

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528 (360-275-2517)

E-mail: mcphd2@mcphd2.org Web page: <http://www.mcphd2.org>

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

3 pm August 18, 2026

Meeting is being held at North Mason Regional Fire Authority Station 21

*****Attendance can be in person or via Zoom

Zoom information:

Meeting ID: 833 7341 1975

Passcode: 871932

1. CALL TO ORDER: There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.

2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:

3. APPROVAL OF AGENDA:

4. APPROVAL OF MINUTES: July 21, 2026 MEETING:

5. GENERAL PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total)

6. GUEST SPEAKERS:

7. CORRESPONDENCE: (New since last meeting)

8. SUPERINTENDENT REPORT:

9. JOINT HOSPITAL DISTRICT MEETING:

No meeting currently scheduled

10. UPCOMING COMMISSIONER MEETINGS in June 2026 where 3 or more commissioners may be in attendance:

NO MCPHD2 business is to be discussed between commissioners at these meetings except during official MCPHD2 public meetings.

11. COMMISSIONER REPORTS: Any meetings attended by commissioners between July 21, 2026 and August 18, 2026 will be reported during the August 18, 2026 commissioner's meeting.

12. COMMITTEE REPORTS: (Existing)

No currently active committees

13. OLD BUSINESS:

1.

14. NEW BUSINESS:

1. Financial Report/Current Voucher Discussion/Approval/Signatures

15. REVIEW OF LONG-TERM GOALS:

1.

16. EXECUTIVE SESSION: none scheduled

17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS

18. CONCLUDE / ADJOURN MEETING:

NEXT REGULAR MEETING Tuesday September 15, 2026 3 PM

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3 pm July 21, 2026

The meeting was held in person and via Zoom teleconference. Information on how to join the meeting via Zoom was on the MCPHD2 website.

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices.

CALL TO ORDER:

The meeting was called to order at 3:00 pm.

MEMBERS IN ATTENDANCE PHYSICALLY:

COMMISSIONERS.

Mrs. Katie Ladner, *President*; Mrs. Peggy VanBuskirk, *Financial Officer*
Mr. Mrs. Patty Stone; Herb Gerhardt

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

MEMBERS IN ATTENDANCE VIRTUALLY:

COMMISSIONERS.

Mr. Tommy Thombs, *Secretary*

GUESTS IN ATTENDANCE

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MEETING MINUTES FROM JUNE 16, 2026

Motion made and seconded to approve the meeting minutes for the June 16, 2026 meeting. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. General information emails from MRSC, WSHA, AWPHD, SAO, NRHA, etc.
2. Email from Liberty Mutual regarding upcoming insurance renewal.

SUPERINTENDENT REPORT:

1. Meetings attended...
 - a. Chamber Luncheon (6/24/2026)
 - b. Sheriff's Breakfast (7/2/2026)
 - c. Chamber After-Hours (7/9/2026)

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting currently scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

A list of possible upcoming meetings for August 2026 was sent to the commissioners.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings except for official MCPHD2 public meetings.

COMMISSIONER REPORTS:

Meetings attended by commissioners between June 16, 2026 and July 21, 2026

Tommy 1. EMS & Trauma Council regular meeting (6/18/2026 & 7/16/2026)

- a. NW EMS Regional Council is off for the Summer, so no reports from them.
- b. From the NM High School EMS class, only two did not pass the national EMT registry test, but they are eligible to retake it.
- c. They have done an initial review of their proposed budget.
- d. The EMS August picnic will be held on August 15th.

