MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: http://www.mcphd2.org

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

3 pm July 21, 2026

Meeting is being held at North Mason Regional Fire Authority Station 21

*****Attendance can be in person or via Zoom

Zoom information:

Meeting ID: 833 7341 1975

Passcode: 871932

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: June16, 2026 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
   No meeting currently scheduled
10. **UPCOMING COMMISSIONER MEETINGS in June 2026 where 3 or more commissioners may be in attendance:**
    NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.
11. **COMMISSIONER REPORTS:** Any meetings attended by commissioners between June 17, 2026 and July 21, 2026 will be reported during the July 21, 2026 commissioner's meeting.
12. **COMMITTEE REPORTS:** (Existing)
    No currently active committees
13. **OLD BUSINESS:**
    1.
14. **NEW BUSINESS:**
    1. Financial Report/Current Voucher Discussion/Approval/Signatures
15. **REVIEW OF LONG-TERM GOALS:**
    1.
16. **EXECUTIVE SESSION:** none scheduled
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING **Tuesday August 18, 2026 3 PM**

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

3 pm June 16, 2026

The meeting was held in person and via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices.

CALL TO ORDER:

The meeting was called to order at 3:00 pm.

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mr. Tommy Thombs, *Secretary* ; Mrs. Peggy VanBuskirk, *Financial Officer*

Mr. Herb Gerhardt

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

MEMBERS IN ATTENDANCE VIRTUALLY:

COMMISSIONERS.

Mrs. Katie Ladner, *President* (via Zoom); Mrs. Patty Stone (via telephone)

GUESTS IN ATTENDANCE

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MEETING MINUTES FROM MAY 16, 2026

Motion made and seconded to approve the corrected meeting minutes for the May16, 2026 meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA, etc.
2. Letter from Common Spirit re: liability insurance.

SUPERINTENDENT REPORT:

1. Meetings attended…
   a. Sheriff's Breakfast (6/4/2026)
   b. Mason Matters (6/5/2026)
2. Met with Jennifer Kreidler-Moss, PCHS executive director, this morning and made our 1st subsidy payment for 2026 to her.
   a. Discussed options for expanding mobile services to the Tahuya Peninsula. PCHS has many partnerships with businesses in Kitsap County and Shelton in Mason County, where they have office space for a small clinic. If there would be a business in Tahuya area willing to work with them, they would be interested.
   b. The MCPHD2 commissioners gave a few suggestions for possible business in that area.
   c. The Superintendent will also be talking with NMRFA Fire Chief regarding this.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

A list of possible upcoming meetings for July 2026 was sent to the commissioners.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Meetings attended by commissioners between May 20, 2026 and June 16, 2026

Herb
1. **Sheriff's Breakfast (6/4/2026)**
2. **Substance Abuse Prevention coalition (6/19/2026)**
3. **Chamber After-hours (6/10/20026)**
4. **EMS & Trauma Council regular meeting (5/21/2026)**

Tommy
1. **EMS & Trauma Council regular meeting (5/21/2026)**
   a. Draft meeting minutes had been sent out by the EMS secretary

Peggy: **Behavioral Health and Housing meeting (4/22 & 5/20 2026)**
1. Superintendent will send out the approved minutes.

Patty: **Mason Matters (6/5/2026)**
1. ED reported on all currently active projects and grants.
2. Discussed current vision, mission statements along with goals.

COMMITTEE REPORTS:

1. No currently active committees

OLD BUSINESS:

1. Resolution 2026-0003 Superintendent compensation

   Resolution 2026-0003 was presented to the Board for their final approval and signatures. Motion made and seconded to approve the resolution. Motion carried unanimously and will be signed by all commissioners.

NEW BUSINESS:

1. Financial Report/Current Voucher Discussion/Approval/Signatures

   July 2026 Vouchers 2607-0001 through 2607-0011 in the amount of $7,539.21 were approved unanimously and signed by all commissioners physically present.
   May 1, 2026 accounts balance (including investment fund): $976,338.22
   May Expenses: $ 7,451.43
   May Revenue: $47,212.33
   May 31, 2026 accounts balance (including investment fund): $1,016,099.12

REVIEW OF LONG-TERM GOALS:

1. No discussion

EXECUTIVE SESSON:

None

GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

1. None

CONCLUDE MEETING: Meeting concluded at 3:45 pm.

Respectfully submitted by,

Sandra Robertson,
MCPHD2 Superintendent

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3 pm June 16, 2026

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*****Attendance can be in person or via Zoom

Zoom information:

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Passcode: 871932

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: May 19, 2026 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
   No meeting currently scheduled
10. **UPCOMING COMMISSIONER MEETINGS in June 2026 where 3 or more commissioners may be in attendance:**
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11. **COMMISSIONER REPORTS:** Any meetings attended by commissioners between May 20, 2026 and June 16, 2026 will be reported during the June 16, 2026 commissioner's meeting.
12. **COMMITTEE REPORTS:** (Existing)
    No currently active committees
13. **OLD BUSINESS:**
    1. Resolution 2026-0003 Superintendent compensation
14. **NEW BUSINESS:**
    1. Financial Report/Current Voucher Discussion/Approval/Signatures
15. **REVIEW OF LONG-TERM GOALS:**
    1.
16. **EXECUTIVE SESSION:** none scheduled
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
18. **CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING **Tuesday July 21, 2026 3 PM**

