber After-hours	HCC & Cameo Boutique---Union WA	5 pm to 7 pm
6/11/2026	Sheriff's Breakfast Meeting	Allyn---Boat House	11:30 am to 1 pm
6/16/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
6/16/2026	MC Public Hospital Distret #2	NMRFA Station 21 Old Belfair Hwy & Zoom	3 pm to ??????
6/17/2026	Substance Abuse Prevention Coaliltion	Shelton & Zoom	3 pm to 4:30 pm
6/18/2026	EMS Council	Shelton & Zoom	12:30 pm to 2 pm
6/24/2026	NM Chamber Luncheon	HUB	11:30 am to 1 pm

Revenue and Misc. Income as of APRIL 30, 2026

Fund # 675-002-015

Account	311.10.3000	337.00.3010	337.00.3020	361.10.3000	361.40.3000	361.40.3010	362.50.3000	395.10.3000	589.40.5000	MISC		
	General Property	Local Grants, Entitlements,	Local Grants, Entitlements,	Investemetnt Earnings	Other Interest Earnings	Leashhold Excise Tax Interest	Space & Faciities	DNR Timber	Agency Type Disbursement-Refund interest paid	Multiple Bars numbers		
	Real & Personal Tax	Other Payments- Leasehold excise tax	Other Payments- Timber excise tax				DNR other Trust 1	Trust 1		See note section		
Month											CURRENT YEAR TOTAL	LAST YEAR TOTAL
January	1,090.75	0.00	0.00	2,272.13	33.97	0.01	715.23	0.00	0.00	(6,928.92)	(2,816.83)	4,635.09
February	13,159.78	0.00	0.00	2,211.82	0.00	0.00	6.85	0.00	0.00	0.00	15,378.45	16,719.83
March	41,785.23	17.04	0.00	1,974.49	0.21	0.94	153.02	0.00	(10.78)	(9,109.11)	34,811.04	23,214.25
April	206,330.47	0.00	0.00	2,157.40	2.62	0.11	49.41	0.00	0.00	0.00	208,540.01	146,450.61
May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,566.12
June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,282.60
July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,119.00
August	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,364.51
September	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,954.17
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,882.42
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,962.29
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,495.30
YTD Total 2026	262,366.23	17.04	0.00	8,615.84	36.80	1.06	924.51	0.00	(10.78)	(16,038.03)	255,912.67	
YTD Total 2025	194,360.13	0.70	142.93	8,401.33	2.56	0.11	2.26	33,830.13	(7.09)	0.00	236,733.06	471,646.19

January ---561.00.49.0040 election costs for Nov 2025. \$6,928.92 March----561.00.49.0040 2025 Annual election costs

Mason County Public Hospital District No. 2
4/30/2026 Year to Date Summary of Expenses