Peggy: Behavioral Health and Housing meeting (5/27/2026 & 6/24/2026)

1. Superintendent will send out the draft minutes for the May meeting.
2. Their July meeting is postponed until August 12 to allow time to review multiple RFP's

Herb 1. Sheriff's Breakfast (7/2//2026)

2. Chamber After-Hours (7/9/2026)

3. Substance Abuse Prevention coalition (6/17/2026 & 7/15/2026)

4. EMS & Trauma Council regular meeting (6/18/2026 & 7/16/2026)

COMMITTEE REPORTS:

1. No currently active committees

OLD BUSINESS:

None

NEW BUSINESS:

1. Financial Report/Current Voucher Discussion/Approval/Signatures

August 2026 Vouchers 2608-0001 through 2608-0011 in the amount of \$7,291.95 were approved unanimously and signed by all commissioners physically present.

**** July Auditing Agent voucher to cover quarterly taxes.

2607-0011 through 2607-0015 in the amount of \$325.55

June 1, 2026 accounts balance (including investment fund): \$1,016,099.12

June Expenses: \$157,411.62

June Revenue: \$9,882.45

June30, 2026 accounts balance (including investment fund): \$868,569.92

REVIEW OF LONG-TERM GOALS:

1. No discussion

EXECUTIVE SESSION:

None

GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS:

1. Multiple Hood Canal other regional beaches have been closed to paralytic shellfish poisoning. Recent testing is showing decline in the toxin levels.
2. Sandy will be out of State for up to 10 days in August. She will be available via phone or email.

CONCLUDE MEETING: Meeting concluded at 3.22 pm.

Respectfully submitted by,

Sandra Robertson,
MCPHD2 Superintendent

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- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: June 16, 2026 MEETING:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
- 6. GUEST SPEAKERS:**
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
- 9. JOINT HOSPITAL DISTRICT MEETING:**
No meeting currently scheduled
- 10. UPCOMING COMMISSIONER MEETINGS in August 2026 where 3 or more commissioners may be in attendance:**
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- 11. COMMISSIONER REPORTS:** Any meetings attended by commissioners between June 17, 2026 and July 21, 2026 will be reported during the July 21, 2026 commissioner's meeting.
- 12. COMMITTEE REPORTS:** (Existing)
No currently active committees
- 13. OLD BUSINESS:**
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- 14. NEW BUSINESS:**
 1. Financial Report/Current Voucher Discussion/Approval/Signatures
- 15. REVIEW OF LONG-TERM GOALS:**
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- 16. EXECUTIVE SESSION:** none scheduled
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- 18. CONCLUDE / ADJOURN MEETING:**

NEXT REGULAR MEETING Tuesday August 18, 2026 3 PM

September 2026 Voucher Cover Sheet

Date: August 19, 2026

MASON COUNTY PUBLIC HOSPITAL DISTRICT No. 2

Fund 675-002-015

The below information is required to be submitted to the Financial Services Department by 5:00 p.m. on the Day they are due.

Warrant / Check No.	Vendor Name	Budget (BARS) Line	Amount in \$	District Voucher No.
	Patty Stone	561.00.10.0030 7/24 MM, 7/21 MCPHD2 meetings	\$ 297.37	2609-0001
	Tommy Thombs	561.00.10.0040 7/21 MCPHD2, 6/18 & 7/21 EMS meetings	\$ 446.05	2609-0002
	Peggy VanBuskirk	561.00.10.0050 7/21 MCPHD2 meetings	\$ 148.69	2609-0003
	Katie Ladner	561.00.10.0060 7/21 MCPHD2 meeting	\$ 148.69	2608-0004
	Herb Gerhardt	561.00.10.0070 6/17&7/15 SAPC, 7/21 MCPHD2 meetingS	\$ 446.05	2609-0005
	Sandra Robertson	561.00.10.0010 August 2026 salary	\$ 4,082.35	2609-0006
	Mason County Treasurer	561.00.20.0020 District portion	\$ 517.78	2609-0007
	*****	561.00.20.0021 Employee portion	\$ 1,170.78	*****
	My Accountant	561.00.41.0010 monthly retainer	\$ 200.00	2609-0008
	Sandra Robertson	561.00.43.0010 mileage 7/15, 7/24 & 7/29 Chamber Lunch	\$ 98.87	2609-0009
	Visa	561.00.42.0020 verizon bill auto pay	\$ 59.80	2609-0010
	*****	561.00.41.0060 website/wordpress expence	\$ 127.20	*****
	Patty Stone	561.00.43.0010 mileage 7/24	\$ 33.35	2609-0011
	Herb Gerhardt	561.00.43.0010 7/29 Chamber Luncheon	\$ 30.00	2609-0012
	Propel Insurance	561.00.46.0010 D & O insurance	\$ 4,110.41	2609-0013
		Total this page	\$ 11,917.39	
		Total for submission	\$ 11,917.39	