MASON COUNTY PUBLIC HOSPITAL DISTRICT 2
FINANCIAL REPORT THRU JUNE 30, 2026

	May 2026	June 2026
Beginning Cash Balance	**$271,338.22**	**$311,099.12**
Investment Activity		
Investment beginning balance	$705,000.00	$705,000.00
Investment deposit	$0.00	$0.00
Investment withdrawl	$0.00	$0.00
Investment ending balance	**$705,000.00**	**$705,000.00**
TOTAL BEGINNING BALANCE	**$976,338.22**	**$1,016,099.12**
EXPENSES		
Monthly Expense	**$7,451.43**	**$157,411.65**
ELECTION */ Audit Costs*	**$0.00**	**$0.00**
Warrants voided / canceled	**$0.00**	**$0.00**
REVENUE		
General Property Tax (311.10.300000)	$42,808.44	$6,525.65
Sale of Tax Title Property (311.30.300000)	$0.00	$0.00
DNR Other Trust 2 (335.02.320000	$0.00	$0.00
DNR PILT NAP/NRCA (336.00.33100)	$0.00	$0.00
Local Grants, Entitlements, other (337.00.301000)Leasehold excise tax	$0.00	$0.00
Local Grants, Entitlements, other (337.00.302000) Timber excise tax	$2,311.23	$0.00
Investment Earnings (361.10.300000)	$2,094.86	$2,148.51
Other Interest Earnings (361.40.300000)	$11.87	$10.04
Leasehold Excise Tax Interest (361.40.301000)	$0.09	$1.50
Space & Facilities / DNR Other Trust 1 (362.50.300000)	$2.69	$1,242.86
Unclaimed Money (369.20)	$0.00	$0.00
Non-Revenue, Reimbursement (389.10.300000)	$0.00	$0.00
Refunds	$0.00	$0.00
DNR Timber Trust 1 (395.10.300000)	$0.00	$0.00
Agency Type Disbursement (589.40.5000)	($16.85)	($46.11)
Monthly Revenue	$47,212.33	$9,882.45
Ending CASH Balance	$311,099.12	$163,569.92
Total Ending Balance	$1,016,099.12	$868,569.92

7/6/2026

Revenue and Misc. Income as of JUNE 30, 2026

Fund # 675-002-015

Account	311.10.3000	337.00.3010	337.00.3020	361.10.3000	361.40.3000	361.40.3010	362.50.3000	395.10.3000	589.40.5000	MISC		
	General Property Real & Personal Tax	Local Grants, Entitlements, Other Payments-Leasehold excise tax	Local Grants, Entitlements, Other Payments--Timber excise tax	Investemetnt Earnings	Other Interest Earnings	Leashhold Excise Tax Interest	Space & Faciities DNR other Trust 1	DNR Timber Trust 1	Agency Type Disbursement-Refund interest paid	Multiple Bars numbers See note section		
Month											CURRENT YEAR TOTAL	LAST YEAR TOTAL
January	1,090.75	0.00	0.00	2,272.13	33.97	0.01	715.23	0.00	0.00	(6,928.92)	(2,816.83)	4,635.09
February	13,159.78	0.00	0.00	2,211.82	0.00	0.00	6.85	0.00	0.00	0.00	15,378.45	16,719.83
March	41,785.23	17.04	0.00	1,974.49	0.21	0.94	153.02	0.00	(10.78)	(9,109.11)	34,811.04	23,214.25
April	206,330.47	0.00	0.00	2,157.40	2.62	0.11	49.41	0.00	0.00	0.00	208,540.01	146,450.61
May	42,808.44	0.00	2,311.23	2,094.86	11.87	0.09	2.69	0.00	(16.85)	0.00	47,212.33	51,566.12
June	6,525.65	0.00	0.00	2,148.51	10.04	1.50	1,242.86	0.00	(46.11)	0.00	9,882.45	7,282.60
July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,119.00
August	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,364.51
September	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,954.17
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,882.42
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,962.29
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,495.30
YTD Total 2026	**311,700.32**	**17.04**	**2,311.23**	**12,859.21**	**58.71**	**2.65**	**2,170.06**	**0.00**	**(73.74)**	**(16,038.03)**	**313,007.45**	
YTD Total 2025	237,270.31	1.54	3,266.55	12,551.46	119.65	0.97	36.31	46,754.36	(25.03)	0.00	299,976.12	**471,646.19**

January ---561.00.49.0040 election costs for Nov 2025. $6,928.92 **March**----561.00.49.0040 2025 Annual election costs $9,109.11

7/6/2026

Mason County Public Hospital District No. 2
6/30/2026 Year to Date Summary of Expenses