Budget (BARS) Code	Line Item	Budgeted amount	YTD Expended Gross	Unexpended Balance	% expend.	Monthly Expended Net
561.00.10.0010	Superintendent / Clerk	\$62,000.00	\$19,651.32	\$42,348.68	31.70%	\$3,908.50
561.00.10.0030	Commissioner Pos. 1 Stipend	\$7,500.00	\$805.00	\$6,695.00	10.73%	\$148.37
561.00.10.0040	Commissioner Pos. 2 Stipend	\$7,500.00	\$1,288.00	\$6,212.00	17.17%	\$297.37
561.00.10.0050	Commissioner Pos. 3 Stipend	\$7,500.00	\$644.00	\$6,856.00	8.59%	\$148.69
561.00.10.0060	Commissioner Pos. 4 Stipend	\$7,500.00	\$644.00	\$6,856.00	8.59%	\$148.69
561.00.10.0070	Commissioner Pos. 5 Stipend	\$7,500.00	\$966.00	\$6,534.00	12.88%	\$148.37
561.00.10	Total Salaries & Wages	\$99,500.00	\$23,998.32	\$75,501.68	24.12%	\$4,799.99
561.00.20.0010	L&I, ESD, FUTA, PFML, WA Cares	\$1,500.00	\$667.17	\$832.83	44.48%	\$324.68
561.00.20.0020	District Portion Payroll Taxes	\$7,000.00	\$1,835.80	\$5,164.20	26.23%	\$449.71
561.00.20.0021	***Employee Portion Payroll Taxes	\$14,000.00	\$4,235.80	\$9,764.20	30.26%	\$1,049.71
	***Employee portion of WA Care tax		\$113.96			\$28.49
561.00.20	Total Personnel Benefits	\$8,500.00	\$2,389.01	\$5,997.03	28.11%	\$1,824.10
561.00.31.0010	Office Supplies	\$2,000.00	\$143.34	\$1,856.66	7.17%	\$143.34
561.00.30	Total Supplies	\$2,000.00	\$143.34	\$1,856.66	7.17%	\$143.34
561.00.41.0010	Accounting & Bookkeeping	\$3,000.00	\$800.00	\$2,200.00	26.67%	\$200.00
561.00.41.0020	Legal	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00
561.00.41.0030	Clinic Services	\$300,000.00	\$0.00	\$300,000.00	0.00%	\$0.00
561.00.41.0035	NMRFA Medical Services	\$150,000.00	\$0.00	\$150,000.00	0.00%	\$0.00
561.00.41.0040	Community Outreach	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00
561.00.41.0050	Contributed Capital	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00
561.00.41.0060	Advertising/Legal Notices/Website	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$0.00
561.00.42.0010	Postage/P.O. Box	\$350.00	\$0.00	\$350.00	0.00%	\$0.00
561.00.42.0020	Telephone/FAX	\$750.00	\$239.18	\$510.82	31.89%	\$59.79
561.00.43.0010	Travel/Seminars/Mileage	\$1,500.00	\$412.34	\$1,087.66	27.49%	\$35.52
561.00.46.0010	Insurance-Liability D& O/Gen	\$5,500.00	\$0.00	\$5,500.00	0.00%	\$0.00
561.00.47.0010	Office Rental	\$1,200.00	\$1,200.00	\$0.00	100.00%	\$0.00
561.00.48.0010	Repair / Maintenance	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
561.00.49.0020	Dues/Licenses/Registration	\$15,000.00	\$9,750.00	\$5,250.00	65.00%	\$0.00
561.00.49.0030	State Audits	\$11,000.00	\$0.00	\$11,000.00	0.00%	\$0.00
561.00.49.0040	Election Costs	\$15,000.00	\$16,038.03	(\$1,038.03)	106.92%	\$0.00
561.00.40	Total Services & Pass-Through Payments	\$556,050.00	\$28,439.55	\$527,610.45	5.11%	\$295.31
	561.00 Hospital District Totals	\$666,050.00	\$54,970.22	\$610,965.82	8.25%	\$7,062.74
5/4/2026	NOTE: ****\$ amount of employee portion of payroll taxes is budgeted under "wages and salaries"					



**MASON COUNTY PUBLIC HOSPITAL DISTRICT No.2
RESOLUTION 2026-0002**

A resolution of the Board of Commissioners of Mason County Public Hospital District No. 2 allowing the first (1st) of two (2) Biannual Clinic Payments to Peninsula Community Health Services.

WHEREAS Mason County Public Hospital District #2 entered into an agreement with Peninsula Community Health Services with an effective date of April 1, 2025;

WHEREAS the District desires to make the first (1st) of the two (2) biannual payments to Peninsula Community Health Services for their contracted operations in the North Mason area of Mason County, WA.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MASON COUNTY PUBLIC HOSPITAL DISTRICT NO.2 THAT PAYMENT FOR THE FIRST HALF OF 2026 OF OPERATIONS BE PAYABLE TO PENINSULA COMMUNITY HEALTH SERVICES IN THE AMOUNT OF \$150,000.00

APPROVED AND ADOPTED by the Board of Commissioners of Mason County Public Hospital District No. 2, at a regular open public meeting on this 19th day of May 2026, the following Commissioners being present and voting:

Patty Stone
Commissioner

Tommy Thombs
Commissioner

Peggy VanBuskirk
Commissioner

Katie Ladner
Commissioner

Herb Gerhardt
Commissioner

Sandra Robertson, *Superintendent*, 360-275-2517

Patty Stone
Commissioner, Pos. #1

Tommy Thombs
Commissioner, Pos. #2

Peggy VanBuskirk
Commissioner, Pos. #3

Katie Ladner
Commissioner, Pos. #4

Herb Gerhardt
Commissioner, Pos. #5