I, the undersigned do hereby under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against Mason County Public Hospital District No. 2, and that I am authorized to authenticate and certify to said claim.

For: Commissioner Patty Stone via teleconference on	For: Commissioner Tommy Thombs via teleconference on
For: Commissioner Peggy VanBuskirk via teleconference on	For: Commissioner Katie Ladner via teleconference on
For: Commissioner Herb Gerhardt via teleconference on	

**MASON COUNTY PUBLIC HOSPITAL DISTRICT 2
FINANCIAL REPORT THRU JULY 31, 2026**

	June 2026	July 2026
Beginning Cash Balance	\$311,099.12	\$163,569.92
Investment Activity		
Investment beginning balance	\$705,000.00	\$705,000.00
Investment deposit	\$0.00	\$0.00
Investment withdrawal	\$0.00	\$0.00
Investment ending balance	\$705,000.00	\$705,000.00
TOTAL BEGINNING BALANCE	\$1,016,099.12	\$868,569.92

EXPENSES

Monthly Expense	\$157,411.65	\$7,864.76
ELECTION / Audit Costs	\$0.00	\$0.00
Warrants voided / canceled	\$0.00	\$0.00

REVENUE

<u>General Property Tax</u> (311.10.300000)	\$6,525.65	\$2,179.57
<u>Sale of Tax Title Property</u> (311.30.300000)	\$0.00	\$0.00
<u>DNR Other Trust 2</u> (335.02.320000)	\$0.00	\$0.00
<u>DNR PILT NAP/NRCA</u> (336.00.33100)	\$0.00	\$0.00
<u>Local Grants, Entitlements, other</u> (337.00.301000)Leasehold excise tax	\$0.00	\$0.00
<u>Local Grants, Entitlements, other</u> (337.00.302000) Timber excise tax	\$0.00	\$0.00
<u>Investment Earnings</u> (361.10.300000)	\$2,148.51	\$2,090.00
<u>Other Interest Earnings</u> (361.40.300000)	\$10.04	\$0.03
<u>Leasehold Excise Tax Interest</u> (361.40.301000)	\$1.50	\$0.65
<u>Space & Facilities / DNR Other Trust 1</u> (362.50.300000)	\$1,242.86	\$1,115.90
<u>Unclaimed Money</u> (369.20)	\$0.00	\$0.00
<u>Non-Revenue, Reimbursement</u> (389.10.300000)	\$0.00	\$0.00
<u>Refunds</u>	\$0.00	\$0.00
<u>DNR Timber Trust 1</u> (395.10.300000)	\$0.00	\$0.00
<u>Agency Type Disbursement</u> (589.40.5000)	(\$46.11)	(\$12.11)
Monthly Revenue	\$9,882.45	\$5,374.04
Ending CASH Balance	\$163,569.92	\$161,079.20
Total Ending Balance	\$868,569.92	\$866,079.20