Budget (BARS) Code	Line Item	Budgeted amount	YTD Expended Gross	Unexpended Balance	% expend.	Monthly Expended Net
561.00.10.0010	Superintendent / Clerk	$62,000.00	$29,476.98	$32,523.02	47.54%	$3,908.50
561.00.10.0030	Commissioner Pos. 1 Stipend	$7,500.00	$1,449.00	$6,051.00	19.32%	$297.37
561.00.10.0040	Commissioner Pos. 2 Stipend	$7,500.00	$1,932.00	$5,568.00	25.76%	$297.37
561.00.10.0050	Commissioner Pos. 3 Stipend	$7,500.00	$966.00	$6,534.00	12.88%	$148.69
561.00.10.0060	Commissioner Pos. 4 Stipend	$7,500.00	$966.00	$6,534.00	12.88%	$148.69
561.00.10.0070	Commissioner Pos. 5 Stipend	$7,500.00	$1,771.00	$5,729.00	23.61%	$297.37
561.00.10	**Total Salaries & Wages**	**$99,500.00**	**$36,560.98**	**$62,939.02**	**36.74%**	**$5,097.99**
561.00.20.0010	L&I, ESD, FUTA, PFML, WA Cares	$1,500.00	$667.17	$832.83	44.48%	$0.00
561.00.20.0020	District Portion Payroll Taxes	$7,000.00	$2,796.62	$4,203.38	39.95%	$474.25
561.00.20.0021	***Employee Portion Payroll Taxes	$14,000.00	$6,396.62	$7,603.38	45.69%	$1,074.25
	***Employee portion of WA Care tax		$170.94			$28.49
561.00.20	**Total Personnel Benefits**	**$8,500.00**	**$3,292.85**	**$5,036.21**	**38.74%**	**$1,548.50**
561.00.31.0010	Office Supplies	$2,000.00	$143.34	$1,856.66	7.17%	$0.00
561.00.30	**Total Supplies**	**$2,000.00**	**$143.34**	**$1,856.66**	**7.17%**	**$0.00**
561.00.41.0010	Accounting & Bookkeeping	$3,000.00	$1,200.00	$1,800.00	40.00%	$200.00
561.00.41.0020	Legal	$10,000.00	$0.00	$10,000.00	0.00%	$0.00
561.00.41.0030	Clinic Services	$300,000.00	$150,000.00	$150,000.00	50.00%	$150,000.00
561.00.41.0035	NMRFA Medical Services	$150,000.00	$0.00	$150,000.00	0.00%	$0.00
561.00.41.0040	Community Outreach	$20,000.00	$0.00	$20,000.00	0.00%	$0.00
561.00.41.0050	Contributed Capital	$20,000.00	$0.00	$20,000.00	0.00%	$0.00
561.00.41.0060	Advertising/Legal Notices/Website	$2,500.00	$0.00	$2,500.00	0.00%	$0.00
561.00.42.0010	Postage/P.O. Box	$350.00	$0.00	$350.00	0.00%	$0.00
561.00.42.0020	Telephone/FAX	$750.00	$358.72	$391.28	47.83%	$59.75
561.00.43.0010	Travel/Seminars/Mileage	$1,500.00	$753.63	$746.37	50.24%	$153.97
561.00.46.0010	Insurance-Liability D& O/Gen	$5,500.00	$0.00	$5,500.00	0.00%	$0.00
561.00.47.0010	Office Rental	$1,200.00	$1,200.00	$0.00	100.00%	$0.00
561.00.48.0010	Repair / Maintenance	$250.00	$0.00	$250.00	0.00%	$0.00
561.00.49.0020	Dues/Licenses/Registration	$15,000.00	$10,285.95	$4,714.05	68.57%	$351.44
561.00.49.0030	State Audits	$11,000.00	$0.00	$11,000.00	0.00%	$0.00
561.00.49.0040	Election Costs	$15,000.00	$16,038.03	($1,038.03)	106.92%	$0.00
561.00.40	**Total Services & Pass-Through Payments**	**$556,050.00**	**$179,836.33**	**$376,213.67**	**32.34%**	**$150,765.16**
	561.00 Hospital District Totals	**$666,050.00**	**$219,833.50**	**$446,045.56**	**33.01%**	**$157,411.65**

7/6/2026

NOTE: ****$ amount of employee portion of payroll taxes is budgeted under "wages and salaries"

List of Meetings/Events scheduled between August 1, 2026 and August 31, 2026 where 3 or more MCPHD2 Commissioners may be in attendance.

Date	Meeting / Event	Location	Time
8/6/2026	Sheriff's Breakfast Meeting	Spencer Lake	8:30 am to 10 am
8/10/2026	Port of Allyn	POA office	4 pm to ????
8/11/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
8/12/2026	Chamber After-hours	Hood Canale---Union	5 pm to 7 pm
8/13/2026	Sheriff's Breakfast Meeting	Allyn---Boat House	11:30 am to 1 pm
8/18/2026	MC Public Hospital Distrct #2	NMRFA Station 21 Old Belfair Hwy & Zoom	3 pm to ??????
8/19/2026	Substance Abuse Prevention Coaliltion	Shelton & Zoom	3 pm to 4:30 pm
8/18/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
8/28/2026	Mason Matters	Shelton	9 am to 10 am