Revenue and Misc. Income as of JULY 31, 2026

Fund # 675-002-015

Account	311.10.3000	337.00.3010	337.00.3020	361.10.3000	361.40.3000	361.40.3010	362.50.3000	395.10.3000	589.40.5000	MISC		
	General Property	Local Grants, Entitlements,	Local Grants, Entitlements,	Investemetnt Earnings	Other Interest Earnings	Leashhold Excise Tax Interest	Space & Faciities	DNR Timber	Agency Type Disbursement-Refund interest paid	Multiple Bars numbers		
	Real & Personal Tax	Other Payments- Leasehold excise tax	Other Payments- Timber excise tax				DNR other Trust 1	Trust 1		See note section		
Month											CURRENT YEAR TOTAL	LAST YEAR TOTAL
January	1,090.75	0.00	0.00	2,272.13	33.97	0.01	715.23	0.00	0.00	(6,928.92)	(2,816.83)	4,635.09
February	13,159.78	0.00	0.00	2,211.82	0.00	0.00	6.85	0.00	0.00	0.00	15,378.45	16,719.83
March	41,785.23	17.04	0.00	1,974.49	0.21	0.94	153.02	0.00	(10.78)	(9,109.11)	34,811.04	23,214.25
April	206,330.47	0.00	0.00	2,157.40	2.62	0.11	49.41	0.00	0.00	0.00	208,540.01	146,450.61
May	42,808.44	0.00	2,311.23	2,094.86	11.87	0.09	2.69	0.00	(16.85)	0.00	47,212.33	51,566.12
June	6,525.65	0.00	0.00	2,148.51	10.04	1.50	1,242.86	0.00	(46.11)	0.00	9,882.45	7,282.60
July	2,179.57	0.00	0.00	2,090.00	0.65	0.03	1,115.90	0.00	(12.11)	0.00	5,374.04	9,119.00
August	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,364.51
September	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,954.17
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,882.42
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,962.29
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,495.30
YTD Total 2026	313,879.89	17.04	2,311.23	14,949.21	59.36	2.68	3,285.96	0.00	(85.85)	(16,038.03)	318,381.49	
YTD Total 2025	239,151.59	1.54	3,266.55	14,592.02	176.90	1.02	1,199.58	51,555.25	(25.89)	0.00	309,918.56	471,646.19

January ---561.00.49.0040 election costs for Nov 2025. \$6,928.92 March----561.00.49.0040 2025 Annual election costs \$9,109.11

Mason County Public Hospital District No. 2
7/31/2026 Year to Date Summary of Expenses

Budget (BARS) Code	Line Item	Budgeted amount	YTD Expended Gross	Unexpended Balance	% expend.	Monthly Expended Net
561.00.10.0010	Superintendent / Clerk	\$62,000.00	\$34,389.81	\$27,610.19	55.47%	\$3,908.60
561.00.10.0030	Commissioner Pos. 1 Stipend	\$7,500.00	\$1,610.00	\$5,890.00	21.47%	\$148.69
561.00.10.0040	Commissioner Pos. 2 Stipend	\$7,500.00	\$2,415.00	\$5,085.00	32.20%	\$446.05
561.00.10.0050	Commissioner Pos. 3 Stipend	\$7,500.00	\$1,127.00	\$6,373.00	15.03%	\$148.69
561.00.10.0060	Commissioner Pos. 4 Stipend	\$7,500.00	\$1,127.00	\$6,373.00	15.03%	\$148.69
561.00.10.0070	Commissioner Pos. 5 Stipend	\$7,500.00	\$2,093.00	\$5,407.00	27.91%	\$297.37
561.00.10	Total Salaries & Wages	\$99,500.00	\$42,761.81	\$56,738.19	42.98%	\$5,098.09
561.00.20.0010	L&I, ESD, FUTA, PFML, WA Cares	\$1,500.00	\$992.72	\$507.28	66.18%	\$325.55
561.00.20.0020	District Portion Payroll Taxes	\$7,000.00	\$3,270.87	\$3,729.13	46.73%	\$474.25
561.00.20.0021	***Employee Portion Payroll Taxes	\$14,000.00	\$7,470.87	\$6,529.13	53.36%	\$1,074.25
	***Employee portion of WA Care tax		\$199.43			\$28.49
561.00.20	Total Personnel Benefits	\$8,500.00	\$4,064.16	\$4,236.41	47.81%	\$1,874.05
561.00.31.0010	Office Supplies	\$2,000.00	\$143.34	\$1,856.66	7.17%	\$0.00
561.00.30	Total Supplies	\$2,000.00	\$143.34	\$1,856.66	7.17%	\$0.00
561.00.41.0010	Accounting & Bookkeeping	\$3,000.00	\$1,400.00	\$1,600.00	46.67%	\$200.00
561.00.41.0020	Legal	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00
561.00.41.0030	Clinic Services	\$300,000.00	\$150,000.00	\$150,000.00	50.00%	\$0.00
561.00.41.0035	NMRFA Medical Services	\$150,000.00	\$0.00	\$150,000.00	0.00%	\$0.00
561.00.41.0040	Community Outreach	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00
561.00.41.0050	Contributed Capital	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00
561.00.41.0060	Advertising/Legal Notices/Website	\$2,500.00	\$506.25	\$1,993.75	20.25%	\$506.25
561.00.42.0010	Postage/P.O. Box	\$350.00	\$0.00	\$350.00	0.00%	\$0.00
561.00.42.0020	Telephone/FAX	\$750.00	\$418.48	\$331.52	55.80%	\$59.76
561.00.43.0010	Travel/Seminars/Mileage	\$1,500.00	\$789.15	\$710.85	52.61%	\$35.52
561.00.46.0010	Insurance-Liability D& O/Gen	\$5,500.00	\$0.00	\$5,500.00	0.00%	\$0.00
561.00.47.0010	Office Rental	\$1,200.00	\$1,200.00	\$0.00	100.00%	\$0.00
561.00.48.0010	Repair / Maintenance	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
561.00.49.0020	Dues/Licenses/Registration	\$15,000.00	\$10,377.04	\$4,622.96	69.18%	\$91.09
561.00.49.0030	State Audits	\$11,000.00	\$0.00	\$11,000.00	0.00%	\$0.00
561.00.49.0040	Election Costs	\$15,000.00	\$16,038.03	(\$1,038.03)	106.92%	\$0.00
561.00.40	Total Services & Pass-Through Payments	\$556,050.00	\$180,728.95	\$375,321.05	32.50%	\$892.62
	561.00 Hospital District Totals	\$666,050.00	\$227,698.26	\$438,152.31	34.19%	\$7,864.76
8/4/2026	NOTE: ***\$ amount of employee portion of payroll taxes is budgeted under "wages and salaries"					

List of Meetings/Events scheduled between September 1, 2026 and September 30, 2026 where 3 or more
MCPHD2 Commissioners may be in attendance.

Date	Meeting / Event	Location	Time
9/3/2026	Sheriff's Breakfast Meeting	Spencer Lake	8:30 am to 10 am
9/8/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
9/9/2026	Opioid Stakeholder meetig	?????	9 am to 10:30 am
9/10/2026	Chamber After-hours	Kitsap Credit Union---Belfair	5 pm to 7 pm
9/10/2026	Sheriff's Breakfast Meeting	Allyn---Boat House	11:30 am to 1 pm
9/14/2026	Port of Allyn	POA office	4 pm to ????
9/15/2026	MC Public Hospital Distret #2	NMRFA Station 21 Old Belfair Hwy & Zoom	3 pm to ??????
9/15/2026	North Mason Regional Fire Authority Meeting	Station 21 on Old Belfair Hwy	5 pm to 6 pm
9/16/2026	Substance Abuse Prevention Coaliltion	Shelton & Zoom	3 pm to 4:30 pm
9/17/2026	EMS Council	Shelton & Zoom	12:30 pm to ???
9/23/2026	NM Chamber Luncheon	HUB	11:30 am to 1 pm
9/25/2026	Mason Matters	Shelton	9 am to 10:30 am